

**AUBURN SCHOOL COMMITTEE**  
**MINUTES for Tuesday, November 13, 2018**  
**6:30 p.m. Budget Presentations**

**In attendance:**

George Scobie  
Jessie Harrington  
Gail Holloway  
Dottie Kauffman  
Meghan McCrillis

Maryellen Brunelle  
Kathy Lauze  
Cecelia Wirzbicki  
Joe Fahey  
Rosemary Reidy  
Eric Bouvier

Casey Handfield  
Eileen Donahue  
Gregg Desto  
Matt Carlson  
Susan Lopez

Marie Mahan  
Beth Chamberland  
Jennifer Stanick  
Ginny Bailey  
Maria Garrow

**Student Representatives:** Ryan Garabedian

**Call to Order and Pledge:**

At 6:30 p.m., Mr. Scobie called the meeting to order and asked if anyone else was recording the meeting; there being none, he asked that everyone join him in the Pledge to the Flag.

**Citizens' Concerns/Comments:** None

**Special Recognitions:**

Patricia Doyle: In Memoriam

Dr. Brunelle asked for a moment of silence in memory of Patricia Doyle, a long-time Auburn educator.

Auburn School Building Committee

Having recently held the last meeting of the School Building Committee, Dr. Brunelle recognized all the members of the SBC involved in brining the new Auburn Middle School to fruition and thanked them for their gift of time and expertise given to the project.

Donation to AMS' Students Negative Lunch Accounts

Dr. Brunelle notified the Committee that a young man, who wished to remain anonymous, had recently paid off several students' negative lunch account balances at AMS to help families who were struggling financially. His donation was in the amount of \$125 and all he wanted in return was for us to extend an invitation to the Auburn community, who are blessed with some extra money, to consider offering their financial support to help students in this way as a "mission of championing their overall well-being."

**Student Representatives' Report: Ryan Garabedian and Ali Schoenfeldt**

Ryan reported that AHS had been extremely busy; he noted that the NEASC visit had gone very well, with a lot of positive feedback having been received about what a great school community AHS is.

He noted that the the senior class had held three fundraisers which had gone well; the Model UN Team had attended a competition at Brown University and the WGBH Super Sunday Quiz Show had been held but he did not have the results of that.

He noted that the Girls' Field Hockey had lost in the first round of the playoffs with both Boys' and Girls' Soccer making it to the second round but then being eliminated.

He notified the Committee that both Band and Chorus concerts for AHS/AMS were upcoming, as was ALICE training for students and, finally, the day before Thanksgiving, all Adams Scholars would be recognized at a breakfast in their honor.

### **Regular Session Minutes:**

October 17, 2018

Mrs. Harrington made a motion to approve the minutes of the October 17th meeting; Mrs. Kauffman seconded the motion and it was unanimously approved.

### **Superintendent's Report:**

#### Budget Presentations:

- Dr. Brunelle began the budget presentations with the Budget Kick-Off Presentation, thanking the Leadership Team for all being in attendance. She noted that the budget was built around the question of how it would impact students and their achievement.
- Central Office Budget Presentation  
Dr. Lauzé introduced the Central Office team who each presented their budget: Dr. Lauzé presented for Teaching, Learning and Curriculum; Mrs. Wirzbicki for the Business Office; Mr. Reidy for Pupil Services; Mr. Fahey for Facilities and Mr. Bouvier for Technology. Each highlighted their accomplishments in FY 2019 and expected accomplishments in FY 2020.

The only new position being requested was an EL tutor at AMS for Teaching, Learning and Curriculum.

- Fine Arts: Ms. Ginny Bailey and Mrs. Maria Garrow  
Ms. Ginny Bailey and Mrs. Maria Garrow, Co-Directors of K-12 Fine Arts, were in attendance to present their budget. They provided the Committee with an update of what the Fine Arts Department provides to students at each of the age groups, as well as extra-curricular offerings. Their budget concerns are the age of the school-owned equipment and the price of repairs and regular maintenance of it. Their budget requests include a stipendiary position for a strings teacher to work with next year's grade 6 string players as they transition to AMS.
- Athletics Budget: Mr. Brian Davis  
Mr. Brian Davis was unable to be in attendance due to an athletic commitment so Mr. Handfield presented the Athletic budget on his behalf. Budget increases reflected the increased costs of fuel and more travel, potential tournament play for ice hockey requiring more ice time and MIAA increased official pay rates.

### NEASC Letters of Thanks to AHS

The Committee signed the prepared letters of thanks to the AHS NEASC Team for their diligence and hard work leading up to the visit and for the visit itself.

### MCAS 2.0 Perfect Scorers

Dr. Brunelle shared that 15 students had received perfect scores on the 2018 MCAS test and she named them and congratulated them for their hard work and diligence.

### Assabet Valley Collaborative Quarterly Report

In fulfillment of the Collaborative Regulations, 603 CMR 50.00, Mrs. Kauffman made a motion to accept the Assabet Valley Collaborative Report for the first quarter; Mrs. Holloway seconded the motion and it was unanimously approved.

### **Unfinished Business:**

#### Budget Presentations, Wednesday, November 14th, 6:30 p.m.

Dr. Brunelle reminded the Committee that the second evening of budget presentations was scheduled for Wednesday, November 14th and would include the elementary schools, Auburn Middle School, Auburn High school and her Budget Summation. The meeting would begin at 6:30 p.m.

### **New Business:**

#### Town's Annual Budget Kick-Off

Dr. Brunelle notified the Committee that the Town' Budget Kickoff had been scheduled for Wednesday, November 28th at the Finance Committee meeting. Either she or Mrs. Wirzbicki will be in attendance to represent the School Department.

### **Teaching/Learning Report:**

#### MCAS 2.0 Update

This agenda item was tabled to November 14th.

#### November 6th Professional Development Update

Dr. Lauzé provided an update on the recent professional development day held on November 6th, noting that the video, "Enough," was shown at each location. This video gives teachers new knowledge about how to prevent sexual abuse in their school; learn new skills to prevent child sexual abuse and learn about new resources to help them address the problem. Besides that, there was something for everyone provided at this full-day of professional development.

### **Business/Financial Report:**

#### Year to Date Budget Report

Mrs. Wirzbicki provided a year to date budget report from November 6th. There were no questions.

#### Transfers

Mrs. Wirzbicki provided transfers both within and between the Series and asked for the Committee's approval of those between the Series.

Mrs. Kauffman made a motion to approve the transfers between the Series as presented by the Business Manager; Mrs. Holloway seconded the motion and it was unanimously approved.

There being no further business to discuss, at 8:10 p.m. Mrs. Harrington made a motion to adjourn for the evening; Mrs. Kauffman seconded the motion and it was unanimously approved.

Respectfully submitted,



Ailaine Zautner  
Recording Secretary

**Referenced Documents:**

Minutes of October 17, 2018  
Budget PPT Presentations  
Copy of letter of thanks to AHS NEASC Team  
AVC Report  
November 6th PD Agenda  
MCAS 2.0 PPT  
Year to Date Budget Report  
Transfers