

MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
LCTCS FACILITIES CORPORATION

December 1, 2011
11:00 a.m.

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held at the Acadiana Technical College, Gulf Area campus, 1115 Clover St., Abbeville, LA, and by conference call on December 1, 2011. Those directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer; and Billy Montgomery. Other participants include Jan Jackson, Bill Obier, Brian Lafleur, Liza Sherman and Michele Nardini.

Approval of Minutes:

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the minutes of the August 23, 2011 meeting, as presented, and November 16, 2011 meeting, with an amendment, as requested by Secretary/Treasurer Boissiere relative to pages 1 and 2, **Construction Change Order for Northwest Louisiana Technical College, Minden Campus**; the amendment reads, "Secretary/Treasurer Boissiere asked that the discussion of expanded space proposed for use upon the conversion of the Technical College to a Technical Community College be reflected in the minutes. Chair Smith commented that he would make sure those conducting the study relative to SCR 88, regarding the feasibility of offering community college services to the greater north central Louisiana area, speak to Director Montgomery about his concerns."

Board Review and Approval of L. E. Fletcher Technical Community College (Houma) Change Order 3:

Brian Lafleur provided an overview of 24 items included in Change Order 3 for the L. E. Fletcher Technical Community College project and recommend approval of the change order; some items resulted in credits and others added cost, resulting in a net total of a \$24,833.10 credit. Mr. Lafleur reported a contingency of \$714,679.79 would remain following execution of Change Order 3.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved Change Order 3 for the L. E. Fletcher Technical Community College project.

Board Review and Approval of SOWELA Technical Community College projects, including the Classroom Building and the Allied Health and Nursing Building (Lake Charles) Change Orders 3 and 4:

Brian Lafleur explained that \$4 million of Act 391 funds would be used for the construction of the Allied Health and Nursing Building at SOWELA Technical Community

College, which would be located adjacent to the Classroom Building. Mr. Lafleur said the construction of the Allied Health and Nursing Building would be led by Facility Planning & Control and he was working with the architect hired by FP&C to make the two building complimentary to one another. Mr. Lafleur said because the two buildings would be located adjacent to one another, the team recommended building a centralized mechanical plant to serve both buildings. He costs would increase on the front end of the project for the Classroom Building to construct one centralized mechanical plant to cover both buildings, due to increased chillers, additional piping and increased mechanical yard space. Mr. Lafleur explained there were credits in the change order resulting from cost items shifting to the Allied Health and Nursing Building, including the monument sign and dumpster pad, which would be moved because of the close proximity of the Allied Health and Nursing Building to the roadway. Mr. Lafleur recommended the approval of Change Order 3 for the SOWELA Technical Community College project at a cost of \$346,477.90, the addition of 15 calendar days to the project, resulting contingency balance of \$726,621.70.

Mr. Lafleur presented Change Order 4 for the SOWELA Technical Community College project and recommended approval for a credit of \$52,428.43, resulting in a contingency balance of \$779,059.79.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved Change Orders 3 and 4 for the SOWELA Technical Community College project.

Board Review and Approval of Delgado Community College Learning Resource Center Annex (New Orleans) Architect:

Bill Obier reviewed the recommendation of the Advisory Committee for the selection of Mathes Brierre Architects, APC from New Orleans as the architect for the Delgado Community College Learning Resource Center Annex Project. Mr. Obier reported there were 19 respondents to the RFQ for this project.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the selection of Mathes Brierre Architects, APC as the architect for the Delgado Community College Learning Resource Center Annex.

Board Review and Approval of Proposed Nunez Community College Project (Chalmette) Architect:

Bill Obier discussed a meeting he had with Chancellor Tommy Warner from Nunez Community College to discuss projects at the campus and the selection of an architect for the Nunez Arts & Sciences & Allied Health Projects. Mr. Obier said Lachin Oubre & Associates had worked on post-Katrina FEMA projects at Nunez and the Chancellor was very satisfied with the work provided. Brian Lafleur also mentioned that Lachin Oubre was very familiar with the facilities at the college and made a recommendation to select Michael Lachin of Lachin Oubre & Associates as the Nunez Community College, Arts & Sciences & Allied Health Projects

Architect. Bill Obier recommended Lachin Oubre & Associates should also be the architect chosen to work on the Nunez Community College Activity Building, Building A and Building B.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the selection of Michael Lachin of Lachin Oubre & Associates as the architect for the Arts & Sciences Building, Allied Health Building, Activity Building, Building A and Building B at Nunez Community College.

Ratification of Contracts for Design and Procurement of Furniture, Fixtures and Equipment and Furniture, Fixtures and Equipment Vendor Contracts for Acadiana Technical College, Gulf Area Campus (Abbeville) and Central Louisiana Technical College, Shelby Jackson Campus (Ferriday) :

Liza Sherman explained that additional contracts were required and signed by Chair Smith for interior design services and procurement of furniture, fixtures and equipment for the Acadiana Technical College, Gulf Area Campus and Central Louisiana Technical College, Shelby Jackson Campus projects. Ms. Sherman reported that the contracts were with the original architects on the project, namely Corne-Lemaire Group for Acadiana Technical College, Gulf Area Campus and Architecture Plus for Central Louisiana Technical College, Shelby Jackson Campus. Because these contracts had not yet been approved by the Board, Ms. Sherman asked that the Board ratify the contracts. Ms. Sherman stated the budgets for design services and procurement of furniture, fixtures and equipment at the Acadiana Technical College, Gulf Area Campus and Central Louisiana Technical College, Shelby Jackson Campus were established at not to exceed \$175,000 and \$150,000, respectively. Ms. Sherman also requested the Board ratify vendor contracts for the purchase of furniture, fixtures and equipment for the two campuses. She reported the contract for the Acadiana Technical College, Gulf Area Campus was with A.D. Wynne in the amount of \$170,030.79 and the contract for the Central Louisiana Technical College, Shelby Jackson Campus was with Associated Office Systems in the amount of \$135,118.60. Director Montgomery asked that vendors in the area of a project have the opportunity to bid for contracts on furniture, fixtures and equipment.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board ratified contracts for design services and procurement of furniture, fixtures and equipment with the project architects and ratified contracts for the purchase of furniture, fixtures and equipment for the Acadiana Technical College, Gulf Area Campus and Central Louisiana Technical College, Shelby Jackson Campus projects through the recommended vendors.

Board Review and Approval of Furniture, Fixtures and Equipment Contracts for Central Louisiana Technical College, Huey P. Long Campus (Winnfield) and Northshore Technical Community College, Florida Parishes Campus (Greensburg):

Brian Lafleur requested approval of the board to authorize Chair Smith to sign contracts with the project architects on the design/build team to handle the design and procurement of furniture, fixtures and equipment at Central Louisiana Technical College, Huey P. Long and Florida Parishes campuses. Mr. Lafleur reported the budget for Furniture, Fixtures and Equipment for the Central Louisiana Technical College, Huey P. Long Campus was not to

exceed \$400,000 and the budget for the Northshore Technical Community College, Florida Parishes Campus was not to exceed \$200,000.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board authorized Chair Smith to sign contracts for design services and procurement of furniture, fixtures and equipment with the project architects, Yeager, Watson & Associates, Inc. for the Central Louisiana Technical College, Huey P. Long Campus and Grace & Hebert Architects for the Northshore Technical Community College, Florida Parishes Campus.

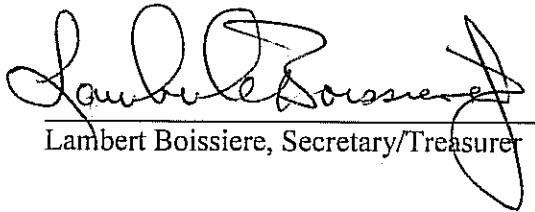
Presentation of Expense Items under \$20,000:

Liza Sherman presented the list of expense items under \$20,000 that were incurred since that last report; the total was \$89,879.50 for expenses at nine campuses.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved the expense items reported in the amount of \$89,879.50.

Chair Smith reminded everyone of the ground breaking for the South Central Louisiana Technical College, Young Memorial Campus project in Morgan City on December 7, 2011 at 9:00 a.m.

On the motion of Director Montgomery, the meeting adjourned at 11:45 a.m.


Lambert Boissiere, Secretary/Treasurer