

*Changing Lives,
Creating Futures*

LCTCS FACILITIES CORPORATION

**LCTCS Facilities Corporation Board Meeting
Verona's
3805 Hasley St.
Alexandria, Louisiana 71301**

**Friday, September 23, 2016
11:00 a.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted on Friday, September 23, 2016, commencing at 11:00 a.m. Directors of the Corporation present included: Chair Stevie Smith, Secretary/Treasurer Lambert Boissiere, Director Billy Montgomery, representing a quorum of the Board. Other attendees included: Sara Kleinpeter, Gretchen Lindquist, Lane Sisung, Jamie Richard, Ed Jenkins, Joseph Marin, and Anthony Brown.

ITEM I: Welcome

- a. Approval of September 1, 2016 Minutes
- b. Approval of September 20, 2016 Minutes

Director Smith welcomed the group and called the meeting to order at 11:58 a.m.

BOARD ACTION: On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to accept and approve the minutes of September 1, 2016, and of September 20, 2016. The motion carried.

ITEM II: Approval of Changes to LCTCS Facilities Corporation Policies and Procedures, Document Retention and Destruction Policy, and Conflict of Interest Policy

Lane Sisung, with UPC, reviewed in detail the proposed changes in the various documents in order to incorporate the changes required by Act 511 of the 2016 Legislative Session of the Louisiana Legislature. Lane pointed out that the draft Act 360 Policies and Procedures document circulated contained an error that stated the LCTCS Board would include the Act 360 projects as an agenda item on an annual basis. This will be corrected to reflect the provisions of Act 511 that requires that the LCTCS Board include the Act 360 projects in a public meeting.

BOARD ACTION: On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the proposed changes to the LCTCS Facilities Corporation (FC) Documents to incorporate the provisions of Act 511 and changes to LCTCS staff roles and responsibilities. The motion carried.

LCTCS Facilities Corporation Board of Directors

Stephen C. Smith, Chair • Senator Lambert Boissiere, Secretary/Treasurer
Representative Billy Montgomery • Judge U. Gene Thibodeaux

ITEM III: Approval of Changes to LCTCS Facilities Corporation Request for Qualifications (RFQs)

Ed Jenkins, CSRS, reviewed in detail the proposed changes in the RFQ process order to incorporate the changes required by Act 511 of the 2016 Legislative Session of the Louisiana Legislature.

BOARD ACTION: On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the proposed changes to the Architect Request for Qualifications, Request for Qualifications for General Contractors, and Request for Qualifications for Design-Builder to incorporate the provisions of Act 511. The motion carried.

The group took a break from the meeting and dined on lunch at this point in the meeting.

ITEM IV: ACT 391 Delgado Community College Maritime, Fire and Industrial Training Center, New Orleans, Request for Reimbursement

Ed Jenkins, CSRS, noted that Delgado Community College has requested the following items to be approved by the LCTCS Facilities Corporation. He stated that there are sufficient funds remaining in the Project Contingency funds after this deduction, revising the Project Contingency to \$36,617.80.

1. Asphalt Pavement repairs to existing asphalt road and connections to new East Parking Lot
VENDOR: Olympic Consulting, LLC
COSTS: \$44,668.94

2. Remedial work to the polished concrete floor due to the existing floor experiencing staining from standing water
VENDOR: Elliot Carpet Repairs
COSTS: \$3,250.00

If approved, the Campus will proceed with work and submit to LCTCS Facilities Corporation for reimbursements.

BOARD ACTION: On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve the reimbursement request from Delgado Community College for 391 Delgado Community College Maritime, Fire and Industrial Training Center in the amount of \$47,918.94. The motion carried.

ITEM V: ACT 360 South Central Louisiana Technical College Center for the Advancement of Technology & Process Technology Building, Furniture, Fixtures and Equipment #2

Mr. Jenkins and the CSRS team reviewed the submissions for the CLTCC Alexandria project. The scope of work for the new CLTCC Alexandria project includes the abatement of hazardous material from the existing buildings within Block 36 and 37 of the Old Town Addition, Downtown Alexandria. On April 12, 2016, bids were submitted from ARC Abatement, LTD, Zimmer Eschette Service II, LLC, and Gulf Services Contracting, with ARC Abatement, LTD being the low bidder. ARC Abatement LTD has confirmed their proposal price is accurate, and the project will maintain a contingency balance of over \$1,000,000.

BOARD ACTION: On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to approve a construction contract with to ARC Abatement LTC in the amount of \$106,271.00 for Abatement and Demolition Services for the Central Louisiana Technical Community College, Workforce, Industrial Training. The motion carried.

ITEM VI: ACT 360 Bossier Parish Community College STEM Building, Bossier Change Order #3

Mr. Jenkins and the CSRS team have thoroughly analyzed the following Change Order Request from Brown Builders, Inc. and recommend approval.

1. Owner Requested addition for chemical resistant epoxy resin tops and sinks in lieu of laminate on the 1st and 2nd floor lab spaces

TIME EXTENSION: Zero (0) days

COSTS OF WORK: \$77,310.20

BOARD ACTION: On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to approve Change Order #3 for the Bossier Parish Community College STEM Building, revising the contract with Brown Builders, Inc. by \$77,310.20 and zero (0) days added to the Contract. Substantial Completion will remain February 16, 2017. The motion carried.

Director Montgomery invited the Facilities Corp Board members, and the LCTCS Board of Supervisors to visit the BPCC Construction site when they visit the campus for the November Board Meeting. Chair Smith will share the invitation to the LCTCS Board of Supervisors.

ITEM VII: ACT 360 Louisiana Delta Community College Technology & Career Center, Winnsboro Change Order #4

Ed Jenkins and the CSRS Team has thoroughly analyzed the following Change Order Request Womack and Sons Construction Group and recommends approval.

1. Conversion of Classroom 128 into a Science Lab that was Value Engineered out of initial scope due to budget restraints
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$133,702.00
2. Conversion of Classroom 128 into a Science Lab that was Value Engineered out of initial scope due to budget restraints
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$57,663.00
3. Added demolition required for mold remediation, as well as, cost for loss of time due to the Mold Remediation Impact
TIME EXTENSION: Fifty-four (54) days
COSTS OF WORK: \$49,753.00
4. Bursar's office is being changed from a slide type to fixed glazing with a speak hole for safety
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$5,459.00

BOARD ACTION: On motion by Director Montgomery, and seconded by Director Boissiere, the Board voted to approve Change Order #4 for the Louisiana Delta Community College Technology & Career Center revising the contract with Womack and Sons Construction Group by \$256,577.00 and Fifty-Four (54) days added to the Contract. Substantial Completion date will extend from December 12, 2016 to February 6, 2017. The motion carried.

ITEM VIII: ACT 360 South Central Louisiana Technical College Marine Operations & Industrial Training Center, Morgan City Change Order #7

Mr. Jenkins noted that the CSRS team has thoroughly analyzed the following Change Order Request from BET Construction, Inc. and recommends approval.

1. Additional Pavement and Parking (Option 1) that was Value Engineered out of initial scope due to budget restraints
TIME EXTENSION: Zero (0) days
COSTS OF WORK: \$60,996.68

BOARD ACTION: On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve Change Order #7 for the South Central Louisiana Technical College Marine Operations & Industrial Training Center, revising the contract with BET Construction, Inc. by \$60,996.68 and zero (0) days added to the Contract. Substantial Completion will remain November 28, 2016. The motion carried.

ITEM VIII: ACT 360 South Louisiana Community College Allied Health and Science Building, Lafayette Change Order #7

Mr. Jenkins noted that the CSRS team has thoroughly analyzed the following Change Order Request from The Lemoine Company, LLC and recommends approval.

1. Design and construct a hollow core masonry vehicular deterrent wall in front of the building facing Bertrand Drive

TIME EXTENSION: Zero (0) days

COSTS OF WORK: \$117,011.00

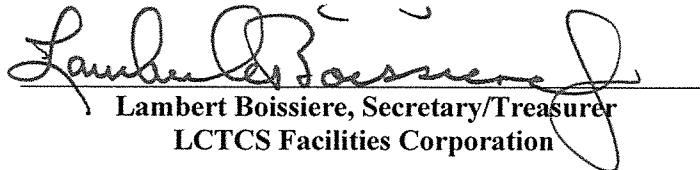
2. Adverse weather claimed in the month August are were beyond the anticipated adverse weather delays outlined in the contract.

TIME EXTENSION: Eleven (11) days

COSTS OF WORK: \$0.00

BOARD ACTION: On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to approve Change Order #7 for the South Louisiana Community College Allied Health and Science Building, revising the contract with The Lemoine Company, LLC by \$117,011.00 and eleven (11) days added to the Contract. Substantial Completion will revised from November 22, 2016 to December 3, 2016. The motion carried.

ADJOURNMENT: On motion by Director Boissiere, and seconded by Director Montgomery, the Board voted to adjourn. The meeting adjourned at 1:09 p.m.


Lambert Boissiere, Secretary/Treasurer
LCTCS Facilities Corporation