

RECORD OF PROCEEDINGS

MINUTES OF KEYSTONE BOARD OF EDUCATION

REGULAR MEETING HELD APRIL 19, 2021

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

Patricia Wakefield called the meeting to order at 6:00 p.m.

Board Members in Attendance:

Carrie O'Boyle, Devin Stang, Kimberly Sturgill, Dennis Walter, Patricia Wakefield

Public Persons in Attendance:

Daniel White, Michael Resar Sr., Amanda Goran, James Kohler, Kristen Campbell, Jody White, Albert Trego, Jonathan Bailey

Those present recited the Pledge of Allegiance to the United States of America.

PRESENTATION BY JACOB ALFERIO AND MAURA NEVILLE – SOCIAL EMOTIONAL LEARNING AT KES

APPROVAL OF AGENDA #21-04-01

Moved by Sturgill, second by Walter to approve agenda as presented.

Ayes: Sturgill, Walter, O'Boyle, Stang, Wakefield
Motion carried.

APPROVE MINUTES OF PRIOR MEETINGS #21-04-02

Moved by Stang, second by Sturgill to dispense with the reading of the minutes of the Regular Meeting on Tuesday, February 16, 2021 and the Regular Meeting on Monday, March 15, 2021. The minutes were distributed as required by law and, shall be approved as presented.

Ayes: Stang, Sturgill, O'Boyle, Walter, Wakefield
Motion carried.

AUDIENCE PARTICIPATION

RECOGNITION AND HEARING OF VISITORS: NONE

INPUT FROM STAFF: NONE

CURRICULUM CORNER

Amanda Goran, Director of Curriculum and Instruction – Map Data Analysis and Extended School Year Plan

SPED SPOTLIGHT

Kristen Campbell, Director of Pupil Services – Behavior Consultation at Keystone Local Schools

APPROVE TREASURER/CFO FINANCIAL REPORTS AND RECOMMENDATIONS #21-04-03

Moved by Walter, second by O'Boyle that the foregoing recommendations be approved.

A. APPROVE FINANCIAL REPORTS

The Treasurer/CFO recommends approval of the financial reports, including investments for March 2021, as presented.

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B. FISCAL YEAR 2021 TRANSFERS

The Treasurer/CFO recommends the following Transfers:

From:	To:	Amount:
Scholarship Fund (007 9009)	KEEP Scholarship Fund (007 9015)	\$ 5,275.00
1994 Permanent Improvement Fund (003 9001)	OSFC Project Maintenance Fund (034)	\$82,000.00
1985 Permanent Improvement Fund (003 9002)	OSFC Project Maintenance Fund (034)	\$50,131.00

Ayes: Walter, O’Boyle, Stang, Sturgill, Wakefield

Motion carried.

ADOPT RESOLUTION – CERTIFY TAX RATES #21-04-04

Moved by O’Boyle, second by Sturgill to approve the below resolution.

WHEREAS, This Board of Education in accordance with the provisions of law has previously adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, 2021; and

WHEREAS, The Budget Commission of Lorain County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten-mill tax limitation; therefore, be it

RESOLVED, By the Board of Education of the Keystone Local School District, Lorain County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten-mill limitation as follows:

	<u>Inside Millage</u>	<u>Outside Millage</u>
General Fund	4.62	37.98
Permanent Improvement (1985)		1.00
Permanent Improvement (1994)		1.00
Bond (\$17,500,000) HS (2003)		2.94
Bond (\$11,500,000) MS (2010)		1.96
2015 Current Expense		7.95
TOTAL	4.62	52.83

and be it further

RESOLVED, That the Treasurer/CFO of this Board be and is hereby directed to certify a copy of this Resolution to the County Auditor of said County.

Ayes: O’Boyle, Sturgill, Stang, Walter, Wakefield

Motion carried.

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APPROVE OTHER BUSINESS AND SUPERINTENDENT'S RECOMMENDATIONS #21-04-05

Moved by O'Boyle, second by Stang that the foregoing recommendations be approved.

A. PROCLAMATION – TEACHER/STAFF APPRECIATION WEEK

The Superintendent recommends adoption of the following resolution:

WHEREAS, today's teachers and staff mold our future citizens through their guidance and education, and

WHEREAS, today's teachers and staff encounter students of widely differing backgrounds and abilities, and

WHEREAS, our society expects public education to provide quality education services to all children, no matter what their backgrounds or abilities, and

WHEREAS, our country's future depends, in a large measure, upon the education our youth receive today, and

WHEREAS, teachers and staff spend countless hours outside their classrooms and offices preparing lessons, evaluating progress, counseling and coaching students, and performing community service, and

WHEREAS, our community recognizes that its teachers and staff are providing quality education services to our children,

NOW, THEREFORE, BE IT PROCLAIMED THAT the Keystone Local Board of Education designates the week of May 3-7, 2021 as Teacher/Staff Appreciation Week in this community, and

BE IT FURTHER PROCLAIMED THAT the Keystone Local Board of Education calls on the community to join with it in personally expressing appreciation to our teachers and staff for a "job well done."

B. APPROVE KEYSTONE LOCAL EDUCATION ASSOCIATION MOU

The Superintendent recommends approving the MOU as presented concerning the Collective Bargaining Agreement between Keystone Local Education Association and Keystone Local School District.

C. ACCEPT DONATIONS

The Superintendent recommends accepting the following donations:

1. Nick Abraham Ford – 1500 face mask to Keystone Local School District
2. Harrison Ford – 1000+ face mask to Keystone Local School District
3. Meryl Smith – 3 bins of Lego bricks valued at approximately \$120.00, 1 3-D printing pen valued at approximately \$20.00, 1 Best Buy gift card valued at \$25.00 to Keystone STEM Club in honor of Christopher Ashley
4. Anonymous – 2 boxes of personal size hand sanitizer to Keystone Local School District

D. OSBA/OASBO WORKERS COMPENSATION GROUP RATING PROGRAM

The Treasurer/CFO recommends approval to continue participating in the OSBA/OASBO Workers Compensation Group Rating Program with CompManagement for a total membership cost of \$1,060.00 for the 2021-2022 school year. Participation also includes Unemployment services.

E. APPROVE RIPCHO STUDIO, INC. AGREEMENT

The Treasurer/CFO recommends approval of an agreement with Ripcho Studio, Inc. for school pictures for the 2021-2022 school year as presented.

F. AGREEMENT FOR OHIO MEDICAID SCHOOL PROGRAM SERVICES

The Treasurer/CFO recommends approval of the Agreement for Ohio Medicaid School Program Services with Weswurd, LLC to assist the District in obtaining reimbursement for Medicaid eligible expenses incurred under the Ohio Medicaid Program for claims with dates of service from July 1, 2021 to June 30, 2022 as presented.

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G. APPROVE ESC ANNUAL SERVICE AGREEMENT

The Superintendent recommends approving the 2021-2022 Multi-Agreement Contract with the Educational Service Center of Lorain County as presented.

H. APPROVE OVERNIGHT TRIP TO CAMP NUHOP FOR KMS GRADE 6

The Superintendent recommends approving an overnight field trip for Keystone Middle School Grade 6 students to Camp NuHop on Monday, October 4, 2021 to Thursday, October 7, 2021 as presented.

I. APPROVE KHS FOOTBALL OVERNIGHT TRIP

The Superintendent recommends approving an overnight trip for the Keystone High School football team to Ashland University on July 6, 2021 through July 8, 2021 as presented. Board approved coaches will supervise the students; and the trip will incur no cost to the district other than transportation fees.

J. APPROVE SPECIAL EDUCATION CONTRACT

The Superintendent recommends approving the following special education service contract for the 2021-2022 school year as presented.

1. Lorain County Board of Developmental Disabilities

K. APPROVE RESA PROGRAM COORDINATOR JOB DESCRIPTION

The Superintendent recommends approving the RESA Program Coordinator Job Description as presented.

L. APPROVE DISTRICT TRANSFORMATION TRAINING AGREEMENT WITH PROJECT LEAD THE WAY, INC.

The Superintendent recommends approving the District Transformation Training Agreement with Project Lead The Way, Inc. as presented.

Amanda Goran - The PLTW Launch training is for KES only (grades K-5).

Ayes: O'Boyle, Stang, Sturgill, Walter, Wakefield
Motion carried.

APPROVE SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS #21-04-06

Moved by Stang, second by O'Boyle that the foregoing recommendations be approved.

A. EMPLOYMENT OF PERSONNEL

1. APPROVE EXPIRING CONTRACT NOTIFICATION

The Superintendent recommends that the Treasurer be authorized under ORC 3319.02, to give written notice to the following administrators, whose contract will expire June 30, 2021. He/she may request a meeting with the Board of Education by giving the Treasurer written notice at least 24 hours before the Board's regular meeting to be held in May 2021.

- a. Jacob Alferio
- b. Gina Gibson
- c. James Kohler
- d. Maura Neville

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2. EMPLOY CERTIFICATED/LICENSED STAFF FOR 2021-2022 SCHOOL YEAR

The Superintendent recommends the employment of the following certificated personnel on contracts as indicated commencing with the 2021-2022 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule.

1 year (2nd)

- a. Sophia Dettorre 2022
- b. Joseph Jasin 2022
- c. Stefanie Kurowski 2022
- d. Lindsay Puz 2022
- e. Anna Saxton 2022
- f. Lindsay Thut 2022

1 year (3rd)

- a. Amanda Glover 2022
- b. Alexis Kaczay 2022
- c. Noelle Lewis 2022
- d. Cathleen Walker 2022

2 year (1st)

- a. Taylor Brouse 2023
- b. Kelli Doran 2023
- c. Kendall Poole 2023
- d. Abigail Ratcliff 2023

2 year (2nd)

- a. Brooke Adkins 2023
- b. Leslie Kolasinski 2023
- c. Leanne Manning 2023
- d. Anne Paulchell 2023
- e. Victoria Smith 2023

3 year

- a. Justin Nacarato 2024
- b. Stephen Ody 2024
- c. Staci Rapson 2024
- d. Allison Smith 2024
- e. Jillian Terranova 2024
- f. Brittany Wise 2024

Continuing Contract

- a. Andrea Catanzarito

3. APPROVE CLASSIFIED SUBSTITUTE RATES

The Superintendent recommends approval of the following classified substitute rates effective 7/1/2021:

- a. Bus Driver: \$ 14.63
- b. Bus Mechanic: \$ 15.80
- c. Cafeteria: \$ 11.78
- d. Cleaner: \$ 10.73
- e. Custodian/Maintenance: \$ 14.63
- f. Library Paraprofessional: \$ 11.39
- g. Monitor: \$ 11.16
- h. Special Needs Paraprofessional: \$ 11.16
- i. Building Secretary: \$ 13.19
- j. Superintendent's Secretary: \$ 19.71
- k. Technology Assistant: \$ 12.58

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4. APPROVE CERTIFIED SUBSTITUTE RATES

The Superintendent recommends approval of the following certified substitutes rates effective for the 2021-2022 school year:

- a. \$45.00 per half day
- b. \$90.00 per day

5. APPROVE CERTIFIED PERMANENT SUBSTITUTE RATES

The Superintendent approval of the following certified permanent substitutes rates effective for the 2021-2022 school year:

- a. \$60.00 per half day
- b. \$120.00 per day

6. APPROVE CERTIFIED LONG-TERM SUBSTITUTE RATES

The Superintendent recommends approval of the following certified long-term substitutes rates effective for the 2021-2022 school year:

- a. \$60.00 per half day
- b. \$120.00 per day

7. ACCEPT CERTIFIED RESIGNATIONS

The Superintendent recommends accepting the following resignations for the purpose of retirement.

- a. Debra Krolczyk – KMS Science Teacher - effective end of day on 5/28/2021
- b. Philip Tuttle – KHS English Teacher - effective end of day on 5/31/2021

8. ACCEPT RESIGNATIONS

The Superintendent recommends accepting the resignation of the following individuals:

- a. Teresa Allemeier – Permanent Substitute Teacher – effective end of day on 4/9/2021
- b. Dylan Snoeberger – Technology Trainee – effective end of day on 4/9/2021
- c. Shelby Regiec – Junior Varsity Volleyball Coach – effective end of day on 4/12/2021
- d. Philip Tuttle – Lead Mentor Teacher, Freshman Class Advisor, Assistant Varsity Football Coach – effective end of day on 5/31/2021

9. APPROVE FAMILY MEDICAL LEAVE ACT – JAMIE MYERS

The Superintendent recommends approving the absence for Jamie Myers under the Family Medical Leave Act for the period on or about June 21, 2021 through on or about August 4, 2021.

10. APPROVE FAMILY MEDICAL LEAVE ACT – KRISTIN ZATIK

The Superintendent recommends approving the absence for Kristin Zatik under the Family Medical Leave Act for the period on or about May 16, 2021 through on or about August 1, 2021.

11. EMPLOY 2020-2021 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contract for the 2020-2021 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Robert Johnson – Freshman Baseball – Step 7 - \$3,885.10

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12. EMPLOY 2021-2022 EXTRA DUTY PERSONNEL

The Superintendent recommends employment of the following individual on extra duty contract for the 2021-2022 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Laurie Cogan – Head Varsity Volleyball – Step 7 - \$6,959.51

13. EMPLOY 2020-2021 HOMEBOUND INSTRUCTION TUTORS

The Superintendent recommends employment of the following individual as homebound instruction tutor for the 2020-2021 school year commencing on July 1, 2020 through June 30, 2021 at tutor rate (currently \$28.00 per hour), per time sheet, on an as needed and approved basis.

- a. Christopher Vondruska

14. EMPLOY CLASSIFIED SUBSTITUTE

The Superintendent recommends employing the following individuals as a classified substitute for the 2020-2021 school year for the positions and hourly rates noted, pending all record checks and completion of state and local requirements:

- a. Wendy Montoney
Custodian/Maintenance - \$14.34/hr.
- b. Melissa Smith
Cafeteria - \$11.55/hr.
Building Secretary - \$12.93/hr.

Ayes: Stang, O'Boyle, Sturgill, Walter, Wakefield

Motion carried.

Future BOE Meetings - @ 6:00 P.M.

1. Monday, May 17, 2021 – Regular Meeting – KHS Conference Room
2. Monday, June 28, 2021 – Regular Meeting – KHS Conference Room
3. Monday, July 19, 2021 – Regular Meeting – KHS Conference Room

ADMINISTRATIVE REPORTS – NONE

SUPERINTENDENT COMMITTEE REPORTS

Finance:

Devin Stang – I attended the Fair School Funding Plan webinar. Anytime we can talk about funding is a good thing. The FSFP takes into account students' individualized needs.

KEEP:

Kimberly Sturgill – On scholarship night KEEP awarded \$27,000.00 in scholarships. Nice to give out money to students who need it.

COMMENTS/CONCERNS

Board Members:

Kimberly Sturgill – Good to see Camp Nuhop is happening again.

Devin Stang – Thank you for the job you are doing everyday everyone.

Superintendent:

Daniel White – Thank you to everyone who presented. Thank you to everyone who helped with scholarship night.

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EXECUTIVE SESSION #21-04-07

Moved by O'Boyle, second by Stang to adjourn to Executive Session under ORC 121.22 and ORC 4117.21 for the purpose of appointment, employment, dismissal, discipline, promotion, demotion, compensation, matters related to employee bargaining negotiations and investigation of the charges/complaints (unless public hearing requested) of personnel. With no action to follow.

Ayes: O'Boyle, Stang, Sturgill, Walter, Wakefield
Motion carried.

Executive Session 7:01 p.m. Return to Open Session 9:08 p.m.

ADJOURNMENT #21-04-08

Moved by Sturgill, second by O'Boyle to adjourn the regular meeting at 9:09 p.m.

Ayes: Sturgill, O'Boyle, Stang, Walter, Wakefield
Motion carried

Patricia Wakefield, President

Michael Resar Sr., Treasurer/CFO

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ATTACHMENT A

RESOLUTION – DIANE KLINE

WHEREAS, Diane Kline has served the staff, students, and residents of the Keystone Local School District for 12 years; and

WHEREAS, Diane Kline has proved to be a major positive influence in the lives of hundreds of school students; and

WHEREAS, Diane Kline has performed an indispensable function in the effective and humane operation of the Keystone Local Schools;

THEREFORE, BE IT RESOLVED, that the Board of Education, on behalf of the staff, students, and residents of the Keystone Local School District, commend Diane Kline for her outstanding contribution to the growth of the children in the Keystone Local School District; and

BE IT FURTHER RESOLVED, that a true copy of this resolution be delivered to Diane Kline.