

**MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
LCTCS FACILITIES CORPORATION**

**February 1, 2013  
2:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held in person at Café Des Amis in Breaux Bridge, Louisiana on February 1, 2013. Those directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer, Billy Montgomery and Judge Gene Thibodeaux. Other participants included Jan Jackson, Bill Obier and Ed Jenkins of CSRS.

**Approval of Minutes from December 13, 2012 Meeting:**

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved the minutes of the December 13, 2012 meeting, as presented.

**Board Review and Approval of the Architect for the Delgado Community College Student Services Center Project in New Orleans:**

Bill Obier described the plans for the Delgado Community College Student Services Center Project in New Orleans and referred to his letter of January 14, 2013, which stated that 16 responses to the request for qualifications were received and evaluated from architectural firms for the project. At the January 10, 2013 advisory committee meeting, the Advisory Committee recommended awarding a contract for Architect services to Holly & Smith Architects APAC for the project. Bill highly recommended this firm and in response to Director Montgomery's question, responded that the firm is based in Thibodaux but has an office in New Orleans.

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved awarding a design contract to Holly & Smith Architects APAC, for the Delgado Community College Student Services Center Project in New Orleans.

**Board Review and Approval of the Elaine P. Nunez Community College Physical Activity Center Project Contractor:**

Bill Obier described that the Request for Qualifications advertisement had run twice due to few qualifications being submitted following the first one. The second time there were four responders, with two very strong ones and two weak ones, as detailed in his letter of January 22, 2013, which stated the Advisory Committee recommendation, following its January 17, 2013 meeting, that Gibbs Construction LLC and Landis Construction LLC, be invited to respond to the RFP. In response to Director Montgomery's question, Bill stated that both companies are New Orleans based and that their bids will come in, in approximately 30 days.

On the motion of Director Thibodeaux, seconded by Secretary/Treasurer Boissiere, the Board approved the Advisory Committee selection of Gibbs Construction, LLC and Landis Construction Co., LLC APAC as the invitees to submit bids for the Elaine P. Nunez Community College, Physical Activity Center Project

**Board Review and Approval of Change Order 4 for Capital Area Technical College, Westside Campus, Plaquemine**

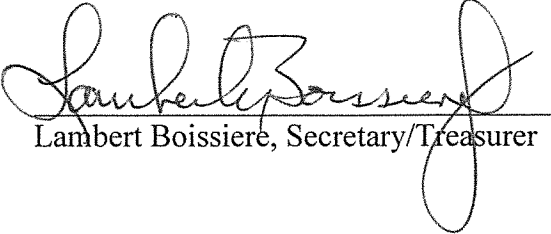
CSRS Westside Project Manager Ed Jenkins presented Westside Change Order 4 to the Board. He stated that it consists of \$ 30,693.00 of items detailed in the below chart and 30 additional days granted as a result of General Conditions and Schedule Delays, to the General Contractor, for contract completion.

**Westside Change Order 4**

CMU Block instead of Metal Framing for Exterior Walls	\$ 19,000.00
Sidewalk modifications due to Exxon request	\$ 2,180.00
General Conditions & Schedule Delay, resulting in 30 day time extension request	\$ 11,968.00
CREDIT: Installation for remaining portion of main drive	\$ (2,043.00)
CREDIT: Building letters on building exterior	\$ (412.00)
<b>TOTAL</b>	<b>\$ 30,693.00</b>

On the motion of Secretary/Treasurer Boissiere, seconded by Director Thibodeaux, the Board approved this Change Order.

On the motion of Director Montgomery, seconded by Director Thibodeaux, the meeting adjourned at 2:35 p.m.

  
Lambert Boissiere, Secretary/Treasurer