

**Minutes**  
**LCTCS Facilities Corporation**  
**Board Conference Call Thursday**  
**May 28, 2015 4:00 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation was conducted by conference call on Thursday May 28, 2015. Directors of the Corporation present included: Stevie Smith, Chair/President, Lambert Boissiere, Secretary/Treasurer, Director Gene Thibodeaux and Director Billy Montgomery. Other participants included: Jan Jackson, Bill Obier, Gretchen Lindquist, Ed Jenkins and Brian Lafleur.

**I. Welcome and Approval of April 16, 2015 Minutes**

Chair Smith welcomed the group and asked for approval of the April 16<sup>th</sup> minutes.

**Board Action:** A motion was made by Director Billy Montgomery to accept and approve the minutes and seconded by Secretary/Treasurer Lambert Boissiere, the motion carried.

**II. Amendment Number 1 to Act 360 CSRS Program Management Agreement**

Ed Jenkins of CSRS mentioned that the board and development team discussed the need to adequately cover the performance of contractors regarding participation of small and minority businesses in Act 360 for more thorough criteria setting, planning and monitoring of minority and small business participation in the program. He said that the duration of the agreement with CSRS is approximately five years from commencement of the program. In addition he added that the administrator reviewed the budget and has identified funding for this important expansion. The budget breakdown is as follows:

Ed Jenkins said that the cost of the amendment and the total revised costs are:

Original CSRS Program Management Agreement	\$11,436,840
Additional Services for Small Bus. Outreach Program	<u>\$ 640,000</u>
Revised Program Management Agreement Amt.	\$12,076,840

**Board Action:** Director Gene Thibodeaux moved that the Board approve Amendment Number 1 to the Act 360 CSRS Program Management Agreement for additional services to be performed in monitoring the small Business Outreach Program at a cost of an additional \$640,000 for a revised agreement amount of \$12,076,840. Secretary/Treasurer Lambert Boissiere seconded the motion and the motion carried.

### **III. Architect Selection for Act 360 Northwest Technical College Minden Campus Workforce Development Building**

Bill Obier, LCTCS, referred to the scoring matrix provided to the Board with the Agenda and mentioned that the Advisory Committee assigned the highest average score of 85.5 points to Watson & Associates, located in Ruston. He added that the committee awarded the next highest average points to Vintage Design Group, LLC located in Shreveport, with a score of 74.25 points. He reported that because the Board approved the committee's recommendation of Yeager, Watson & Associates for the Louisiana Delta Community College, Jonesboro Campus project, the committee unanimously recommends that the Board consider Vintage Design Group, LLC for the Northwest Technical College, Minden Campus project.

Director Thibodeaux inquired about the amount of the cost of the Louisiana Delta Community College Jonesboro project and Chair Smith mentioned it was approximately the same amount as the Louisiana Technical College Minden project. Director Montgomery said that he was familiar with the firm and appreciated the effort of the Program Manager and the Advisory Committee in attempting to attract a larger pool of architects.

**Board Action:** Director Billy Montgomery moved approval of Vintage Design Group, LLC located in Shreveport to provide architectural services for the Act 360 Northwest Technical College, Minden Campus Workforce Development Building in Minden, La. The motion was seconded by Secretary/Treasurer Lambert Boissiere. The motion carried.

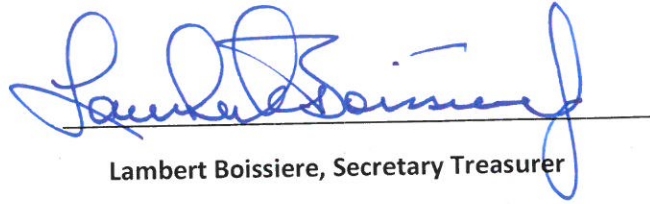
### **IV. LCTCS Facilities Corporation Revised Match Guidelines for Act 360**

Jan Jackson, LCTCS, referred to the Board's approval of the Act 360 Match Guidelines in August 2013, before the colleges began the process of raising matching private funds for Act 360, Phase I. She related that because the concept was new, the guidelines were speculative because of the newness of the process. Jan Jackson said that after completing Phase I, staff has developed guidelines using the experience gained in Phase I, with review by Legal Counsel and Bond Counsel, anticipating LCTCS Facilities Corporation approval or certification once it is determined project Guideline requirements have been met by the colleges. She compared this to the Phase I projects when the Board certified items early in the process, however, the projects still required further review and documentation when reaching Bond Counsel. She said the intent for this phase would be more certainty of qualifications for each match before presenting to the Facilities Corporation Board for approval.

Jan Jackson also mentioned that the staff's intent was to achieve brevity and simplicity for ease of interpretation and use by Chancellors, college staffs and potential donors. She mentioned that President Sullivan has set a date of July 31<sup>st</sup> for Chancellors to submit match donations for Phase II of bonds, with a recommended target date for issuance before the end of calendar year 2015. She added that internal LCTCS Staff will receive the match information for preliminary review before transmitting to the Development Team for further review.

**Board Action:** Director Gene Thibodeaux moved approval the Act 360 Match guidelines as revised. The motion was seconded by Secretary/Treasurer Lambert Boissiere and motion carried.

V. **Adjournment:** Secretary/Treasurer Lambert Boissiere moved adjournment at 4:30 p.m.



Lambert Boissiere, Secretary Treasurer