

**MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
LCTCS FACILITIES CORPORATION**

**May 29, 2014
4:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was conducted by conference call on May 29, 2014. Directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer, Billy Montgomery, Gene Thibodeaux and E. Edwards Barham. Other participants included: Jan Jackson, Bill Obier, Michele Nardini, Liza Sherman, Ed Jenkins and Brian LaFleur.

I. Welcome Approval of Minutes of the May 22, 2014 meeting

Chair Smith called the meeting to order, identified those in attendance and noted that a quorum was present.

On the motion of Director Thibodeaux, seconded by Secretary/Treasurer Boissiere, the Board approved the minutes of the May 22, 2014 meeting, as submitted.

II. Board Review and Approval of Furniture, Fixtures & Equipment Architect Contract for Delgado Community College, Student Services Center Project, New Orleans, LA

Brian LaFleur proposed a contract with Holly & Smith Architects for coordination of design, procurement and installation of furniture, fixtures and equipment at the Delgado Community College, Student Services Center. Mr. LaFleur stated the budget was \$500,000, and an additional fee of approximately \$40,000, or 8.5 percent of the total cost, would be paid to Holly & Smith Architects for coordination of design, procurement and installation of furniture, fixtures and equipment. Mr. LaFleur indicated that after vendor bids were obtained, the board would be consulted for action on a vendor to provide actual furniture, fixtures and equipment.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved awarding a contract to Holly & Smith Architects for the coordination of furniture, fixtures and equipment design, procurement and installation, for an approximate cost of \$40,000, or 8.5 percent of the total cost, for the Delgado Community College Student Services Center.

III. Board Review and Approval of Additional Construction Work Contract for Northwest Louisiana Technical College, Minden, LA

Brian LaFleur reported that Northwest Louisiana Technical College requested the construction of two new administrative offices in the shell space of the new Academic Building, to be constructed by the current contractor, Walker Construction. Mr. LaFleur said \$50,947 in remaining funds would be used for the construction, and a contingency balance of \$4,867.69 would remain.

Director Montgomery expressed concern about the number of construction projects that have taken place at the Minden Campus, when other campuses in the Northwest Louisiana Technical College area were also in need of facility improvements.

On the motion of Director Barham, seconded by Secretary/Treasurer Boissiere, the Board approved a contract with Walker Construction for the construction of 2 new administrative offices in the shell space of the Academic Building of Northwest Louisiana Technical College, in the amount of \$50,947. After completion of this additional work, the remaining contingency balance for this project will be \$4,867.69.

IV. Board Review and Approval of CSRS Contract Amendment for SOWELA Regional Training Facility Bridging Documents, Lake Charles, LA

Bill Obier presented a proposal from CSRS to amend the contract for the SOWELA Regional Training Facility in an amount not to exceed \$110,000, to include the development of bridging documents for the project.

On the motion of Director Barham, seconded by Director Thibodeaux, the Board approved an amendment to the CSRS Project Manager contract for the SOWELA Regional Training Facility in an amount not to exceed \$110,000, to include the development of bridging documents.

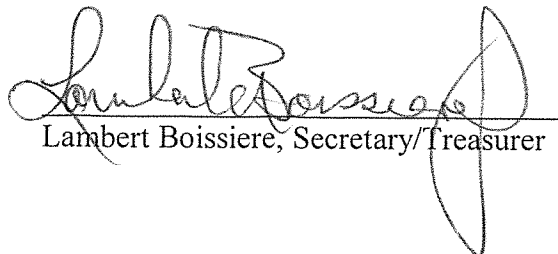
V. Board Review and Approval of GOHSEP Generator Grant Acceptance, Facilities Corporation Funding & Role for SIS Disaster Command Center Project, Baton Rouge, LA

Ed Jenkins reviewed the details of a GOHSEP Generator Grant for the SIS Disaster Command center project. Mr. Jenkins requested that the board be named as the authorize representative to accept the generator grant, in the amount of \$1,070,459, which would cover 75 percent of the cost of the purchase and installation of the generator at the SIS Disaster Command Center. Mr. Jenkins also request the Board approve allocating \$373,630 of the SIS Disaster Command Center budget to cover the remaining 25 percent of the generator costs.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved naming the LCTCS Facilities Corporation as the authorized representative to accept responsibility for a grant that will fund 75 percent of the generator cost for the SIS Disaster Command Center project, and approved the allocation of \$373,630 from the SIS Command Center budget to cover the remaining 25 percent of the cost of the purchase and installation of the generator.

Chair Smith discussed the next steps involved with moving the Act 360 projects forward.

The meeting adjourned at 4:25 p.m.


Lambert Boissiere, Secretary/Treasurer