

Minutes
LCTCS Facilities Corporation
Board Conference Call
Thursday January 28, 2016
4:00 p.m.

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted by conference call on Thursday January 28, 2016. Directors of the Corporation present included: Chair/President Stevie Smith, Secretary/Treasurer Lambert Boissiere, Director Gene Thibodeaux and Director Billy Montgomery, representing a quorum of the Board. Other participants included: Jan Jackson, Gretchen Lindquist, Ed Jenkins, Brian LaFleur and Bill Obier.

ITEM 1: Welcome and Approval of December 15, 2015 Minutes

Chair Smith welcomed the group and asked for approval of the December 15, 2015 minutes.

BOARD ACTION: Director Thibodeaux moved to accept and approve the minutes, with a second by Director Montgomery and the motion carried.

Item 2: SOWELA Technical Community College Regional Training Facility Furniture Fixtures and Equipment Purchase Reimbursement to the College

Ed Jenkins, CSRS, said that reimbursement to the college is for purchase of state contract items for classroom only, costing \$298,572.47 and leaving a balance of \$1,463,032.53 for equipment, if approved. He said that CSRS reviewed the following items.

- Classroom and Lab Furniture from General Office Supply (state contract) -\$ 14,388.52
- Office Furniture from Lake Charles Office Supply -\$4,014.45
- Classroom, Lab, and Office Furniture from The HON Company State Contract (state contract) -\$131,071.74
- Classrooms, Labs, and Office Furniture from Virk (state contract) - \$149,097.76

Director Montgomery asked about the reason for purchase on state contract. Mr. Jenkins explained that the college made the purchase on state contract for better prices and the college is requesting reimbursement by the Facilities Corporation. Secretary/Treasurer Boissiere mentioned that answered his similar earlier question as well.

BOARD ACTION: Director Thibodeaux moved that the Board approve reimbursement to SOWELA Technical Community College in the amount of 298,572.47 for purchase of Furniture, Fixtures & Equipment for the Regional Training Facility. Director Montgomery seconded the motion and the motion carried.

Agenda Item 3: ACT 391 Change Order Delgado Community College Maritime, Fire and Industrial Training Center, New Orleans, Change Order 8

Ed Jenkins said that the Program Manager has thoroughly analyzed the following Change Order Request and would like to request the LCTCS Facilities Corporation review and approval of Items including,

- A 2 day contract extension to allow for additional steel reinforcements to the pile caps with a cost of work totaling an additional \$7,683.88.
- Addition of 4 timber piles and a pile cap at Transformer Pad to support the slab transformer to at a cost of \$7,360.55.
- Addition of a Roof Hatch and Roof Curb and 15ft Ladder for inspections and maintenance at a cost of \$12,400.80.
- College request to reconfigure millwork, counters and cabinets to cost \$1,999.34.
- Designer's recommendation to accept substitution of Aruba for Cisco Wireless Access Points for a credit of (\$9,415.77).
- Additional Ditch infill, additional culvert and tie-ins for ditch at a cost of \$12,134.61
- Additional Windows at 2nd floor interior wall partitions costing \$2,681.22

Chair Smith added that the building was scheduled for completion at the beginning of March.

BOARD ACTION: Secretary/Treasurer Boissiere moved that the Board approve change order #8 for the ACT 391 Delgado Community College Maritime, Fire and Industrial Training Center project, New Orleans, revising the contract with The Lemoine Company by an additional \$34,844.63, and a 2 day extension, thereby changing the date of Substantial Completion from February 28, 2016 to March 1st. Director Montgomery seconded the motion and the motion carried.

Agenda Item 4: ACT 391 Delgado Community College Maritime, Fire and Industrial Training Center, New Orleans, Furniture Fixtures & Equipment Reimbursement

Ed Jenkins reported CSRS has thoroughly analyzed the following furniture, fixtures and equipment reimbursement requests and recommends LCTCS Facilities Corporation review and approval. He said that the original Furniture Fixtures and Equipment budget of \$500,000 was revised to \$474,000 to allow for needed ditch work for the project. If funded this reimbursement of \$455,176.95 would provide a remaining balance in this account \$18,823.05. He explained the total was revised to omit reimbursement for one personal computer. Director Thibodeaux asked why the computer was omitted. Mr. Jenkins explained it did not appear to have sufficient supporting justification to meet programmatic requirements.

Ed Jenkins said the items to be reimbursed include:

- Wall mount schedule holders, flag pole, office signs, name plates, podium for lobby from Displays2Go at a cost of \$3,558.91
- Clocks, office trash cans, rest room dispensers, signs, and umbrellas for patio tables from Grainger at a cost of \$2,722.02.
- Window shades for Building from Modern Market at \$6,228.
- Miscellaneous Furniture Total for Facility from LA School Equipment at \$256,928.57 (state contract) and \$1,691 (not on state contract).
- Furniture from NOVA Solutions from LA School Equipment at \$893.35.
- Science Tables from LA School Equipment at \$10,740.
- Modular Cabinets and counter tops from LA School Equipment at \$8,811.75.
- Outdoor Kitchen Island BBQ pit for Corporate Partners from Lowe's at \$2,446.
- Miscellaneous Appliances from Lowe's at \$5,419.49
- Phone Hardware from NACR at \$2,503.50.
- Podiums and Mounts from Pelican Computer at 13,650.82.
- Interactive Monitors from Pelican Computer at \$89,818.94
- Trash cans, picnic tables, hand dryers, sign posts, umbrella bases from ULINE at \$19,592.
- Interior Signage from Big Daddy Wrap at \$11,525.
- Exterior Signage from Big Daddy Wrap at \$18,647.60.

BOARD ACTION: Secretary/Treasurer Boissiere moved that the Board approve the ACT 391 Delgado Community College Maritime, Fire and Industrial Training Center project, New Orleans, reimbursement to the college for purchase of furniture, fixtures and equipment in the amount of \$ 455,176.95. Director Montgomery seconded the motion. The motion carried.

Agenda Item 5: Act 360 South Central Louisiana Technical College Reserve General Contractor Recommendation

Ed Jenkins confirmed the CSRS review of the attached bid tabulations and Request for Proposal response from B.E.T. Construction, Inc. and recommend the firm be awarded the General Contractor Contract for the project base bid amount of \$6,076,478, within the published construction budget of \$6,473,448. He said that B.E.T. Construction, Inc. has confirmed their proposal price is accurate, and the project will maintain a contingency balance of over \$800,000. He added the B.E.T. Construction, Inc. assured CSRS that it is available to begin work immediately.

Mr. Jenkins reported that he Advisory Committee concurs with this recommendation, having met on July 28th evaluating six responses to the Request for Proposal for General Contractor for the South Central Louisiana Reserve Campus projects including:

- 1 – B.E.T. Construction, Inc., Thibodeaux, La.
- 2 – The McDonnel Group, New Orleans. La.
- 3 – Lincoln Builders, Inc. Ruston La.
- 4 – Thompson Construction Company, LLC, Thibodeaux La.

BOARD ACTION: Secretary/Treasurer Boissiere moved that the Board approve award of a contract for the Act 360 South Central Louisiana Technical College Reserve to the low bidder, B.E.T. Construction, Inc., for the base bid amount of \$6,076,478. Director Montgomery seconded the motion and the motion carried.

ADJOURNMENT: Secretary/Treasurer Boissiere moved adjournment at 4:40 p.m. with a second by Director Montgomery.



Lambert Boissiere, Secretary/Treasurer
LCTCS Facilities Corporation