

Minutes
LCTCS Facilities Corporation
Board Conference Call
Thursday, February 25, 2016
4:00 p.m.

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted by conference call on Thursday February 25, 2016. Directors of the Corporation present included: Chair/President Stevie Smith, Secretary/Treasurer Lambert Boissiere and Director Billy Montgomery, representing a quorum of the Board. Other participants included: Jan Jackson, Gretchen Lindquist, Ed Jenkins, and Bill Obier.

ITEM 1: Welcome and Approval of January 28, 2016 Minutes

Chair Smith welcomed the group and asked for approval of the January 28, 2016 minutes.

BOARD ACTION: Director Montgomery moved to accept and approve the minutes with a second by Secretary/Treasurer Boissiere and the motion carried.

ITEM 2: SOWELA Technical Community College Regional Training Facility Change Order 7

Ed Jenkins, CSRS, said CSRS reviewed the listed items for Change Order 7 for the SOWELA Technical Community College Regional Training Facility, which would revise the contract with Alfred Palma LLC by \$152,409.52, with a time extension of 21 days. He said that it would revise the date of Substantial Completion from March 4 to March 25, 2016.

1. Plastic laminate wall panels at lobby stairs

Time Extension: One day

Cost of Work: \$11,708.13

2. Relocation of instrument training tower from the current location to the instrument training yard to accommodate the connection of the infrastructure and utilities.

Time Extension: Fourteen days

Cost of Work: \$108,826.59

3. Water line relocation to prevent drainage conflict with city installation of improvements along J. Bennett Johnson Ave. Costs will be shared with City of Lake Charles.

Time Extension: Four days

Cost of Work: \$25,700

4. Additional overhead electrical outlets in the shop areas in order to install owner-provided electrical.

Time Extension: Two days

Cost of Work: \$6,174.80

BOARD ACTION: Director Montgomery (mentioning on behalf of Director Thibodeaux), moved that the Board approve change order 7 for the SOWELA Technical Community College Regional Training Facility, revising the contract with Alfred Palma LLC by \$152,409.52, with a time extension of 21 days,

revising the date of Substantial Completion from March 4 to March 25, 2016. Secretary/Treasurer Thibodeaux seconded and the motion carried.

ITEM 3: SOWELA Technical Community College Regional Training Center Furniture Fixtures and Equipment Reimbursement

ED Jenkins, CSRS, reported that his team reviewed the following purchases by the College he and recommends approval. He added that the college followed State and Facilities Corporation guidelines, using state contract for most of the purchases to take advantage of cost benefit.

1. **Computers and monitors for the computer labs and classrooms**
Vendor: Dell, State Contract
Cost of Purchase: \$85,190.56
2. **Classroom Projectors and Projectable Marker Boards**
Vendor: Howard Technology Solutions, Epson State Contract
Cost of Purchase: \$75,511.29
3. **Monitors for Corridors, Classrooms, Conference Rooms and Multipurpose Rooms**
Vendor: CDW-G, State Contract
Cost of Purchase: \$ 60,171.84
4. **Furniture for Lobby, Common Areas, and Reception Area**
Vendor: Lake Charles Office Supply,
Cost of Purchase: \$ 23,527.96
5. **Workbenches for Motor Control Lab, Pneumatics Lab, Instrumentation Lab, PLC Lab and LED Flex Lab**
Vendor: Grainger
Cost of Purchase: \$ 26,312.00

Chair Smith added that the more sophisticated equipment purchases were forthcoming, to be selected with the assistance of Sasol. Mr. Jenkins said that if approved, the College will purchase above mentioned items in the amount of \$270,713.65 and submit a request for reimbursement.

BOARD ACTION: Director Montgomery moved that the Board approve reimbursement to SOWELA Technical Community College for purchase of Furniture Fixtures and Equipment for the Regional Training Facility In the amount of \$270,713. Secretary/Treasurer Boissiere seconded the motion and the motion carried.

ITEM 4: ACT 391 Change Order Delgado Community College Maritime, Fire and Industrial Training Center, New Orleans, Change Order 9

Ed Jenkins said that the Program Manager has thoroughly analyzed the following Change Order 9, which would revise the contract amount by \$102,712.32 and an additional 4 days. Approval will revise the date of Substantial Completion from March 1, to March 5, 2016.

1. **Additional Parking West Side Drive including additional earthwork, installation of limestone material provided by the college, and protection of existing drive during construction**
Cost of Work: ADD \$11,812.28
2. **Added cost for power and data outlets and accent paint for all simulator rooms. Outlets required by manufacturer of simulators.**
Cost of Work: ADD \$13,194.69
3. **Lower window heights at East Elevation for clearer view of the entire campus from the 2nd floor through five windows located in Director's office**
Cost of Work: ADD \$3,289.59
4. **Resolve Sink waste conflict with structure Break room 210 to resolve an Error on the MEP drawings that caused a conflict to run the waste line to connect the sink in the break room to connect to the main waste line. A structural beam had to be drilled in order for the line to pass through to maintain the proper slope.**
Cost of Work: ADD \$935.05
5. **Revised sidewalk layout and additional slab at connection to existing Building A to relocate sidewalk from North elevation, as designed, to the South elevation entrance. Relocation will facilitate deliveries entering from the East Parking Lot.**
Cost of Work: ADD \$3,487.32
6. **Added power for sewer lift station to operate when Campus is on Generator power.**
Cost of Work: Cost of Work: ADD \$11,159.19
7. **Add seven Fire dampers and Duct detectors 1st & 2nd Floors to comply with fire code.**
Cost of Work: ADD \$53,827.32
8. **Re-work NASA Fence line at Sewer manhole A small portion of the Perimeter fence was found to encroach the East Parking lot install.**
Cost of Work: ADD \$897.60
9. **Added Proprietary Roof Curb and associated roofing and flashing per Manufacturer's Warranty Requirements**
Cost of Work: ADD \$4,109.28
10. **Time Extension Due to Weather Days for the month of December 2015 (4 Days)**
Requested Time Extension: Six days
Cost of Work: No cost
Time Extension recommended by CSRS: Four days

Mr. Jenkins added that the Fire Marshall approved the facility on the 24th and a ribbon cutting is scheduled on April 1st. Secretary/Treasurer Boissiere mentioned that he was looking forward to the opening and use of the new building by the college.

BOARD ACTION: Secretary/Treasurer Boissiere moved that the Board approve change order #9 for the ACT 391 Delgado Community College Maritime, Fire and Industrial Training Center project, New Orleans,

revising the contract with The Lemoine Company by \$102,712.32 and an additional 4 days, revising the date of Substantial Completion from March 1, to March 5,. Director Montgomery seconded the motion and the motion carried.

Agenda Item 5: ACT 391 Information System Disaster Recovery Facility, Baton Rouge for Purchase of Furniture Fixtures and Equipment

Ed Jenkins reported CSRS has thoroughly analyzed the following furniture, fixtures and equipment reimbursement requests by the LCTCS for compliance with state and Facilities Corporation Guidelines:

Furniture for lobby, reception area, training rooms, conference rooms, offices, and break room, along with modular office wall/desk systems.

1st floor furniture	\$ 64,271.40
82"h walls with doors	\$ 21,860.72
Enclave	\$ 18,474.00
Sound masking	\$ 4,698.01
2nd floor furniture	\$ 47,536.40
15 workstation 2nd floor	\$ 34,799.12
Vendor: Frost Barber, Inc.	
Total Cost:	\$191,639.65

BOARD ACTION: Secretary/Treasurer Boissiere moved that the Board approve reimbursement to LCTCS for purchase of Furniture Fixtures and Equipment in the amount of \$191,639.65 for the ACT 391 Student Information Disaster Recovery Facility in Baton Rouge. Director Montgomery seconded the motion and the motion carried.

Agenda Item 6: ACT 360 Bossier Parish Community College STEM Building Change Order #1

Ed Jenkins reported his team analyzed the following Change Order Request and recommends approval.

- 1. Bid Alternate-3/Fire Pump**
Cost of Work:\$68,400.00
- 2. Additional First Floor Square Footage required to add 185 square feet to egress corridor on the first floor separating the Tenant spaces to meet the requirements of the CEA**
Cost of Work:\$9,965.76

Director Montgomery asked about the water pressure issue, requiring the fire pump. Mr. Jenkins said that the pressure problem was not unusual in the new construction of campus facilities.

BOARD ACTION: Director Montgomery moved that that the Board approve Bossier Parish Community College change order 1, amending the contract with Brown Builders, the amount of \$78,365.76. Secretary/Treasurer Boissiere seconded the motion and the motion carried.

ITEM 7. Louisiana Delta Community College Winnsboro Campus General Contractor Responses to RFQ

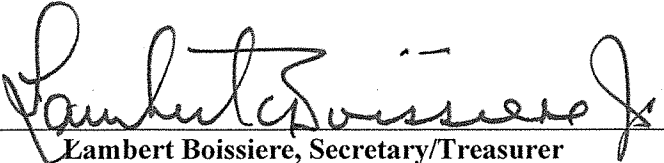
Bill Obier reported that On February 10th, the Advisory met to review responses to the second RFP for qualification to bid on the Louisiana Delta Community College Winnsboro Campus project construction. He said the committee reviewed and evaluated proposals from 9 respondents according to the Board Approved Evaluation Criteria, attached. He added that he committee agrees and presented the list of applicants for qualification to bid in accordance with scoring results.

Breck Construction Co. – Monroe, LA (45 miles from site)
Brown Builders – Bossier City, LA (143 miles from site)
Lincoln Builders, Inc. – Ruston, LA (75 miles from site)
Pat Williams Construction, Inc. – Leesville, LA (144 miles from site)
Ratcliff Construction Co. – Alexandria, LA (96 miles from site)
Traxler Construction Co. – Monroe, LA (34 miles from site)
Womack and Sons Construction – Harrisonburg, LA (36 miles from site)

Director Montgomery inquired about the type of modification on the facility, and if it was a new location? Mr. Obier responded that the current campus is a few miles away containing about 4 buildings with less access and visibility than the new visible and accessible site.

BOARD ACTION: Director Montgomery moved that that the Board approve the list of respondents as recommended, RFQ for qualification to bid for construction of the ACT 360 Louisiana Delta Community College Winnsboro campus project. Secretary/Treasurer Boissiere seconded the motion. The motion carried.

ADJOURNMENT: Secretary/Treasurer Boissiere moved adjournment at 5:05 P.M., with a second by Director Montgomery.


Lambert Boissiere, Secretary/Treasurer
LCTCS Facilities Corporation