

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

SPECIAL MEETING AUGUST 31, 2020

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Patricia Wakefield called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Carrie O’Boyle, Devin Stang, Kimberly Sturgill, Dennis Walter, Patricia Wakefield

Public Persons in Attendance:

Daniel White, Amanda Goran, Joseph Jasin, Ashley Jasin

Michael Resar, Treasurer/CFO not in attendance.

Those present recited the Pledge of Allegiance to the United States of America.

APPROVAL OF AGENDA #21-08-11

Moved by Sturgill, second by O’Boyle, to approve the agenda as presented.

Ayes: Sturgill, O’Boyle, Stang, Walter, Wakefield

Motion carried.

APPROVE MINUTES OF PRIOR MEETINGS #21-08-12

Moved by Stang second by Walter to dispense with the reading of the minutes of the Regular Meeting on Monday, August 17, 2020. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Stang, Walter, O’Boyle, Sturgill, Wakefield

Motion carried.

RECOGNITION AND HEARING OF VISITORS

Joseph Jasin – New KMS Intervention Specialist introduced himself and his wife Ashley.

**APPROVE TREASURER/CFO FINANCIAL REPORTS
AND RECOMMENDATIONS #21-08-13**

Moved by O’Boyle, second by Walter that the foregoing recommendations be approved.

A. THEN & NOW APPROVALS

The Treasurer/CFO recommends approval of Then & Now purchase orders in accordance with ORC 5705. 41D:

PO Date	Invoice Date	PO Number	Check Number	Desc.	Vendor	Amount
08/01/20	07/28/20	92685	64466	TITAN DISINFECTANT SPRAYERS & KITS	BUCKEYE CLEANING CENTER - CLEV	\$ 3,650.00
08/17/20	07/01/20	92694	64491	TUITION BILLING FOR 2020-2021 - 1 SEAT	OMBUDSMAN EDUCATIONAL SERVICES	\$ 8,500.00
08/17/20	08/15/20	92708	64499	ANNUAL TUITION-SEPARATE FACILITY 2020-2021	STEPS BEHAVIOR CONSULTING	\$ 18,000.00
08/12/20	07/31/20	92711	64482	PRESCHOOL TUITION FOR 2020-2021	LORAIN COUNTY BOARD OF EDUCATION	\$ 11,483.64

Ayes: O’Boyle, Walter, Stang, Sturgill, Wakefield

Motion carried.

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SUPERINTENDENT REPORTS AND RECOMMENDATIONS #21-08-14

Moved by Stang, second by Walter that the foregoing recommendations be approved.

1. EMPLOY 2020-2021 CERTIFICATED/LICENSED STAFF

The Superintendent recommends employment of the following individual on a limited one (1) year contract commencing with the 2020-2021 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11).

- a. Joseph Jasin – Intervention Specialist – Step 2 MA -\$44,401.00

2. EMPLOY 2020-2021 CLASSIFIED STAFF

The Superintendent recommends hiring the following classified individual for the position and hourly rate as noted, on an eighteen-month probationary contract, pending all record checks and completion of state and local requirements for the 2020-2021 school year:

- a. Jessica Misconish – KES Lunch Monitor – Step 0 - \$11.24/hr. – effective 8/25/2020

3. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Roberta Moore – Lunch Monitor – effective end of day 8/17/2020
- b. Kayla Jewell – KES Special Needs Paraprofessional – effective end of day 8/24/2020

4. APPROVE TRANSFERS

The Superintendent recommends transferring the following individuals.

- a. Kelly Marxen from Keystone Middle School Intervention Specialist to Keystone Elementary Intervention Specialist effective 8/25/2020
- b. Jennifer Maurer from Keystone Elementary School Lunch Monitor 2.0 hrs./day to Keystone Elementary School Lunch Monitor 2.50 hrs./day effective 8/31/2020
- c. Amy Mitterling from Murray Ridge Special Needs Paraprofessional 6.25 hrs./day to Keystone Elementary Special Needs Paraprofessional 6.75 hrs./day effective 8/31/2020
- d. Stacey Seman from Keystone Middle School Lunch Monitor 1.75 hrs./day to Keystone Middle School Lunch Monitor 2.25 hrs./day effective 8/31/2020
- e. Nannette Stubner from Keystone Elementary School Lunch Monitor 2.0 hrs./day to Keystone Elementary School Lunch Monitor 2.50 hrs./day effective 8/31/2020
- f. Frances Walker from Keystone Middle School Lunch Monitor 1.75 hrs./day to Keystone Middle School Lunch Monitor 2.25 hrs./day

5. RESCIND BLT PERSONNEL

The Superintendent recommends rescinding the following individual as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour), for the 2020-2021 school year effective August 25, 2020 through May 28, 2021:

KMS BLT

- a. Kelly Marxen

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6. EMPLOY BLT PERSONNEL

The Superintendent recommends employing the following individual as members of the Keystone Building Leadership Team (BLT) on an as needed basis, per time sheet, at tutor rate (currently \$28.00 per hour), for the 2020-2021 school year effective August 25, 2020 through May 28, 2021:

KMS BLT

- a. Natalie Foster

7. APPROVE EXTENDED TIME CONTRACT

The Superintendent recommends employing Kristen Lazard to train the new Keystone Middle School Counselor, at the employee's daily rate, per time sheet, not to exceed 2 days.

8. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS

The Superintendent recommends approval of a stipend of \$50.00 per half day for the following staff members for participation in professional development to be paid from Title IIA Federal Funds:

August 13, 2020 – Convocation Meeting for CCP Teachers

- a. Andrea Catanzarito
- b. Adam Crabtree
- c. Jennifer Fehlan-Jones
- d. Donald Griswold
- e. Thomas Habenicht
- f. David Jones Jr.
- g. Philip Tuttle

9. EMPLOY 2020-2021 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2020-2021 school year, pending all record checks and completion of state and local requirements.

- a. David Jones Jr. – Announcer - \$20.00 per game
- b. James Piazza – Announcer - \$20.00 per game
- c. Bert Fitzgerald – Score Board Operator - \$20.00 per game
- d. Alexis Kaczay – Score Board Operator - \$20.00 per game
- e. Jennifer Maiden – Score Board Operator - \$20.00 per game
- f. Kristin Burden – Ticket Taker - \$20.00 per game
- g. Kari Dove Deal – Ticker Taker - \$20.00 per game
- h. Julie Fortune – Ticket Taker - \$20.00 per game
- i. Terri Helbig – Ticket Taker - \$20.00 per game
- j. Alexis Kaczay – Ticket Taker - \$20.00 per game
- k. Jennifer Maiden – Ticker Taker - \$20.00 per game
- l. Abigail Ratcliff – Ticket Taker - \$20.00 per game
- m. Philip Tuttle – Lead Mentor Teacher – \$1,900.00
- n. Jill Hetsler – Mentor Teacher – Lindsay Thut - \$1,000.00
- o. Tracy Clarico – Mentor Teacher – Anna Saxton - \$1,000.00
- p. Leslie Kolasinski – Mentor Teacher – Stefanie Kurowski - \$1,000.00
- q. Natalie Foster – Mentor Teacher – Alexis Kaczay - \$1,000.00
- r. Natalie Foster – Mentor Teacher – Amanda Glover - \$1,000.00
- s. Leslie Kolasinski – Mentor Teacher – Sophia Dettorre - \$1,000.00
- t. Leah Tesny – District RESA Facilitator – Joseph Jasin, Kendall Poole, Abigail Ratcliff – 3 @ \$500.00 = \$1,500.00

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- 10. APPROVE LEAVE OF ABSENCE REQUEST – GARY FERON**
The Superintendent recommends approving a leave of absence request for Gary Feron for the period on or about August 31, 2020 through on or about November 30, 2020.
- 11. APPROVE LEAVE OF ABSENCE REQUEST – LYNN GAGNON**
The Superintendent recommends approving a leave of absence request for Lynn Gagnon for the period on or about August 3, 2020 through on or about November 3, 2020.
- 12. APPROVE LEAVE OF ABSENCE REQUEST – ASHLEY TRENCHARD**
The Superintendent recommends approving a leave of absence request for Ashley Trenchard for the period on or about August 25, 2020 through on or about December 22, 2020.
- 13. APPROVE VOLUNTEERS**
The Superintendent recommends approving the following individual as a volunteer for the 2020-2021 school year for the position indicated, pending all record checks and completion of state and local requirements:
- a. Ashley Elliott - Volleyball
- 14. EMPLOY CLASSIFIED SUBS FOR THE 2020-2021 SCHOOL YEAR**
The Superintendent recommends employment of the following 2020-2021 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.
- a. Tiffany Gould
 - Bus Driver - \$14.34/hr.
 - Cafeteria - \$11.55/hr.
 - b. Kelly Isenhart
 - Monitor - \$10.94/hr.
 - c. Christine Minney
 - Monitor - \$10.94/hr.
 - Paraprofessional – Special Needs - \$10.94/hr.
 - d. Amy Mitterling
 - Monitor - \$10.94/hr.
 - e. Chip Wood
 - Bus Driver - \$14.34/hr.

Ayes: Stang, Walter, O'Boyle, Sturgill, Wakefield

Motion carried.

APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #21-08-15

Moved by O'Boyle, second by Sturgill that the foregoing recommendations be approved.

A. APPROVE SPECIAL EDUCATION CONTRACTS

The Superintendent recommends approving the following special education services contracts for the 2020-2021 school year as presented:

- 1. KidsLink
- 2. Lorain County Board of Developmental Disabilities – Preschool Agreement

**B. APPROVE 2020-2021 AGREEMENT WITH EDUCATIONAL SERVICE
CENTER OF LORAIN COUNTY**

The Superintendent recommends approving the agreement between the Educational Service Center of Lorain County and the Lorain County Domestic Relations Court, on the behalf of the Keystone Local Schools for the 2020-2021 school year as presented.

Ayes: O'Boyle, Sturgill, Stang, Walter, Wakefield

Motion carried

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SPECIAL MEETING AUGUST 31, 2020

FUTURE BOARD MEETINGS - @ 6:00 P.M.

1. Monday, September 21, 2020-Regular Meeting – KHS Conference Room
2. Monday, October 19, 2020-Regular Meeting – KHS Conference Room
3. Monday, November 16, 2020-Regular Meeting – KHS Conference Room

COMMENTS/CONCERNS

Board Members:

Kimberly Sturgill – Welcomed Joseph Jasin to Keystone.

Devin Stang – Welcomed Joseph Jasin to Keystone.

Superintendent:

Daniel White – Welcomed Joseph Jasin to Keystone.

EXECUTIVE SESSION #21-08-16

Moved by Stang, second by O’Boyle to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: Stang, O’Boyle, Sturgill, Walter, Wakefield

Motion carried.

Executive Session 6:12 p.m. Return to Open Session 7:19 p.m.

ADJOURNMENT #21-08-17

Moved by Walter, second by O’Boyle to adjourn the regular meeting at 7:20 p.m.

Ayes: Walter, O’Boyle, Stang, Sturgill, Wakefield

Motion carried.

Patricia Wakefield, President

Michael Resar Sr., Treasurer/CFO