



**AUBURN PUBLIC SCHOOLS**  
**APPLICATION FOR SCHOOL BUS TRANSPORTATION 2019-2020**  
**MUST BE RECEIVED OR POSTMARKED BY JUNE 1st, 2019 TO AVOID A \$100 LATE FEE PER CHILD**

Student's Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

Morning Address for Pick Up: \_\_\_\_\_

Afternoon Address for Drop Off: \_\_\_\_\_

Grade in Sept. 2019: \_\_\_\_\_ School in Sept. 2019: \_\_\_\_\_

Is your child currently on our Free or Reduced Lunch Program? (Please answer Yes or No) \_\_\_\_\_

*If Yes, there is no bus application fee at this time but you must still complete the bus application form and submit it prior to the deadline, otherwise you will be charged the \$100 late fee. You are also required to fill out a new Free or Reduced Lunch application after July 1, 2019, even if you had already been approved for the previous year. If you pay now and then qualify for Free or Reduced Lunch anytime throughout the school year, we will gladly refund your pro-rated payment upon a written request. Also upon a written request, a refund will be granted if the parent decides to not use the bus pass or they can get a pro-rated refund if they have a change in circumstance at anytime throughout the year.*

**BUS FEES**

The Bus Fee is \$100 per child. There is a \$250 Family Cap which does NOT include Late Fees.

**You have to pay the \$100 Bus Fee if:**

- Your child is in Grade K through 6 and lives UNDER 2.0 miles from their school.
- Your child is in Grade 7 through 12 regardless of mileage (unless they are on Free or Reduced Lunch).

**You DO NOT have to pay the \$100 Bus Fee if:**

- Your child is in Grade K through 6 and lives OVER 2.0 miles from their school.
- Your child is on Free or Reduced Lunch.

**There is a \$100 Late Fee PER CHILD if the application is not received or postmarked by June 1st, 2019 regardless of Free/Reduced Lunch status. (There is No Cap on Late Fees).**

**GUIDELINES**

- **ALL Applications WILL ONLY BE ACCEPTED at the Superintendent's Office at 5 West Street, Auburn.**
- **Please return your Bus Application via mail or in person at 5 West Street with Payment (if required). If the required payment is not received with the Bus Application, your child/children WILL NOT be registered for busing.**
- **Cash, Check or online payment will be accepted. Please make checks payable to "Auburn Public Schools" and reference your child's name(s) in the memo section of the check. If you decide to pay online through Unipay Gold (the link can be found on the District Website), please attach your receipt to the Bus Application as proof of payment.**
- As mandated by state law, the Auburn Public Schools are only required to bus students for the following reasons: students in Grades K-6 who live two miles or more from their assigned school and students who have a transportation component in their Individual Education Plan (IEP).
- All other students who do not fall under the above mandated by law categories (students in Grades 7-12 and students in Grades K-6 who live 1.99 miles and under from their school), have the option to purchase a bus pass.
- As mandated by state law, students can walk up to 1 mile to the assigned bus stop. Bus routes are not created to reflect street to street or door to door service. The safety responsibility for escorting the children to and from all assigned bus stops and the monitoring of students while at the bus stop shall rest with the parents/guardians of the children involved.
- Please be advised that all District buses are equipped with audio and video surveillance equipment that is regularly reviewed. Your signature below indicates your knowledge of this fact and grants your consent.
- Bus Pass & Bus Routes will be mailed home in August. Please note that bus routes may NOT be revised due to late applications.
- The Auburn Public Schools reserve the right to make changes to bus routes and stops throughout the year, as necessary.

**I HAVE READ AND ACCEPT THE ABOVE RULES AND REGULATIONS FOR THE BUSING OF MY CHILD:**

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Cell Phone

\_\_\_\_\_  
Work Phone

**Applications are due on June 1st, 2019 to allow ample time for the District to work with the Transportation Provider to plan appropriately for the transitions in schools. Thank you.**