

**MINUTES OF THE MEETING OF  
THE BOARD OF DIRECTORS OF  
LCTCS FACILITIES CORPORATION**

**February 13, 2012  
4:30 p.m.**

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held by conference call on February 13, 2012. Those directors of the Corporation present included: Stevie Smith, Chair/President; Lambert Boissiere, Secretary/Treasurer, Billy Montgomery and Gene Thibodeaux. Other participants included Jan Jackson, Bill Obier, Brian Lafleur, Lane Sisung, Liza Sherman and Michele Nardini.

**Approval of Minutes from January 18, 2012 Meeting:**

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved the minutes of the January 18, 2012 meeting, as presented.

**Board Review and Approval of Central Louisiana Technical College, Huey P. Long Campus, Furniture, Fixtures & Equipment Contracts:**

Brian Lafleur reported that, out of four invited bidders, only two responded with bids. Mr. Lafleur reported the low bidder, AOS, withdrew its bid after discrepancies were discovered. Mr. Lafleur said the budget for FF&E for the Huey P. Long Campus was \$400,000, plus \$100,000 in contingencies, and Sayes Office Supply submitted a bid in the amount of \$457,590.90, base bid, plus five alternates.

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved a contract with Sayes Office Supply, LLC, for furniture, fixtures and equipment for the Central Louisiana Technical College, Huey P. Long Campus, in the amount of \$457,590.90, base bid plus five alternates.

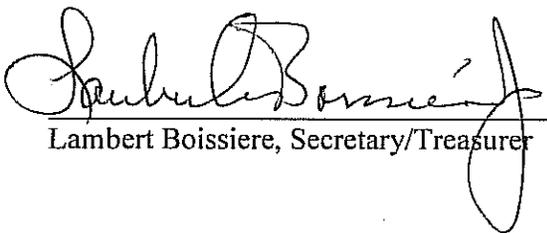
**Board Review and Approval of Fee Amendment for SOWELA Technical Community College, Allied Health & Nursing Facility Architect:**

Bill Obier referred to his recommendation letter to Chair Smith dated February 6, 2012, recommending approval of a fee amendment for the contract with WHLC Architecture due to design changes on the SOWELA Technical Community College Allied Health & Nursing Facility project. Mr. Obier explained the additional fee would be \$117,225.38 for design changes involved with sharing HVAC chillers, cooling towers, and electrical service with the Arts & Sciences Classroom Facility at SOWELA, as well as a design change for the roof on the Allied Health & Nursing Facility, in order to maintain consistency in design with the Arts & Sciences Classroom Facility.

Chair Smith asked the source of funds for the increase. Mr. Obier explained the increase would come from a \$1 million contingency fund that existed for the Arts & Sciences Classroom Facility, but savings would ultimately be realized on the project as a result of the shared chillers, cooling towers and electrical services for the two buildings. Chair Smith said the Memorandum of Understanding with Facility Planning and Control should also be amended to reflect the change.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the Board approved a fee amendment in amount of \$117,225.38 for the contract with WHLC Architecture for design changes on the SOWELA Technical Community College Allied Health & Nursing Facility, and authorized an amendment to the Memorandum of Understanding with Facility Planning & Control to reflect that change.

On the motion of Director Montgomery, the meeting adjourned at 4:55 p.m.



Lambert Boissiere, Secretary/Treasurer