

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD DECEMBER 16, 2019

Dennis Walter called the meeting to order at 5:00 p.m.

Board Members in Attendance:

Renee Mezera, Carrie O'Boyle, Patricia Wakefield, Dennis Walter

Board Members not in Attendance:

Devin Stang

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, Jacob Alferio, Jacqueline Vance, Albert Trego, Deborah Melda, Christine Manning, Kimberly Sturgill, Pat Dobson, Amanda Goran, Brittany Shaw, Kristin Zatik

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #20-12-01

Moved by Wakefield, second by Mezera to approve the agenda as presented.

Ayes: Wakefield, Mezera, O'Boyle, Walter

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #20-12-02

Moved by Mezera, second by O'Boyle to dispense with the reading of the minutes of the Regular Meeting on Monday, November 18, 2019. The minutes were distributed as required by law and shall be approved as presented.

Ayes: Mezera, O'Boyle, Wakefield, Walter

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE INPUT FROM STAFF – NONE

Recognition of School Board Member Service

Daniel White - Renee joined our Board of Education 12 years ago. She has served on the Policy, Legislative Liaison and Public Relations Committees. She has served as both vice president and president of the Board. Her children, Jacob and Krisandra, both attended and graduated from Keystone. Renee was an integral part of passing our 2015 Levy and the more recent Strategic Plan. We thank you for your life's commitment and dedication to the students, staff and community of Keystone Local School District. We wish you nothing but the best as you start a new chapter in your life.

Renee Mezera - Dan White told me he would give me a moment to share tonight if I would like to. Of course, my response was "oh boy, let's see if I can do this without crying". Then I wondered if Dennis would start his watch and limit me to 3 minutes! So, I took some time to jot down some key points to share: Pride, Change, and Gratitude:

Pride

I am proud of what the district has accomplished and I am grateful that I was an integral part in the success we experience today. I am proud of our administrative team and staff – accomplishing great tasks, even at times in which it seems the state makes it next to impossible. I hate to single anyone out as I know it is an entire village that gets the job done, but I have to share that I take such pride when:

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- other neighboring districts compliment me because of the work that Dave Kish is doing here in Keystone
- a neighboring district asks Jodi White to come in and aid them in correcting their food service program
- a phone call from a neighbor thanking me for the guidance they received from Jackie Vance
- or the pride when someone enters this beautiful campus and these buildings that are kept in such good shape and compliments us for that.

I am so proud of our teaching staff – again accomplishing great feats when it is sometimes next to impossible. Our teachers are providing our students with so much more than reading, writing and arithmetic. I am so very proud of our students and graduates. I feel so much pride when I read an article about student accomplishments or see Facebook posts that parents post about their children. And for those of you that have sat through a graduation ceremony with me, you know that I live for that day. There is no greater pride than when those doors open and I see the faces of our students finalizing this chapter of their story.

Change

I am a firm believer in the benefit of change. I also know that change is not always easy. On a personal level, as many of you are aware, I have made many changes in these past 6 months. The decisions have not been easy but it has proven to be a great benefit to my health (both mind and body). On a district level, change is good. Bringing in new ideas, new perspectives, will only help the district enhance the culture we have.

Gratitude

I want to thank all of those that believed in me 12 years ago and encouraged me to join this team. Dr. Friedt, Bruce Bradley and Ron Shaw saw something in me that I was not aware even existed!

Thank those that supported me – even if they didn't agree with my position or stance on a particular issue. I have spent quite a bit of time behind the scenes with Dan White and Mike Resar hashing / rehashing many issues. So much goes on behind the scenes and until you are in a position like this, you are not aware of the efforts that take place. Keystone is so fortunate to have both of you.

Thank you to my fellow board members. Dennis, Pat, Debbie and Ron Sheldon welcomed me with open/eager arms and went above and beyond to make sure I was up and running in no time.

Thank you to our “youngest” board members Carrie and Devin. They placed their trust in me and have come such a long way in just 2 short years.

Thank you to Kim Sturgill for taking on this responsibility. You put in your time, but yet would not be happy in a sedentary retirement, the district is lucky to have your dedication.

You all know where to find me, unless of course the next change puts me on the beach permanently (then I may be a little difficult to find)!

Thank you for everything

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Grades 3-5 Presentation by Jacob Alferio

CURRICULUM CORNER

David Kish, Director of Curriculum and Instruction

- Spotlight on Keystone Local School
 - From textbook to PBL by Amanda Goran, Brittany Shaw and Kristin Zatik

APPROVE TREASURER/CFO FINANCIAL REPORTS AND RECOMMENDATIONS #20-12-03

Moved by Wakefield, second by O'Boyle that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for November 2019, as presented.

B. APPROVE AMENDED FIVE YEAR FORECAST AND ASSUMPTIONS

The Treasurer/CFO recommends approval of the amended Five Year Forecast and Assumptions as presented. (Attachment A)

Ayes: Wakefield, O'Boyle, Mezera, Walter

Motion Carried

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 20-12-04

Moved by Mezera, second by Wakefield that the foregoing recommendations be approved.

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations.

1. Keystone Choir Connection - \$1,879.98 towards the purchase of a new piano for Keystone Local School District
2. Lorain County Public Health Department – Miscellaneous office supplies valued at \$1,800.00 to Keystone Local School District
3. Patricia Rice – 3 rolls of Declaration of Independence masking tape valued at \$10.00 to Keystone Middle School

B. TAX BUDGET HEARING

Motion to hold the Tax Budget Hearing for the 2020 fiscal year on Monday, January 13, 2020 at 5:30 p.m. in the KHS Conference Room.

C. SET 2020 ORGANIZATIONAL MEETING

Motion to set the 2020 Organizational Meeting on Monday, January 13, 2020 immediately following the Tax Budget Hearing in the KHS conference room. (This meeting must be held during the first 15 days of January.)

D. APPOINT PRESIDENT PRO-TEMPORE

Motion to appoint Dennis Walter as President Pro-Tempore for the 2020 Organizational Meeting.

E. SET JANUARY 2020 REGULAR MEETING

Motion to set the January 2020 Regular Meeting on Monday, January 13, 2020 immediately following the 2020 Organizational Meeting in the KHS conference room.

F. APPROVE K-12 PREVENTION EDUCATION PARTNER AGREEMENT

The Superintendent recommends approving an agreement between Keystone Local School District and Mental Health, Addiction and Recovery Services Board of Lorain County/Convener as presented.

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G. APPROVE POLICIES AND REGULATIONS

The Superintendent recommends approving the following Board Policies and/or Regulations:

- | | |
|---------|----------|
| 1. DN | 8. IKF |
| 2. EEA | 9. JEDA |
| 3. EEAA | 10. JFCG |
| 4. EFG | 11. JGD |
| 5. GBK | 12. JGE |
| 6. IGBE | 13. KGC |
| 7. IKE | |

Ayes: Mezera, Wakefield, O'Boyle, Walter
Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 20-12-05

Moved by Mezera, second by Wakefield that the foregoing recommendations be approved.

H. ADOPT RESOLUTION – SWIMMING AS A KHS CLUB SPORT

The Superintendent recommends to adopt swimming as a KHS Club Sport at no cost to the school district.

Ayes: Mezera, Wakefield, O'Boyle, Walter
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #20-12-06

Moved by O'Boyle, second by Wakefield that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- John Schill – Cafeteria Worker – effective end of day 11/18/19
- Kristin Zatik – Mentor Teacher – effective end of day 11/20/19
- Kara Griswold – Fall Varsity Cheer Coach – effective end of day 11/21/2019
- Suzanne Healy – Head 8th Grade Volleyball Coach – effective end of day 11/21/19
- Tiffany Spinks – Fourth Grade Tutor – effective end of day 12/11/19

2. RESCIND EXTRA DUTY CONTRACT

The Superintendent recommends rescinding the following extra duty contract for the 2019-2020 school year.

- Kristin Zatik – Mentor Teacher – Amanda Glover - \$1000.00

3. EMPLOY 2019-2020 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2019-2020 school year, pending all record checks and completion of state and local requirements.

- Kristin Zatik – Mentor Teacher – Amanda Glover – 36.5% = \$365.00
(\$1000.00 x 36.5%)
- Amanda Goran - Mentor Teacher – Amanda Glover – 63.5% = \$635.00
(\$1000.00 x 63.5%)
- Donald Griswold – Announcer - \$20.00 per game
- Donald Griswold – Ticket Taker - \$20.00 per game

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4. APPROVE VOLUNTEERS

The Superintendent recommends approving the following individuals as a volunteer for the 2019-2020 school year for the position indicated, pending all record checks and completion of state and local requirements:

- a. Ronni Benko – Girls’ Basketball
- b. Christian Conrad – Boys’ Basketball
- c. Adam Crabtree – Swim Team

5. EMPLOY 2019-2020 CERTIFICATED TUTORS

The Superintendent recommends employment of the following individual on a limited one (1) year contract commencing with the 2019-2020 school year, subject to completion of all state and local requirements, at tutor rate (\$28.00/per hour), per time sheet for 5.25 hours per day, not to exceed 150 days.

- a. Jane Barge – effective 12/17/19

6. EMPLOY 2019-2020 HOMEBOUND INSTRUCTION TUTORS

The Superintendent recommends employment of the following individual as homebound instruction tutors for the 2019-2020 school year commencing on July 1, 2019 through June 30, 2020 at tutor rate, \$28.00 per hour, per time sheet, on an as needed and approved basis.

- a. Alexis Kaczay

7. APPROVE CRISIS PREVENTION INSTITUTE TRAINING

The Superintendent recommends approval of the following individuals to provide Crisis Prevention Institute Training on November 18, 2019 at tutor rate, \$28.00 per hour, per time sheet for one hour.

- a. Brooke Adkins
- b. Kevin Fox

8. EMPLOY CLASSIFIED SUBS FOR THE 2019-2020 SCHOOL YEAR

The Superintendent recommends employment of the following 2019-2020 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

- a. Michael Sinegar
Custodian/Maintenance - \$14.05/hr.

9. APPROVE TRANSFERS

The Superintendent recommends transferring the following individual:

- a. Kathryn Ryan from Keystone Elementary School Lunch Monitor 2.0 hrs.
to Keystone Elementary Cashier/Cafeteria Worker 2.5 hrs. effective
12/9/19

10. APPROVE PBIS MEETING

The Superintendent recommends approval for the PBIS meeting on December 12, 2019, at \$28.00 per hour, per time sheet, for the following staff members, to be paid from Title IV.

- a. Jennifer Fehlan-Jones
- b. Jennifer Galletti
- c. Meghann Gallo
- d. Donald Griswold
- e. David Jones, Jr.
- f. Natalie Rodriguez
- g. Alyssa Schwedt

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11. APPROVE FAMILY MEDICAL LEAVE ACT – ANITA CUTLER

The Superintendent recommends approving the absence for Anita Cutler under the Family Medical Leave Act for the period on or about December 16, 2019 through on or about January 10, 2020.

Ayes: O'Boyle, Wakefield, Mezera, Walter
Motion carried.

FUTURE BOARD MEETINGS @ 5:30 P.M.

A. Future BOE Meetings

1. Monday, January 13, 2019 – (anticipated) Tax Budget Hearing, Organizational Meeting and Regular Meeting –KHS Conference Room

SUPERINTENDENT COMMITTEE REPORTS

LCJVS Representative:

Deborah Melda - Busy December at JVS with culinary students baking for the holiday. Things are winding down for the holiday break.

COMMENTS/CONCERNS

Board Members:

Carrie O'Boyle - We have great staff. Took gifts from the elementary to take to Keystone Point. Have a great Christmas.

Patricia Wakefield - We made the newspaper in a positive way for the toys for tots. We have great kids. Our board is very diverse, which is a good attribute. We have blended very well together.

Dennis Walter - Would like to compliment Renee. She has been a great help to me on the board. You have been a real benefit to the board.

Public:

Daniel White - Thank you to Renee. We will miss her legal guidance. We will miss you.

EXECUTIVE SESSION #20-12-07

Moved by Wakefield, second by Mezera to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Wakefield, Mezera, O'Boyle, Walter
Motion Carried

Executive Session 6:06 p.m. Return to Open Session 6:24 p.m.

ADJOURNMENT #20-12-08

Moved by Mezera, second by O'Boyle to adjourn the regular meeting at 6:25 p.m.

Ayes: Mezera, O'Boyle, Wakefield, Walter
Motion carried.