

**Minutes**  
**LCTCS Facilities Corporation**  
**Board Conference Call**  
**Thursday, February 19, 2015**  
**4:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was conducted by conference call on February 19, 2015. Directors of the Corporation present included: Stevie Smith, Chair/President, Lambert Boissiere, Secretary/Treasurer, and Director Billy Montgomery. Other participants included: Jan Jackson, Bill Obier, Gretchen Lindquist, Brian Lafleur and Robert Atkinson, Board Counsel.

**I. Welcome and Approval of January 22, 2015 Minutes**

Chair Stevie Smith welcomed the members and guests and called for action on the minutes of the January 22, 2015 Board Meeting.

Director Billy Montgomery moved approval of the minutes as printed and Secretary/Treasurer Boissiere seconded the motion. The motion carried.

**II. Board Review and Approval of Acquisition of Property for  
Baton Rouge Community College Act 360, Workforce Training  
Central Campus, Baton Rouge, Louisiana**

Jan Jackson, LCTCS, mentioned that the 9 acres of property, fronting on Hooper Rd. and Lovett Rd. in Baton Rouge, consisted of a larger 5.8 acreage tract containing a 53,794 gross sq. ft. building and, a vacant 3.07 acre tract. She said the college leases and occupies the 5.8 acre tract and building. She stated that because of the lease, the college has reached the ceiling of allowed improvements to the facility and are in critical need to purchase to allow for the installation of a Glycol Unit to be used for training of PTECH students. She added the facility would be used for many other programs such as helicopter pilot program, airframe maintenance and other important aviation and engineering programs.

Robert Atkinson, attorney, added that the completion of the purchase would be contingent upon due diligence.

Secretary/Treasurer Boissiere moved that the Board approve the purchase of the Baton Rouge Community College Act 360 Workforce Training Center, Central Campus upon completion of due diligence and, the transfer of the property to the LCTCS with authorization of Chair Smith to sign all related documents. Director Montgomery seconded the motion. The motion carried.

**III. Board Review and Approval of Architect Selection for Act 360 SOWELA Technical Community College Campus, Student Services Building, Lake Charles, LA**

Bill Obier, LCTCS Director of Facilities described the meeting of the Advisory Committee and the unanimous selection of the committee of Champeaux, Evans, Hotard, APAC, of Lake Charles, La. with the highest score of 84.5 of the 11 respondents to the RFQ.

Director Montgomery and Secretary/Treasurer were sensitive to the possible wishes of Director Thibodeaux and asked several questions with considerable discussion to satisfy concerns in Director Thibodeaux's absence. The board learned that this firm had worked on two other Facilities Corporation projects for the SOWELA Technical Community College.

Director Montgomery moved that the board approve the selection of Champeaux, Evans, Hotard, APAC, of Lake Charles, La. for Architectural Services for the SOWELA Technical Community College Campus Student Services Building in Lake Charles.

**IV. Board Review and Approval of Act 360 Louisiana Delta Community College Jonesboro Campus Architect Selection, Jonesboro, LA**

Bill Obier, LCTCS Director of Facilities reviewed the unanimous recommendation of the Advisory Committee regarding selection of Yeager, Watson & Associates located in Alexandria, Louisiana. He related that the firm scored the highest with 85 points, of the 9 total firms responding to the RFQ.

Director Montgomery moved the selection of Yeager, Watson & Associates, of Alexandria, to provide Architectural services for the Louisiana Delta Community College, Jonesboro Campus. The motion was seconded by Secretary/Treasurer Boissiere.

**V. Board Review and Approval of Act 360 Louisiana Delta Community College Winnsboro Campus Architect Selection, Winnsboro, LA**

Bill Obier, LCTCS Director of Facilities recommended that the Board accept the unanimous recommendation of the Advisory Committee to select Domain Architecture, APAC, of Baton Rouge, La. to provide architectural services for the Louisiana Delta Community College, Winnsboro Campus. Mr. Obier added that Yeager, Watson & Associates of Alexandria scored the highest score of 85 points. But in efforts to

distribute the work to firms across the state, the committee recommended Domain Architecture of Baton Rouge, the second highest scoring firm with 77.5 points.

Director Montgomery asked questions regarding architects near the Monroe area, but after discussion, established that the Board should continue to follow protocol and engage in due diligence when making selections for projects.

Director Montgomery moved that the board accept the selection of Domain Architecture, APAC, of Baton Rouge, La. to provide architectural services for the Louisiana Delta Community College, Winnsboro Campus. Secretary/Treasurer Boissiere seconded the motion. The motion carried.

**VI. Board Review and Approval of Act 360 Baton Rouge Community College Glycol Unit Contract, Central Campus, Baton Rouge, LA**

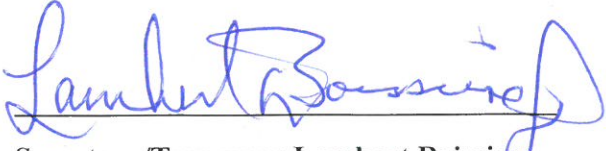
Brian Lafleur, CSRS, related the importance of the Glycol Unity to be used by Baton Rouge Community College for the high demand Petroleum Technology Program, offering an Associate's Degree. This installation will provide the college with the ability for uninterrupted training regardless of weather. The target start date for classes on the new Central campus is August 2015. Polaris Engineering estimates design and installation time ranging from 12 to 14 weeks, after soil testing to be complete by early April at a cost of \$94,669..

Secretary/Treasurer Boissiere moved to approve the contract with Polaris Engineering for site preparation and design of the BRCC Glycol Unit at a cost of \$94,669 with authorization of the Chair to sign any related documents. Director Montgomery seconded the motion, the motion carried.

**VII. Other Business:**

Chair Smith called for any other Business. Jan Jackson announced that the date had been changed to March 18, 2015, for the Baton Rouge Community College groundbreaking for the Automotive Center for Excellence and the adjoining Act 360 Project. She said that she would send the invitation with the specifics to Board Members.

The Chair adjourned the meeting at 4:40 p.m.

  
Secretary/Treasurer Lambert Boissiere