

MINUTES OF THE MEETING OF
THE BOARD OF DIRECTORS OF
LCTCS FACILITIES CORPORATION

November 18, 2010

1:30 p.m.

A duly called meeting of the Board of Directors of LCTCS Facilities Corporation (the "Corporation") was held at Louisiana Community and Technical College System and by conference call on November 18, 2010. Those directors of the Corporation present included: Stevie Smith, Chair; Lambert Boissiere, Secretary/Treasurer; Billy Montgomery; Gene Thibodeaux; and Joe May, Ex-Officio Member. Other participants include Jan Jackson, Bill Obier, Bob Bowsher, Brian LaFleur, Lane Sisung, Liza Sherman and Michele Nardini.

Approval of Minutes from September 1, 2010 Board Meetings

On the motion of Secretary/Treasurer Boissiere, seconded by Director Thibodeaux, the minutes of the September 1, 2010 meeting were approved as written.

Action Item: Board Review and Approval of SOWELA Building Program and Design/Build Firm RFP Shortlist

Mr. Bill Obier referred to his November 16, 2010 letter that contained a list of six design/build contractors which made up the shortlist the advisory committee recommended to be invited to submit proposals for the SOWELA project. The list included:

- 1) St. Martin Brown Architect/Trahan Construction
- 2) Champeaux Evans Hotard APAC Architects/Alfred Palema, LLC
- 3) Alliance Design Group Architects/Tudor Construction
- 4) Tipton Associates Architects/Mapp Construction
- 5) Baron Heinberg Brocato Architects/Ratcliff Construction
- 6) Kudla/WHLC Architects/The Lemoine Company

Director Thibodeaux moved that the list of contractors be approved and Secretary/Treasurer Boissiere seconded the motion. Director Montgomery asked if the contractors on the list were located within the range of the project site. Mr. Obier said the contractors on the shortlist were located between 3 and 119 miles from the site. Dr. Joe May added there had been some complaints from the industry about distance restrictions being placed on contractors. Ms. Jan Jackson said the distance from a site is only one of several criteria being utilized to evaluate contractors. Mr. Obier recommended removing the wording in bid advertisements that reads "within a 100 mile radius", to alleviate distance restriction complaints. There were no objections to the motion and the six contractors listed above were approved for the RFP Shortlist for the SOWELA Building Program.

Mr. Brian LaFleur summarized the building program for SOWELA, stating it was approximately 46,000 square feet, with a building cost of approximately \$8,692,000. Mr. Obier said Chancellor Andrea Miller wished to purchase land across the street from the proposed

structure that had been appraised at \$2 million. He said funding for this land purchase would come out of Act 391 funds allocated for the SOWELA project. Mr. LaFleur said he had factored in the \$2 million appraised value of this land into his programming because that amount would not be available for building construction. Secretary/Treasurer Boissiere asked if the land could be used by the college in the future and Ms. Jackson said it might be difficult to use because it was across a street that could potentially become a four-lane highway. Mr. LaFleur directed the group's attention to the revised SOWELA budget that accounted for the land purchase. Director Thibodeaux stated he was familiar with the land Chancellor Miller wished to purchase and he agreed with her that it needed to be cleaned up in order to prevent it from being a detriment to the SOWELA property across the street. Secretary/Treasurer Boissiere asked if the land could be sold by SOWELA after it was cleaned up. Mr. Obier and Ms. Jackson said they would have to consult with their attorney on how a sale of property acquired by Act 391 funds should be handled.

On the motion of Director Montgomery, seconded by Secretary/Treasurer Boissiere, the board approved the SOWELA building program as presented by Mr. LaFleur, including an allowance of \$2 million for the potential purchase of three tracts of land across the street from the site of the proposed building.

Action Item: Board Review and Approval of the Design/Builder for the L. E. Fletcher Project

Mr. Obier referred to his November 16, 2010 letter which stated the advisory committee recommended the low bidder, Thompson Construction Co. with the Duplantis Design Group, be awarded a design build contract in the amount of \$19,442,000, base bid plus both alternates, for the design and construction of a new campus for Fletcher Technical Community College. Mr. LaFleur explained the details of the alternate bids.

On the motion of Secretary/Treasurer Boissiere, seconded by Director Montgomery, the Board approved the selection of Thompson Construction Co. with the Duplantis Design Group as the design/build contractor for the Fletcher Technical Community College at a cost of \$19,442,000.

Action Item: Board Review of and Approval of General Contractor Shortlists for the Shelby Jackson, Gulf Area and Young Memorial Projects

Mr. Obier reported there had been seven respondents to the RFQ for General Contractor for the Shelby Jackson Campus. He said the advisory committee recommended a shortlist of five general contractors be invited to submit bids for the construction of the Shelby Jackson campus, including:

- 1) Arkel Constructors
- 2) Mapp Construction, LLC
- 3) Ratcliff Construction Company, LLC
- 4) Walker Construction Company, Inc.
- 5) Lincoln Builders, Inc.

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved the shortlist of general contractors recommended by the advisory committee for the Shelby Jackson Campus project in Ferriday, Louisiana.

Mr. Obier reported there had been four respondents to the RFQ for General Contractor for the Gulf Area Campus. He said the advisory committee recommended a shortlist of three general contractors be invited to submit bids for the construction of the Gulf Area campus, including:

- 1) The Lemoine Company
- 2) Cangelosi Ward General Contractors
- 3) E.L. Habetz Builders, Inc.

On the motion of Director Thibodeaux, seconded by Director Montgomery, the Board approved the shortlist of general contractors recommended by the advisory committee for the Gulf Area Campus project in Abbeville, Louisiana.

Mr. Obier reported there had been seven respondents to the RFQ for General Contractor for the Young Memorial Campus. He said the advisory committee recommended a shortlist of six general contractors be invited to submit bids for the construction of the campus, including:

- 1) Mapp Construction, Inc.
- 2) Thompson Construction Co. Inc.
- 3) Arkel Constructors
- 4) Aegis Construction, Inc.
- 5) B.E.T. Construction, Inc.
- 6) Bonneval Construction Co. Inc.

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved the shortlist of general contractors recommended by the advisory committee for the Young Memorial Campus project in Morgan City, Louisiana.

Action Item: Board Review of and Approval of the Westside Project Architect

Mr. Obier referred to his November 16, 2010 letter which stated the advisory committee reviewed seventeen proposals and recommended Coleman Partners Architects, LLC as the architect for the Westside Project.

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board approved the selection of Coleman Partners Architects, LLC as the architect for the Westside Project in Plaquemine, Louisiana.

Action Item: Board Review of and Approval of Whistleblower & Document Retention/Destruction Policies

Mr. Lane Sisung presented a Whistleblower Policy and a Document Retention/Destruction Policy to the Board for their approval. He recommended implementing these policies because non-profit organizations have a heavier reporting burden if they are not in place. Mr. Sisung said the Whistleblower Policy would provide for a channel to steer complaints and the Document Retention/Destruction Policy would provide procedures for making documents available for inspection and allowing for destruction of documents. Mr. Sisung said Mr. Bob Bowsher had also reviewed the documents.

On the motion of Director Montgomery, seconded by Director Thibodeaux, the Board adopted the Whistleblower and Document Retention/Destruction Policies for the LCTCS Facilities Corporation.

Campus Updates and Control Report Presentation

Mr. Brian LaFleur provided an update on the current status of Act 391 Projects and the Control Report, stating he expected at least 5 campuses to be under construction before the end of the year.

- o L. E. Fletcher – Ground breaking expected in mid-December.
- o Northwest – Bids were expected in by December 9, 2010.
- o Huey P. Long – Revisions were being made for additional scope of work added to project.
- o Florida Parishes – Project was \$2 million over budget. Modifications may be made after negotiations with the low bidder.
- o SOWELA – Responses to RFP due on December 16.
- o River Parishes – Programming in process; completion expected in January.
- o Shelby Jackson – Responses to contractor RFP due on December 9 or 16.
- o Gulf Area – Responses to contractor RFP due on December 9 or 16.
- o Young Memorial – Waiting on new schedule from architect after scope revision.
- o Nunez - In design development stage.
- o Westside – Programming has begun and the Dow announcement was pushed back to January 2011.

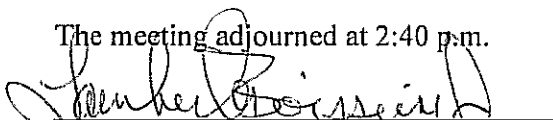
Presentation of Expense Items under \$20,000

Mr. Sisung reported section 4.iii expenses that had been paid since the last meeting, as listed below:

PAYEE	AMOUNT	REFERENCE	REQUISITION #	Campus
Maison Louisiane Catering	\$2,092.50	Payment for Catering to be delivered at 9/1/2010 Groundbreaking Ceremony	17	Huey P. Long
Conestoga-Rovers & Associates	\$4,910.45	Wetlands Survey	18	L. E. Fletcher
Aimee Howell Photography	\$200.00	Fee for Groundbreaking Pictures	18	Huey P. Long
Office Depot	\$221.94	Ground breaking expenses – Invitation Printing	18	Huey P. Long
Lagniappe Frame Shop	\$194.11	Groundbreaking Expenses – Framing of Rendering for Long Family	18	Huey P. Long
Capital Area Technical College	\$40.00	Groundbreaking Expenses – Parking Signs	18	Huey P. Long
FedEx	\$394.50	Groundbreaking Expenses – Program Printing	18	Huey P. Long
Grand Rental Station	\$1,264.50	Groundbreaking Expenses – Supply Rental	18	Huey P. Long
PSI	\$10,500.00	Geotechnical Survey Services	18	Florida Parishes
Day Fencing	\$675.00	Bush-hogging in preparation for Landrieu Visit	18	Florida Parishes
Gibson Consulting	\$2,800.00	Phase I ESA for Property Purchase	19	Northwest
TOTAL	\$23,293.00			

After discussion on a potential date for the next meeting, the members agreed to schedule the next meeting in December.

The meeting adjourned at 2:40 p.m.


 Lambert Boissiere, Secretary/Treasurer