

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 20, 2020

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Patricia Wakefield called the meeting to order at 4:06 p.m.

Board Members in Attendance:

Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Patricia Wakefield, Dennis Walter

Public Persons in Attendance:

Daniel White, Michael Resar Sr., David Kish, Jacqueline Vance, Therese Jackson

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #20-04-01

Moved by Walter, second by O'Boyle, to approve agenda with addendum as presented.

Ayes: Walter, O'Boyle, Stang, Sturgill, Wakefield

Motion carried.

APPROVAL OF PRIOR MEETING MINUTES #20-04-02

Moved by O'Boyle, second by Sturgill to dispense with the reading of the minutes of the Regular Meeting on Monday, March 30, 2020. The minutes were distributed as required by law and shall be approved as presented.

Ayes: O'Boyle, Sturgill, Stang, Walter, Wakefield

Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS – NONE

INPUT FROM STAFF – NONE

APPROVE TREASURER/CFO FINANCIAL REPORTS

AND RECOMMENDATIONS #20-04-03

Moved by Walter, second by Stang that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for March 2020, as presented.

B. APPROVE THE EXPENDITURE OF SCHOLARSHIPS

The Treasurer/CFO recommends approving the scholarship expenditures for the following:

1. KEEP Scholarships - \$22,000.00 (007 9015)

C. OSBA/OASBO WORKERS COMPENSATION GROUP RATING PROGRAM

The Treasurer/CFO recommends approval to continue participating in the OSBA/OASBO Workers Compensation Group Rating Program with CompManagement for a total membership cost of \$1,050.00 for the 2020-2021 school year. Participation also includes Unemployment services.

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D. APPROVE EXPIRING CONTRACT NOTIFICATION

That the Treasurer be authorized under ORC 3319.02, to give written notice to the following administrators, whose contract will expire June 30, 2020. He/she may request a meeting with the Board of Education by giving the Treasurer written notice at least 24 hours before the Board's regular meeting to be held in May 2020.

1. Jonathan Bailey, Athletic Director
2. Antonietta Filut, KMS Principal
3. Albert Trego, Maintenance Supervisor
4. Jacqueline Vance, Pupil Services/Special Education Director

E. APPROVE CLASSIFIED SUBSTITUTE RATES

The Treasurer/CFO recommends approval of the following classified substitute rates effective 7/1/2020.

Bus Driver:	\$ 14.34
Bus Mechanic:	\$ 15.49
Cafeteria:	\$ 11.55
Cleaner:	\$ 10.51
Custodian/Maintenance:	\$ 14.34
Library Paraprofessional:	\$ 11.16
Monitor:	\$ 10.94
Special Needs Paraprofessional:	\$ 10.94
Building Secretary:	\$ 12.93
Superintendent's Secretary:	\$ 19.32
Technology Assistant:	\$ 12.33

F. APPROVE RIPCHO STUDIO, INC. AGREEMENT

The Treasurer/CFO recommends approval of an agreement with Ripcho Studio, Inc. for school pictures for the 2020-2021 school year as presented.

Board Member: Are we receiving an 8th grade panoramic? It is not noted in the contract.

Treasurer/CFO: We are having an 8th grade panoramic done. I touched base with Bill Ripcho, owner of the photography studio, and we updated the agreement to include the 8th grade panoramic. There is no additional cost or changes to the contract other than adding this language.

Ayes: Walter, Stang, O'Boyle, Sturgill, Wakefield
Motion carried.

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #20-04-04**

Moved by Stang, second by Walter that the foregoing recommendations be approved.

G. ADOPT RESOLUTION – CERTIFY TAX RATES

The Treasurer/CFO recommends adoption of the following resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2020; and

WHEREAS, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Keystone Local School District, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

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RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

	<u>Inside</u> <u>Millage</u>	<u>Outside</u> <u>Millage</u>
General Fund	4.62	37.98
Permanent Improvement (1985)		1.00
Permanent Improvement (1994)		1.00
Bond (\$17,500,000) HS (2003)		2.94
Bond (\$11,500,000) MS (2010)		2.09
2015 Current Expense		7.95
TOTAL	4.62	52.96

and be it further

RESOLVED, That the Treasurer/CFO of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ayes: Stang, Walter, O’Boyle, Sturgill, Wakefield
Motion carried.

APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #20-04-05

Moved by Stang, second by O’Boyle that the foregoing recommendations be approved.

H. APPROVE RESOLUTION AUTHORIZING THE BOARD OF EDUCATION OF KEYSTONE LOCAL SCHOOL DISTRICT TO JOIN THE OHIO SCHOOL PIPELINE COALITION

The Treasurer/CFO recommends adoption of the following resolution:

WHEREAS, the budget of the Board of Education, like that of several other boards of education in the state, has been adversely impacted by the reduction in real property tax revenue resulting from the proliferation of natural gas transmission lines throughout Ohio; and

WHEREAS, the interests of the Board of Education on this matter are aligned with the interests of other similarly situated boards of education; and

WHEREAS, the Board of Education seeks to join the Ohio School Pipeline Coalition (“OSPC”) along with other similarly situated boards of education in the state, in accordance with Ohio law including but not limited to ORC §3313.87; and

WHEREAS, the purpose of the OSPC is to further the interests of the member boards of education by addressing the issues related to the reduction in property tax revenue stemming from natural gas transmission lines, take any reasonable steps to protect the member boards of education, and perform related functions in compliance with Ohio law; and

WHEREAS, the annual dues for membership in OSPC are \$500.00. Any additional expenditures will require a subsequent resolution(s) and will be shared amongst the member boards of education; and

WHEREAS, the Board of Education finds the annual dues just and reasonable; and

WHEREAS, the Board desires to join the OSPC.

NOW THEREFORE, BE IT RESOLVED AND ADOPTED by the members of the Board of Education that:

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1. The Board of Education authorizes joining the Ohio School Pipeline Coalition as doing so is in the best interest of the Keystone Local School District and its business administration.
2. The Board of Education accepts and approves payment of the \$500.00 annual membership fee to OSPC.
3. On behalf of the Board of Education, the Superintendent and Treasurer are hereby authorized to perform any actions necessary to effectuate joinder of OPSC and participation therein.
4. It is found and determined that all formal actions concerning and relating to the Adoption of this Resolution were adopted in an open and public meeting in accordance with ORC Section 121.22. further, that any and all deliberations of this Board and of its committees that resulted in these formal actions were in meetings open to the public and in compliance with Ohio law.

Ayes: Stang, O’Boyle, Sturgill, Walter, Wakefield
Motion carried.

APPROVE SUPERINTENDENT’S REPORTS AND RECOMMENDATIONS #20-04-06

Moved by Walter, second by Stang that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. EMPLOY CERTIFICATED/LICENSED STAFF FOR 2020-2021 SCHOOL YEAR

The Superintendent recommends the employment of the following certificated personnel on contracts as indicated commencing with the 2020-2021 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule.

1 year (2nd)

- | | |
|--------------------|------|
| a. Amanda Glover | 2021 |
| b. Alexis Kaczay | 2021 |
| c. Noelle Lewis | 2021 |
| d. Cathleen Walker | 2021 |

1 year (3rd)

- | | |
|---------------------|------|
| a. Taylor Brouse | 2021 |
| b. Kelli Doran | 2021 |
| c. Kendall Poole | 2021 |
| d. Abigail Ratcliff | 2021 |
| e. Brianne Tabar | 2021 |

2 year (1st)

- | | |
|-------------------|------|
| a. Kaitlin Bulger | 2022 |
| b. Alyssa Schwedt | 2022 |

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2 year (2nd)

a. Brett Benzin	2022
b. Jessica Fisher	2022
c. Jennifer Galletti	2022
d. Kelly Marxen	2022
e. Chelsey Mirto	2022
f. Natalie Rodriguez	2022
g. Ashley Trenchard	2022
h. Christopher Vondruska	2022

3 year

a. Laura Devore	2023
b. Thomas Habenicht	2023
c. Shannon Heffernan	2023
d. Michael Hogue	2023
e. Kristen Lazard	2023
f. Cynthia Mahilo	2023
g. Bethany Pearce	2023
h. Brittany Shaw	2023
i. Leah Tesny	2023
j. Kevin Wacker	2023
k. Helen Wolosz	2023
l. Kristin Zatik	2023

2. APPROVE FAMILY MEDICAL LEAVE ACT – CYNTHIA MAHILO

The Superintendent recommends approving the absence for Cynthia Mahilo under the Family Medical Leave Act for the period on or about April 23, 2020 through on or about June 4, 2020.

3. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals:

- a. Jennifer Myers from KES Fifth Grade Teacher to KES Fourth Grade Teacher effective the 2020-2021 school year
- b. Kendall Poole from KES School Fourth Grade Teacher to KES Fifth Grade Teacher effective 2020-2021 school year
- c. Natalie Rodriguez – from KHS Intervention Specialist to KMS Intervention Specialist effective the 2020-2021 school year

4. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. Caylie Cabrera – KES Intervention Specialist – effective end of day 5/22/2020

5. ACCEPT RESIGNATION

The Superintendent recommends accepting the resignation of the following individual:

- a. David Kish – Director of Curriculum and Instruction – effective end of day 7/31/2020

Ayes: Walter, Stang, O'Boyle, Sturgill, Wakefield
Motion carried.

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APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS 20-04-07

Moved by O'Boyle, second by Stang that the foregoing recommendations be approved.

A. **PROCLAMATION – TEACHER/STAFF APPRECIATION WEEK**

The Superintendent recommends adoption of the following resolution:

WHEREAS, today's teachers and staff mold our future citizens through their guidance and education, and

WHEREAS, today's teachers and staff encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country's future depends, in a large measure, upon the education our youth receive today, and

WHEREAS, teachers and staff spend countless hours outside their classrooms and offices preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and

WHEREAS, our community recognizes that its teachers and staff are providing quality education services to our children,

NOW, THEREFORE, BE IT PROCLAIMED THAT the Keystone Local Board of Education designates the week of May 4-8, 2020 as Teacher/Staff Appreciation Week in this community, and

BE IT FURTHER PROCLAIMED THAT the Keystone Local Board of Education calls on the community to join with it in personally expressing appreciation to our teachers and staff for a "job well done."

Board Member: Can we deliver “care packages” that include snacks, bottle water, etc. to recognize them and the great job they are doing.? There needs to be some type of acknowledgement, or note, or card.

B. **APPROVE ESC ANNUAL SERVICE AGREEMENT**

The Superintendent recommends approving the 2020-2021 Multi-Agreement Contract with the Educational Service Center of Lorain County as presented.

Superintendent: There was a question regarding the ESC North contract. North can train staff with online training, creating makerspaces (Stem Lab) in the middle school. We can easily use the 12 days to train and provide PD for staff.

C. **APPROVE SPECIAL EDUCATION CONTRACT**

The Superintendent recommends approving the following special education services agreement for the 2020-2021 school year as presented.

1. Ombudsman Educational Services, Ltd.

Superintendent: Outside placement created at Avon several years ago as an alternative placement for students. It is another less costly option.

Board Member: The Ombudsman Program - do we currently have any students in this program and if so, just one (per spots given) or more in "borrowed spots"?

Superintendent: We only have one spot and we currently have a student using it. That student will be a senior next year.

Board Member: What is the fee or expected fee for this?

Superintendent: Between \$34,000-\$36,000.

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Board Member: I am guessing this is added to our Special Ed budget?

Superintendent: Yes

Treasurer: This has been part of our special education budget over the last several years.

Board Member: With the information that our Special Education Director gave to us and issues noted in Elementary School with behavior issues, does this do the entire job we need as a district?

Superintendent: The Ombudsman Program - WestShore Plus is for students who have Emotional needs although are not "mad" but more "sad." The cost of the Ombudsman program is less than Educational Alternatives or PEP and also is much smaller. This is a program that was developed by Keystone along with 6 other districts because we didn't see that there was a program available in the area.

D. APPROVE AGREEMENT WITH MENTAL HEALTH, ADDICTION AND RECOVERY (MHARS) BOARD OF LORAIN COUNTY

The Superintendent recommends approving the Mental Health, Addiction and Recovery (MHARS) Board of Lorain County Agreement for the 2020-2021 school year as presented.

Board Member: I was wondering about this contract - are the funds we are agreeing to pay just for a half day per week? Is this a half day per school per week or half day per district per week? Are we counting this as only needed in addition to our current counselor/psych services? Just did not seem like very much time or help for a growing mental health problem in our district.

Superintendent: This is a free service to the district; no district funds pay for this (supported by the county). We have one Bellefaire counselor per building: KES, KMS and KHS. Tiffany, LaToya, and Lindsey. They are school based counselors and make home visits. They are working with our Keystone students and families 5 days a week.

E. APPROVE AMENDED DIRECTOR OF CURRICULUM AND INSTRUCTION JOB DESCRIPTION

The Superintendent recommends approving the amended Director of Curriculum and Instruction Job Description as presented.

Ayes: O'Boyle, Stang, Sturgill, Walter, Wakefield

Motion carried.

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, May 18, 2020 – Regular Meeting – KHS Conference Room
2. Monday, June 29, 2020 – Regular Meeting – KHS Conference Room
3. Monday, July 20, 2020 – Regular Meeting – KHS Conference Room

B. Policies and Regulations – First Reading

- | | |
|----------|--------------|
| 1. BD | 11. IKF |
| 2. BDC | 12. IKFC |
| 3. BDDB | 13. IND/INDA |
| 4. BDDC | 14. JED |
| 5. BDDG | 15. JEE |
| 6. BDDH | 16. JFCF |
| 7. GBCB | 17. JFCF-R |
| 8. GBR | 18. JM |
| 9. GBR-R | 19. KD |
| 10. IJA | |

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Board Member: I thought we had agreed to hold off on GBH and JM in our policy meeting due to the interpretations of #7 and #'s 3,4 under Social Media? Was the wording that we expressed concerns about adjusted?

Superintendent: Remove GBH and JM.

SUPERINTENDENT COMMITTEE REPORTS

JVS:

Deborah Melda – JVS had a board meeting. Nothing to report at this time.

KEEP:

Kimberly Sturgill – Delivered KEEP Scholarships to students who won the award.

COMMENTS/CONCERNS

Board Members:

Carrie O'Boyle - Everyone is doing a great job.

Devin Stang - Thank you to all the staff. They are doing a great job while being taken out of their element. We adapt and keep moving forward. Thank you.

Dennis Walter - I am hoping someone will create a cure for this virus.

Public:

Daniel White - I will be sending an all call tonight, to the community, informing the community on grading. Administrators worked on this together with community input. We have shared with the teachers for their feedback.

EXECUTIVE SESSION 20-04-08

Moved by Stang, second by O'Boyle to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Stang, O'Boyle, Sturgill, Walter, Wakefield
Motion carried.

Executive Session 5:48 p.m. Return to Open Session 6:36 p.m.

ADJOURNMENT #20-04-09

Moved by Walter, second by Stang to adjourn the regular meeting at 6:37 p.m.

Ayes: Walter, Stang, O'Boyle, Sturgill, Wakefield
Motion carried

Patricia Wakefield, President

Michael Resar Sr., Treasurer/CFO