

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD MARCH 30, 2020

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Devin Stang called the meeting to order at 4:00 p.m.

Board Members in Attendance:

Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Dennis Walter,

Board Members not in Attendance:

Patricia Wakefield

Public Persons in Attendance:

Daniel White, Michael Resar Sr.

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #20-03-01

Moved by Walter, second by O'Boyle, to approve the agenda as presented with corrections.

Ayes: Walter, O'Boyle, Sturgill, Stang

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #20-03-02

Moved by O'Boyle, second by Sturgill to dispense with the reading of the minutes of the Regular Meeting on Wednesday, February 19, 2020. The minutes were distributed as required by law and shall be approved as presented.

Ayes: O'Boyle, Sturgill, Walter, Stang

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE

INPUT FROM STAFF – NONE

APPROVE TREASURER/CFO FINANCIAL REPORTS AND RECOMMENDATIONS #20-03-03

Moved by Walter, second by O'Boyle that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for February 2020, as presented.

Board Member Question: Was there another bond called in March?

Treasurer/CFO Response: Yes, we had a bond called in February, and another in March. The bond called in March will appear on the March financial reports.

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B. FY2020 ACTIVITY BUDGETS

The Treasurer/CFO recommends the adoption of the following Student Activity Budgets:

KHS

Academic Challenge

Ayes: Walter, O'Boyle, Sturgill, Stang
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #20-03-04

Moved by Walter, second by O'Boyle that the foregoing recommendations be approved.

EMPLOYMENT OF PERSONNEL

1. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals.

- a. Stacy Thacker – Head Freshman Volleyball Coach – effective end of day 3/3/2020
- b. Rebecca Rollin – KES Lunch Monitor – effective end of day 3/5/2020

2. ACCEPT CLASSIFIED RESIGNATION

The Superintendent recommends accepting the following resignation for the purpose of retirement.

- a. Shirley Cromer – KHS Cafeteria Worker – effective at the end of day May 31, 2020

3. EMPLOY 2019-2020 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contract for the 2019-2020 school year as indicated, pending all record checks and completion of state and local requirements:

- a. Thomas Smith – Junior Varsity Baseball – Step 2 - \$2,902.00
- b. Timothy Giesel – Ticker Taker - \$20 per game
- c. Timothy Giesel – OHSSA Ticket Taker – rate set by OHSSA
- d. Shannon Heffernan – OHSSA Ticket Seller – rate set by OHSSA

4. EMPLOY 2020-2021 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contract for the 2020-2021 school year, pending all record checks and completion of state and local requirements:

- a. Stacy Thacker – Head Seventh Volleyball Coach – Step 2 - \$2,220.06
- b. Ashley Young – Junior Varsity Cheerleader Advisor – Football – Step 2 - \$1,480.04

5. APPROVE VOLUNTEERS

The Superintendent recommends approving the following volunteers for the 2019-2020 school year for the position as indicated, pending all record checks and completion of state and local requirements:

- a. Softball – Gina Gibson

6. APPROVE 2020–2021 JOB SHARE CERTIFIED/LICENSED STAFF

The Superintendent recommends approving the 2020-2021 job share for the following individuals.

- a. Kimberly Tafa – 4th Grade Teacher – Step 10 MA at 50%
- b. Ashley Trenchard – 4th Grade Teacher – Step 6 BA at 50%

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7. EMPLOY INFORMATIONAL TECHNOLOGY TRAINEE – ERIC KEBEIKS

The Superintendent recommends approving Eric Kebeiks as Informational Technology Trainee at minimum wage per hour for a maximum of 30 hours a week effective February 24, 2020 through August 30, 2020 pending all record checks and completion of state and local requirements.

8. EMPLOY CLASSIFIED SUBSTITUTES

The Superintendent recommends employing the following individuals as classified substitutes for the 2019-2020 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Tina Smith
 - Cafeteria - \$11.31/hr.
 - Cleaning - \$10.30/hr.
 - Building Secretary - \$12.67/hr.
 - Superintendent's Secretary - \$18.93/hr.
- b. Jessica Brown
 - Cafeteria - \$11.31/hr. – effective 2/26/2020
- c. Judith Hough
 - Building Secretary - \$12.67/hr.
 - Superintendent's Secretary - \$18.93/hr.

9. APPROVE FAMILY LITERACY NIGHT SETUP

The Superintendent recommends approval for the Family Literacy Night Setup on February 26, 2020, not to exceed 3 hours, at tutor rate, \$28.00 per hour, per time sheet, to be paid from Title I Funds.

- a. Dawn Stopa

10. APPROVE FAMILY MEDICAL LEAVE ACT – PHILLIP LOMBARDO

The Superintendent recommends approving the absence for Phillip Lombardo under the Family Medical Leave Act for the period on or about February 20, 2020 through on or about March 8, 2020.

11. APPROVE FAMILY LITERACY NIGHT SETUP

The Superintendent recommends approval for the Family Literacy Night Setup on February 26, 2020, not to exceed 3 hours, at tutor rate, \$28.00 per hour, per time sheet, to be paid from Title I Funds.

- a. Jenna Walter

Ayes: Walter, O'Boyle, Sturgill, Stang

Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 20-03-05

Moved by O'Boyle, second by Walter that the foregoing recommendations be approved.

A. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations.

1. Anonymous - \$20.00 – KES Breakfast/Lunch Assistance Program
2. Anonymous - \$20.00 – KMS Breakfast/Lunch Assistance Program
3. Anonymous - \$203.55 to KHS for the cost of a field trip to the Cleveland Federal Reserve
4. Michelle's Café - \$20.00 to KHS Drama Club
5. Jason and Wendi Zwaduk - \$25.00 to KHS Drama Club
6. Choo Choo's Coffee Shop Inc. - \$50.00 to KHS Drama Club
7. LaGrange Village Pizza - \$100.00 to KHS Drama Club
8. Z-Graphics by Jan LCC- \$100.00 to KHS Drama Club
9. KES PTA - \$773.30 in Scholastic Dollars to purchase books for Literacy Night

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- B. APPROVE OVERNIGHT TRIP TO CAMP NUHOP FOR KMS GRADE 6**
The Superintendent recommends approving an overnight field trip for Keystone Middle School Grade 6 students to Camp NuHop on Monday, October 5, 2020 to Thursday, October 8, 2020 as presented.
- C. APPROVE SPECIAL EDUCATION CONTRACT**
The Superintendent recommends approving the following special education service contract for the 2019-2020 school year as presented.
1. Educational Service Center of Northeast Ohio
- D. APPROVE SPECIAL EDUCATION CONTRACT**
The Superintendent recommends approving the following special education service contract for the 2020-2021 school year as presented.
1. Lorain County Board of Developmental Disabilities
- E. APPROVE OSBA SERVICES AGREEMENT**
The Superintendent recommends approving the Web Based Conversion Service Agreement with Ohio School Boards Association for an annual service fee of \$1,500.00 as presented.
- F. APPROVE AGREEMENT BETWEEN THE KEYSTONE BOARD OF EDUCATION AND THE KEYSTONE BAND BOOSTERS**
The Superintendent recommends approving the agreement between the Keystone Board of Education and the Keystone Band Boosters as presented.

Ayes: O'Boyle, Walter, Sturgill, Stang
Motion carried.

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, April 20, 2020—Regular Meeting—KHS Conference Room
2. Monday, May 18, 2020—Regular Meeting—KHS Conference Room
3. Monday, June 29, 2020—Regular Meeting—KHS Conference Room

SUPERINTENDENT COMMITTEE REPORTS

KEEP:

Kimberly Sturgill - Continue to select scholarships. We will meet online to select the winners. We did not receive any applications from JVS.

COMMENTS/CONCERNS

Board Members:

Kimberly Sturgill - Teachers did a good job getting things together quickly. Do we have plans going forward to distribute chromebooks and hotspots?

Public:

Dan White: We have a plan to distribute devices and hotspots to students who do not have internet or devices.

Board Members:

Carrie O'Boyle - Thank you Dan and Mike for your hard work through this epidemic. The video that elementary put out was amazing.

Devin Stang - Teachers are getting back to students very quickly. Very impressive.

Public:

Daniel White - We will get packets to students that cannot get them. Meal pick-ups have been going well. 76 last Tuesday and 80 today.

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Board Members:

Kimberly Sturgill - Will this be opened to the entire community?

Public:

Daniel White - Will provide meals to a student that needs it. Zoom conferencing is going well.

ADJOURNMENT #20-03-06

Moved by Walter, second by Sturgill to adjourn the regular meeting at 4:20 p.m.

Ayes: Walter, Sturgill, O'Boyle, Stang

Motion carried

Patricia Wakefield, President

Michael Resar Sr., Treasurer/CFO