

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD OCTOBER 21, 2019

Dennis Walter called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O'Boyle, Devin Stang, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, Maura Neville, Jody White, Debora Albrecht, Kendall Poole, Allison Smith, Deborah Melda, Melissa Linebrink, Kimberly Sturgill, Melissa Grahn, Cristy Plas, Sarah Stang, Terri Helbig Christine Minney

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #20-10-01

Moved by Stang, second by Wakefield, to approve the agenda as presented with corrections.

Ayes: Stang, Wakefield, Mezera, O'Boyle, Walter

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #20-10-02

Moved by Mezera, second by O'Boyle to dispense with the reading of the minutes of the Regular Meeting on Monday, September 16, 2019. The minutes were distributed as required by law and shall be approved with corrections.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS:

Kimberly Sturgill – Why was the PEP contract removed from the agenda?

Daniel White – The contract did not include a monetary amount. Will be updating and resubmitting for approval at another meeting.

INPUT FROM STAFF: NONE

Free and Reduced Meal Program Percentages Presentation by Jody White

Grades K-2 Presentation by Maura Neville

CURRICULUM CORNER

David Kish, Director of Curriculum and Instruction – K-12 STEM Update with Debora Albrecht, Kendall Poole and Allison Smith

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #20-10-03**

Moved by Wakefield, second by Stang that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for September 2019, as presented.

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B. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
09/02/19	08/02/19	91630	62895	PROFESSIONAL SERVICES	ROBSON FORENSIC INCORPORATED	\$ 9,262.50
09/13/19	08/15/19	91634	62904	TUITION	STEPS EDUCATIONAL GROUP	\$13,000.00
09/13/19	08/15/19	91634	62904	TUITION	STEPS EDUCATIONAL GROUP	\$18,000.00

C. APPROVE MEEDER INVESTMENT MANAGEMENT AGREEMENT

The treasurer/CFO recommends approval of the Meeder Investment Management Agreement as presented.

D. APPROVE DISPOSAL OF EXCESS/OBSOLETE ITEMS

The Treasurer/CFO recommends declaration of the following equipment as excess and/or obsolete and further authorizes Bus Movers and More to auction the equipment on line.

1. Kubota F3680 Front Mount Mower
2. Kubota F3680 6" Mower Deck
3. Kubota F3680 Brush
4. Kubota GF1800 Front Mount Mower with Grass Catcher

E. APPROVE DISPOSAL OF SCHOOL BUS

The Treasurer/CFO recommends disposal of the following school bus:

Bus Number	Manufacturer/Chasis	VIN Number	Disposal Method
2	Thomas C2	4UZABRDC-18CZ16926	Auction

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter
Motion Carried

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #20-10-04

Moved by Mezera, second by O'Boyle that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. APPROVE CLASSIFIED CONTINUING CONTRACT

The Superintendent recommends granting a continuing contract to the following individual as they have successfully completed an eighteen-month probationary period:

- a. Sherry Marang – KHS Cashier – effective – 11/5/19

2. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Alison Harmon – KES Lunch Monitor – effective end of day on 9/18/19
- b. Amy Halleen – KHS Cafeteria – effective end of day on 11/8/19

3. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals:

- a. Amy Mitterling – from Murray Ridge School Special Needs Paraprofessional 6.0 hours to Murray Ridge School Special Needs Paraprofessional 6.25 hours effective 9/16/19
- b. Carolyn Abt – from Keystone Elementary School Special Needs Paraprofessional 5.0 hours to Keystone Elementary School Paraprofessional 5.5 hours effective 10/3/19

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4. EMPLOY PERSONNEL FOR AN IEP MEETING

The Superintendent recommends employing the following individuals for an IEP meeting held on September 26, 2019, at tutor rate (currently \$28.00 per hour), per time sheet, for up to one hour each.

- a. Amanda Glover
- b. Kelly Marxen

5. EMPLOY 2019-2020 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individuals for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2019-2020 school year.

- a. Jennifer Maurer – KES Lunch Monitor – Step 0 - \$11.02/hr. – effective 10/7/19
- b. Peggy Slone – KHS Cafeteria – Step 0 - \$11.61/hr. – effective 11/5/19

6. EMPLOY CLASSIFIED SUBS FOR THE 2019-2020 SCHOOL YEAR

The Superintendent recommends employment of the following 2019-2020 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Linda Archer
Custodian/Maintenance - \$14.05/hr. – effective 9/27/19
- b. Rhonda Bender
Building Secretary - \$12.67/hr. – effective 9/24/19
- c. James Costa
Bus Driver - \$14.05/hr. – effective 10/18/19
- d. Amy Halleen
Cafeteria - \$11.31/hr.
- e. Jennifer Maurer
Cafeteria - \$11.31/hr.
Cleaning - \$10.30/hr.
Monitor - \$10.72/hr.
Paraprofessional – Library - \$10.94/hr.
Paraprofessional – Special Needs - \$10.72/hr.
Building Secretary - \$12.67/hr.
Superintendent’s Secretary - \$18.93/hr.
- f. Jessica Misconish
Cafeteria - \$11.31/hr.
Cleaning - \$10.30/hr.
Monitor - \$10.72/hr.
Paraprofessional – Library - \$10.94/hr.
Paraprofessional – Special Needs - \$10.72/hr. – effective 9/18/19
Building Secretary - \$12.67/hr.
Superintendent’s Secretary - \$18.93/hr.
Technology Assistant - \$12.08/hr.
- g. Natalie Saylor
Bus Driver - \$14.05/hr. – effective 10/18/19
- h. Peggy Slone
Monitor - \$10.72/hr.
Paraprofessional - Library - \$10.94/hr.
Paraprofessional – Special Needs - \$10.72/hr.
- i. Sherri Yucka
Cleaning - \$10.30/hr.
Custodian/Maintenance - \$14.05/hr.
Monitor - \$10.72/hr. – effective 9/23/19

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7. EMPLOY 2019-2020 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2019-2020 school year, pending all record checks and completion of state and local requirements.

- a. Kathryn Dillen – Outdoor Learning Camp - \$300.00
- b. Amanda Glover – Outdoor Learning Camp - \$300.00
- c. Kelly Marxen – Outdoor Learning Camp - \$300.00
- d. Mark Sobel – Outdoor Learning Camp - \$300.00
- e. Chad Elliott – Head Freshmen Boys’ Basketball – Step 7 - \$4,171.62
- f. Gregory Morgan- Head 8th Grade Boys’ Basketball – Step 7 - \$3,808.87
- g. Shawn Reed – Head 7th Boys’ Basketball – Step 7 - \$3,808.87
- h. Dennis Bartlett - Head 8th Grade Girls’ Basketball – Step 7 - \$3,808.87
- i. Gregory Morgan - Head 7th Grade Girls’ Basketball - Step 7 - \$3,808.87
- j. Christopher Vondruska – Head Varsity Wrestling-Step 7 - \$6,710.87
- k. James Pycraft Sr. – Junior Varsity Wrestling – Step 7 - \$4,534.37
- l. James Pycraft Jr. – Assistant Middle School Wrestling - Step 5- \$3,083.37
- m. Kari Dove Deal – Winter Faculty Manager – Step 3 - \$1,269.62
- n. Anita Cutler – KMS Student Council (50%) – Step 1 - \$634.81
- o. Deana Ziemba – KMS Student Council (50%) – Step 1 - \$634.81
- p. Valerie Hood – Ticket Taker - \$20.00 per game

8. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2019-2020 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Richard Healy - Wrestling
- b. Benjamin Bill - Wrestling

9. APPROVE FAMILY MEDICAL LEAVE ACT – TONYA PFEIFER

The Superintendent recommends approving the absence for Tonya Pfeifer under the Family Medical Leave Act for the period on or about October 15, 2019 through on or about October 29, 2019.

Ayes: Mezera, O’Boyle, Stang, Wakefield, Walter
Motion Carried

APPROVE OTHER BUSINESS AND SUPERINTENDENT’S RECOMMENDATIONS 20-10-05

Moved by O’Boyle, second by Stang that the foregoing recommendations be approved.

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations.

1. Kevin & Gwen Klapcic – \$200.00 Visa Gift Card to Allison Smith’s classroom for miscellaneous supplies
2. Camryn & Caitlyn Minney - \$170.00 worth of books to KES Library
3. Craig & Carol Wiehe – Microwave to KES Teacher’s Lounge
4. The Child Garden LaGrange Inc - \$450.00 in non-perishable food to the Wildcat Snack Pack Program
5. LaGrange United Methodist Church – non-perishable food estimated value of \$300.00 to Wildcat Snack Pack Program
6. Tracy Clarico - \$20.00 in miscellaneous food items to the Wildcat Snack Pack Program
7. Michelle Compton - \$20.00 in miscellaneous food items to the Wildcat Snack Pack Program

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8. Kari Dove Deal - \$25.00 in miscellaneous food items to the Wildcat Snack Pack Program
9. SpaceBound - \$259.76 in charging towers and charging cords for various electronics to the Keystone Kindness Closet
10. Weathertight Construction - \$50.00 to Youth 4 Youth
11. Logan Webb - \$25.00 worth of books to KES Library

B. APPROVE AMENDMENT TO DESIGN SERVICES AGREEMENT NO. 1 - LITIGATION SUPPORT HIGH SCHOOL WITH MAYS CONSULTING AND EVALUATION SERVICES, INC.

The Superintendent recommends approving the Amendment to Design Services Agreement No. 1 – Litigation Support for the High School, with Mays Consulting and Evaluation Services, Inc. as presented.

C. APPROVE AMENDMENT TO DESIGN SERVICES AGREEMENT NO. 2 - LITIGATION SUPPORT MIDDLE SCHOOL WITH MAYS CONSULTING AND EVALUATION SERVICES, INC.

The Superintendent recommends approving the Amendment to Design Services Agreement No. 2 – Litigation Support for the Middle School, with Mays Consulting and Evaluation Services, Inc. as presented.

D. APPROVE EVENT CONTRACT FOR KHS 2020 PROM

The Superintendent recommends approving the event contract with Colonnade Banquet Facility for the KHS 2020 Prom as presented.

E. APPROVE SPECIAL EDUCATION CONTRACTS

The Superintendent recommends approving the following special education service contracts for the 2019-2020 school year.

1. Thrive Early Learning Center

Ayes: O’Boyle, Stang, Mezera, Wakefield, Walter
Motion carried.

**APPROVE OTHER BUSINESS AND SUPERINTENDENT’S
RECOMMENDATIONS 20-10-06**

F. AUTHORIZING THE EXECUTION AND DELIVERY OF A MASTER ELECTRIC ENERGY SALES AGREEMENT BETWEEN THE DISTRICT AND POWER4SCHOOLS’ ENDORSED ELECTRIC SUPPLIER, ENGIE RESOURCES LLC.

Moved by Mezera, second by O’Boyle to approve the below resolution.

WHEREAS, the Ohio Schools Council, Ohio School Boards Association, Ohio Association of School Business Officials, and the Buckeye Association of School Administrators (the “Associations”) each carries out cooperative purchase programs and promotes cooperative arrangements and agreements among its member school districts and government agencies or private persons; and

WHEREAS, the Associations collectively do business under the trade name “Power4Schools” (“P4S”) for the purpose of endorsing competitive retail electric service (“CRES”) providers to supply retail electric energy services to the Associations’ members; and

WHEREAS, the members of, and other participating public schools associated with, the Associations desire to purchase retail electric energy services from the CRES provider that has received the endorsement of P4S, ENGIE Resources LLC (“ENGIE”); and

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WHEREAS, the Board of Education (the "Board") of this School District (the "District"), as a member of one of the Associations, pursuant to this resolution desires to authorize the execution and delivery by the District of a Master Electric Energy Sales Agreement between the District and ENGIE (the "Power Sales Agreement"), pursuant to which the District, will purchase electricity generation for its school facilities; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE KEYSTONE LOCAL SCHOOL DISTRICT, COUNTY OF LORAIN, STATE OF OHIO, as follows:

Section 1. The Board authorizes and directs the Treasurer to execute and deliver, in the name of the District and on its behalf, the Power Sales Agreement, substantially in the form now on file with this Board, with any changes that are not inconsistent with this resolution and that may be acceptable to the Treasurer whose acceptance shall be conclusively evidenced by the execution of such document by the Treasurer.

Section 2. Monies adequate to pay amounts due under the Power Sales Agreement for the current fiscal year are hereby appropriated for that purpose.

Section 3. It is hereby found and determined that all formal actions of the Board concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board, and that all deliberations of the Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter
Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 20-10-07

G. APPROVING CONSULTANT AGREEMENT WITH MAYS CONSULTING AND EVALUATION SERVICES, INC

Moved by Wakefield, second by Stang to approve the below resolution.

WHEREAS, the Board of Education of Keystone Local School District (the "Keystone") ("Project") desires to engage Mays Consulting and Evaluation Services, Inc. to a perform Roof System Evaluation on the elementary and middle school buildings.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Keystone Local School District that the Consultant Agreement with Mays Consulting and Evaluation Services, Inc. ("Agreement") in the amount not to exceed \$24,940.00 is approved and the Superintendent is authorized to execute the Agreement on behalf of the Board of Education, along with any other necessary documents in accordance with the Agreement.

Ayes: Wakefield, Stang, Mezera, O'Boyle, Walter
Motion carried.

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, November 18, 2019 – Regular Meeting – KHS Conference Room
2. Monday, December 16, 2019 - Regular Meeting – KHS Conference Room

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COMMENTS/CONCERNS

Board Members:

Renee Mezera - Thank you for the presentations. I love seeing the details and what the kids are doing.

Devin Stang – We are working with LCCC on pathway curriculum, which will be ready by February. We are also working with the University of Toledo on this as well.

Dennis Walter – I really enjoyed the presentations and appreciate the work the teachers are doing.

Public:

Daniel White – I want to commend our teachers and administrators for the work they are doing around STEM and PBL, which includes problem solving and critical thinking. We will need to schedule a policy and finance committee meeting.

Melissa Linebrink – I wanted to speak to the board regarding a High School coach. Practices have been cut short and cancelled with short notice and there is no assistant coach. The coach is a poor communicator and has even yelled at students. What is keeping the coach here? The coach has requested that all kids have a ride home after the game so they don't have to stay there for the other games. One part of being a coach is to support your players, team, and school. The coach never went to a team dinner and even had a player pick up the food for him to take to a team dinner that coach did not attend.

Daniel White - Have these issues been shared with Mr. Bailey?

Melissa Linebrink- Yes, he knows a lot. Mr. Bailey has been great, and has been my go to person. Right now, I feel the board needs to know.

Daniel White - Mr. Bailey will evaluate the coach. We appreciate that you are communicating with Mr. Bailey and I know he will consider all parent and community concerns during the evaluation process.

Christine Minney – I have a 6th and 8th grader here and read in the Rural Urban about hiring a nurse for wellness services and implementing a new cell phone ban policy.

Board Members:

Dennis Walter - We have had discussions, but we have not made any decisions or implemented any new policies.

Renee Mezera - We would need to arrange a community hearing if we were to change anything.

Devin Stang - Current policy does give us discretion, but we want to do things with people, not to them.

Public:

Daniel White - We want to be mindful when making changes, there is research on how cell phones negatively affect children and people who overuse them, and we were having discussions about that research.

Michael Resar - We currently contract with the Medina County ESC for nursing services.

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Christy Plas – I have students in the district, and am concerned about the cell phone discussions. I was told at an orientation we were not to call the schools - it is disruptive to the learning process. We were told to text our children and not call the school. Also, who manages the school's social media and who is responsible for cell phone postings on the Facebook page?

Daniel White - Ms. Perhot manages social media, but will have to investigate the posting regarding cell phones.

Kimberly Sturgill - Please explain the May's contracts.

Michael Resar - The two contracts are a final amendment/change order to the existing contract for work done on the High School remedial roofing project and Middle School remedial insulation project. The third contract is for investigatory work to evaluate the Middle School and Elementary School roofing systems that we are having issues with.

Daniel White - We want to be sure that our facilities and roofing systems are operating appropriately. If there are issues, we want to address them now before they get worse.

EXECUTIVE SESSION #20-10-08

Moved by Mezera, second by O'Boyle to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Mezera, O'Boyle, Stang, Wakefield, Walter
Motion carried.

Executive Session 7:16 p.m. Return to Open Session 8:13 p.m.

ADJOURNMENT 20-10-09

Moved by Mezera, second by Stang to adjourn the regular meeting at 8:14 p.m.

Ayes: Mezera, Stang, O'Boyle, Wakefield, Walter
Motion carried.

Dennis Walter, President

Michael Resar Sr., Treasurer/CFO