

MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
LCTCS FACILITIES CORPORATION

May 12, 2010
12:00 noon

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held at LCTCS and by conference call on March 10, 2010. Those directors of the Corporation present include: Stevie Smith, Chair; Jimmy Dimos, Secretary (by phone); Lambert Boissiere, Treasurer; Billy Montgomery, and Gene Thibodeaux (by phone). Other participants include Travis Lavigne, Jan Jackson, Bill Obier, Bob Bowsher, Curt Soderberg, Brian LaFleur, Ed Jenkins, Rhaoul Guillaume, Kim Wesmann, Lane Sisung, John Mayeaux, Liza Sherman and Michele Nardini.

1. Approval of minutes from January 13, 2010 meeting

On the motion of Director Montgomery, seconded by Treasurer Boissiere, the minutes from the LCTCS Facilities Corporation meeting held on March 10, 2010 were unanimously approved.

2. Project Specific Issues

- a. **Capital Area Technical College, Westside Campus** – Mr. Lane Sisung reported there had been no decision made on the site selection for the Westside campus; however, Ms. Jan Jackson related that negotiations were continuing with Dr. Ed Cancienne, Superintendent of the Iberville Parish School Board, on a possible land donation.
- b. **Nunez Community College, Stewart Administration Building**– Mr. Bill Obier reported the Stewart Administration Building project was in the schematic design phase. He said there were some details that needed to be resolved in the Memorandum of Understanding between the Facilities Corporation and Facility Planning & Control to collaborate on the project, but he anticipated these would be worked out soon. Mr. Bob Bowsher provided a detailed review of the personal liability of Facilities Corporation directors relative to execution of the memorandum of understanding with FP&C to construct the Stewart Administration Building at Nunez Community College.
- c. On the motion of Director Montgomery and seconded by Treasurer Boissiere, the Board unanimously adopted the Memorandum of Understanding with FP&C regarding the Nunez Community College Stewart Administration Building, including signatory authority relative to the MOU and documents relating to the construction of the Stewart Administration Building project at Nunez Community College.

3. Phase I Campus Project Action Items

Mr. Brian LaFleur reported that the RFQs for design build contractors were solicited and responses were received for the three design build projects in Phase 1. The projects include the Northwest Campus, Huey P. Long Campus and L. E. Fletcher Technical Community College. The group discussed the various criteria for evaluating the design build contractors. Mr. LaFleur said he expected to have cost proposals on the Huey P. Long campus project by June 20, 2010. Ms. Jan Jackson mentioned that she had mailed packets of the Advisory Committee's recommendations for shortlists of qualified contractors to the Directors for review prior to the meeting. All members mentioned they received the packets and had reviewed the committee's recommendations.

- a. **Approval of Design/Build RFP Document and Design Build Contract** – On the motion of Director Montgomery, seconded by Director Thibodeaux, and unanimously carried; the Board approved the form of the Design/Build RFP document and the form of the Design Build contract and authorized the chairman to approve immaterial changes in those documents.
- b. **Approval of RFP Shortlist for H.P. Long, L.E. Fletcher and Northwest** – On the motion of Secretary Dimos, seconded by Treasurer Boissiere, and unanimously carried, the board approved the shortlist of contractors that will be invited to respond to the RFPs for the Huey P. Long, L. E. Fletcher and Northwest projects, as follows:

Huey P. Long

1. Shreve Land Constructors with Slack Alost Architecture and Coyle Engineering
2. Ratcliff Construction Company, LLC with Barron Heinberg & Brocato Architects and Engineers
3. McInnis Brothers Construction, Inc. with Architecture +
4. Boggs & Poole Contracting Group with Morgan Hill Sutton & Mitchell Architects, LLC
5. Lincoln Builders with Somdal Associates and Chenevert Architects
6. Walker Construction Company

L. E. Fletcher

1. Architects Southwest with Holly and Smith Architects and The Lemoine Company, L.L.C.
2. Thompson Construction Co. with Duplantis Design Group, PC
3. Milton J. Womack with URS Corporation
4. Gibbs Construction with Lachin-Oubre Architects, JBA Consulting Engineers, and Carubba Engineering
5. Woodward Design + Build with Gossen-Holloway & Associates, Beazley Moliere, T. Baker Smith, Inc., Badeaux Engineers, Inc., and Byron E. Talbot Contractor, Inc.
6. Arkel Constructors with Grace & Hebert Architects, APAC

Northwest

1. Shreve Land Constructors with Slack Alost and Coyle Engineering
2. Brown Builders with LeBlanc and Young Architects Inc., Fenner Consulting LLC, Purtle & Associates LC, and Mohr & Associates Inc.
3. McInnis Brothers Construction with Alliance Incorporated
4. Boggs & Poole Contracting Group Inc. with Morgan Hill Sutton & Mitchell
5. Walker Construction Company Inc
6. The Miques Deloach Company with Ashe Broussard Weinzette Architects, Jeffrey Carbo Landscape Architects, Meyer Meyer Lacroix Hixon, and John G. Guth.

4. Phase I Control Report

Mr. LaFleur reviewed the monthly control report that was provided to the group, including budget and financial information and program status. Mr. LaFleur provided the following target dates for future action:

<u>Target Date</u>	<u>Action</u>
May 19, 2010	Schematic design meeting on L. E. Fletcher
May 20, 2010	Submit RFPs for Huey P. Long project
May 25, 2010	Solicitation for design/build contractors for Florida Parishes project
Early June	Submit RFPs for Northwest campus
June 15, 2010	Submit RFPs for L. E. Fletcher project
Late June – Early July	Receipt of all bids for Huey P. Long

Mr. LaFleur reviewed project renderings for the Huey P. Long and Northwest projects in a PowerPoint presentation. The group discussed the issue of topography and cost of site work for the Northwest site.

5. ACT 391 Website Presentation

Ms. Kim Wessman from CSRS provided a live demonstration of Phase 1 of the Act 391 Website. She said the website was developed to complement the LCTCS website and it would be available for public viewing by Friday, May 14, 2010. Ms. Jan Jackson said she would notify everyone as soon as the website was available for viewing.

6. Phase 2 Bond Issue Updates

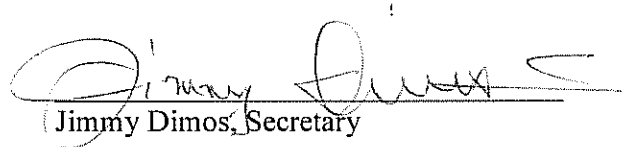
Mr. John Mayeaux reported that, due to an upgrade in the State's credit rating, the Phase II bonds would be able to be sold without bond insurance and there would be no need to obtain further approval from the Bond Commission. Mr. Mayeaux said he would like to know which projects would be included in Phase II and the amount of funding that would be necessary for those Phase II projects by the end of June 2010. He said he hoped to close on Phase II bonds in mid-August 2010.

7. Administrative and Accounting Matters

Mr. Sisung reported the only section 4.iii expense item paid since the last meeting was \$2,500.00 for procuring surveys for the Young Memorial LTC, paid to GSE Associates, LLC. Mr. Sisung also reported the Sisung Group had served as signatory on the following contracts, at the request of CSRS, as of April 8, 2010:

CAMPUS	SERVICE	CONTRACTING FIRM	AMOUNT
Northwest LTC	Topographical Survey	Mohr & Associates, Shreveport, LA	\$15,320
Northwest LTC	Geotechnical Survey	Geotechnical Engineering Services, Inc., Benton, LA	\$2,750
L. E. Fletcher	Wetland Services	Conestoga-Rovers & Associates, Baton Rouge, LA	Not to exceed \$5,000
L. E. Fletcher	Topographical Survey	David Waitz Engineering, Thibodeaux, LA	\$6,840
Huey P. Long	Boundary & Topographical Survey	Monceaux, Buller & Associates, LLC, Alexandria, LA	\$4,900
Huey P. Long	Geotechnical Survey	Ardaman & Associates, Inc., Shreveport, LA	\$3,410

The meeting adjourned at 2:00 p.m.


Jimmy Dimos, Secretary