

**AUBURN SCHOOL COMMITTEE
MINUTES from Wednesday, December 5, 2018
School Committee Room, 7:00 p.m.**

In attendance:

George Scobie
Jessie Harrington
Gail Holloway
Dorothy Kauffman
Meghan McCrillis

Maryellen Brunelle
Kathy Lauze
Cecelia Wirzbicki

Student Representatives: Ryan Garabedian Ali Schoenfeldt

Call to Order and Pledge:

At 7:00 p.m., Mr. Scobie called the meeting to order and asked if anyone else was recording it; there being none, he asked that everyone join him in the Pledge of Allegiance to the Flag.

Special Recognitions:

MIAA Cross Country Recognition Breakfast Winner

Dr. Brunelle announced and congratulated Emma Gervais, a student at AHS, for being chosen as the female recipient of the MIAA Cross Country Recognition. Each year, the MIAA honors one female and one male cross country runner to represent the League. It is based on the athlete's athletic performance, character and community service. This is quite an honor for Emma and her coaches. Congratulations to all.

CDMMEA Honor Festival

Ms. Ginny Bailey and Mr. Nick LaPete recently informed me that six AHS students were selected for participation in the Central District Music Festival, with four receiving All State recommendations and will audition for that in mid-January. Congratulations to Haley Norris, who was accepted into the Band; and Olivia Curnen, Sean Campbell, Sam Benoit, Angie Davis and Derek Brigham who were accepted into the Chorus.

AYFS Rocket Race

Mrs. Dottie Kauffman, noting that the AYFS Rocket Race held on November 26th was a great success, stated that it was due in part to the AHS and AMS students who volunteered to help out. Mrs. Kauffman noted that they were amazing and exceeded all her expectations. She also thanked the administration for supporting Auburn Youth and Family Services.

Student Representatives' Report: Ryan Garabedian and Ali Schoenfeldt

Ryan reported that during the week leading up to Thanksgiving, Spirit Week was celebrated. This included a lip-sync contest, an Auburn Day and a Pajama Day. He also noted that Tri I closed on November 30th and Tri II began on December 3rd.

Ali reported that the Humanities Scholars had made a trip to Assumption College, with the focus being Youth Movements. She noted that the Student Council was getting ready for Christmas by preparing treats for teachers. Rockets to Rockets are currently fundraising by selling sweatshirt blankets. They also have a fundraiser with Papa Gino's on December 19th – for any eat-in or take-out food purchased between 4 and 9 p.m., AHS receives 20% of the amount sold.

Citizens' Concerns/Comments: None

Superintendent's Report:

Auburn Fire Department

Dr. Lopez informed Dr. Brunelle that the Auburn Fire Department recently gave outstanding presentations to grades three and four students, educating them on fire safety. Dr. Lopez thanked Chief Coleman, Deputy Chief Johnson and Captain Steele for taking time out of their busy schedules to support the SWIS Rockets to Rockets program. The students and staff alike loved having lunch with the firefighters. Dr. Brunelle stated that this is just another shining example of all the great work the Auburn Fire Department does in conjunction with the Auburn Public Schools.

Auburn Fire Safety Posting Contest

Dr. Brunelle announced the winners of this year's Fire Safety Poster Contest, noting that she was able to be in attendance at the breakfast held in honor of the winners, along with their principals, art teachers and families, to congratulate them on their great work! She noted that it was a wonderful event!

Auburn Chamber of Commerce Mini Grant Award Winners

Dr. Brunelle announced the names of the teachers who had successfully written Auburn Chamber Mini Grants and the project they would undertake with the grant funds awarded. She congratulated them all and thanked all teachers who submitted a grant, even if it was not funded.

CPR-AED Update

Dr. Brunelle provided the Committee with an update on the work of the CPR-AED Team, noting that on Monday, November 19th, AMS held a Wellness Day during which all 626 students were trained in hands-only CPR and on the use of AEDs. She noted that the goal of training as many Auburn students, employees and residents as possible will continue with hands-only CPR training and instruction on how to use the AEDs being made available at the Holiday Craft Fair on December 15th. Plans are also underway to hopefully extend those trainings at locations where residents congregate, such as Youth Basketball games, other athletic events and the like.

Food Service Procurement Review of the APS School Nutrition Program

Dr. Brunelle notified the Committee that as part of the overall review process of School Food Authorities (SFAs), Auburn Food Service will be undergoing a Procurement Review of the School Nutrition Program to ensure the procurement process complies with the program and government-wide procurement standards. This review is scheduled for December 17, 2018 and Dr. Brunelle will provide an update at a meeting once we receive a report.

Amendments to FY 2017-2024 CIPs

Due to Town Administration being unable to support the original FY 2024, Mr. Fahey, Mrs. Wirzbicki and Dr. Brunelle met to review plans for available CIP funds from FY 2016 through FY 2024 and submitted amendments to the Committee for their approval. But for the replacement of the Central Office underground oil tank, all projects will be completed, some earlier than anticipated, by 2024, with the replacement of the Central Office oil tank being pushed out to 2025.

Ongoing Commitment to the Community

Dr. Brunelle provided a listing of examples of giving back to the community by each school showing how seriously our students and staff take this responsibility.

Donations to Pakachoag School

Mrs. McCrillis made a motion to accept with gratitude two donations to Pakachoag School: one in the amount of \$100 from New England Kids Pediatric Dentistry and one in the amount of \$30 from Bemis Farms Nursery; Mrs. Kauffman seconded the motion and it was unanimously approved.

Dictionaries Donation to SWIS

Mrs. Kauffman made a motion to accept with gratitude the donation of dictionaries for all third graders from the Auburn-Webster Lodge of Elks; Mrs. Harrington seconded the motion and it was unanimously approved.

Unfinished Business:

FY 2020 Draft Budget

There were no updates or changes to be made to the FY 2020 Draft Budget.

School Committee Tour of Schools

The Committee chose to continue the tradition of touring the schools leading up to the holidays and December 11th was chosen as the date for this year's tour.

New Business:

Holiday Concert Schedule

Dr. Brunelle provided the upcoming Holiday Concert schedule and encouraged the Committee and audience to attend at least one!

Town Hall Annual Holiday Open House

Dr. Brunelle shared an invitation from Town Manager, Julie Jacobson, to attend the Town Hall Open House on Thursday, December 13th from 12-2 p.m.

December 19, 2018 School Committee Meeting

Mrs. Kauffman made a motion to cancel the School Committee meeting of December 19th; Mrs. Holloway seconded the motion and it was unanimously approved.

Upcoming Events

Dr. Brunelle shared all the upcoming events leading up to the holiday break.

Teaching/Learning:

December 4th Half Day Professional Development

Dr. Lauzé shared an update on the December 4th half day of professional development. Teachers in grades PreK – 8 held parent/teacher conferences throughout the afternoon as well as into the evening. AHS staff engaged in two different activities: some worked with Restorative Justice Consultants while others focused on "Tuning Up their Teaching."

DESE Reviews/Visits for EL Education, Special Education and Title 1

Noting that DESE conducts monitoring reviews every 6 years, Dr. Lauzé noted that Auburn is undergoing reviews of Special Education, Civil Rights, English Language Learning as well as Title I, Title IIA and Title IV. As part of the self-assessment phase, the District has already submitted a multitude of documents to DESE for their review and soon DESE will conduct an on-site visit. The visit will last two days and is scheduled for the week of January 7th. A written report from DESE will follow and the District may have to create corrective plans for any areas identified as needing improvement. Dr. Lauzé will keep the Committee apprised.

Business/Financial:

Year to Date Budget Report

Mrs. Wirzbicki provided a year to date budget report. There were no questions.

Transfers

Mrs. Wirzbicki provided a listing of transfers both within the Series and between the Series. She requested the Committee's acceptance of those between the Series. Mrs. Kauffman made a motion to approve the transfers between the Series as presented by the Business Manager; Mrs. Harrington seconded the motion and it was unanimously approved.

FY 2020 Fuel Oil Bid

This item was tabled as the sole bid to be received was rejected. New bids are due by January 3, 2019. Mrs. Wirzbicki will keep the Committee apprised.

FY 2020 Town Budget Kick-Off Meeting

Mrs. Wirzbicki provided an update on the FY 2020 Town Budget Kick-Off meeting which she attended and provided a packet distributed at that meeting by Mr. Kazanovicz.

Warrant Payables

Mrs. Wirzbicki provided copies of warrant payables signed by Mrs. Holloway on October 30, November 6th and November 27th.

Policies:

B DFA, School Councils – No Changes

B DFA-E-1, School Improvement Plan – No Changes

BDG, School Attorney – No Changes

BE, School Committee Meetings – No Changes

B EDF, Voting Method – with tracking

B EDG, Minutes – with tracking

B EE, Special Procedures for Conducting Hearings – No Changes

B G, School Committee Policy Development – No Changes

B GB, Policy Adoption – No Changes

B GD, School Committee Review of Procedures – No Changes

Mrs. Kauffman made a motion to approve all the above-named updated policies; Mrs. Holloway seconded the motion and it was unanimously approved.

IP-A, Title IIA, Supplement, not Supplant Requirement on First Reading

IP-B, Title IVA, Supplement, not Supplant Requirement on First Reading

Mrs. Kauffman made a motion to approve both above-named policies on First Reading; Mrs. Harrington seconded the motion and it was unanimously approved.

There being no further business to be discussed, at 8:00 p.m., Mrs. Kauffman made a motion to adjourn for the evening; Mrs. McCrillis seconded the motion and it was unanimously approved.

Respectfully submitted,



Ailaine Zautner
Recording Secretary

Referenced Documents:

Minutes of November 13/14 Meetings
DESE Letter re Food Service Review
Listing of APS Commitment to Community Activities
Thank you letters
FY 2017-2024 CIP Amendments
Invitation to TH Open House
YTD Budget Report
Transfers
Town Budget Kick-Off Presentation
Policies