

# LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

*Changing Lives,  
Creating Futures*

Monty Sullivan  
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Vincent St. Blanc, III  
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Student Members:  
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Darell Richardson

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TO: LCTCS Staff

FROM: Suzette D. Meiske *SDM*  
Director of Human Resources

DATE: June 22, 2017

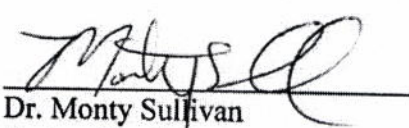
RE: LCTC System Office Holiday Schedule for 2018

According to the LCTCS policy on "Holidays for All Employees", the LCTC System Office Holiday Schedule for 2018 is published to all employees as follows:

- |                                   |                            |
|-----------------------------------|----------------------------|
| 1. January 1, 2018 (Monday)       | New Year Holiday           |
| 2. January 15, 2018 (Monday)      | Martin Luther King Day     |
| 3. February 13, 2018 (Tuesday)    | Mardi Gras                 |
| 4. March 30, 2018 (Friday)        | Good Friday                |
| 5. July 4, 2018 (Wednesday)       | Independence Day           |
| 6. September 3, 2018 (Monday)     | Labor Day                  |
| 7. November 22, 2018 (Thursday)   | Thanksgiving Day           |
| 8. November 23, 2018 (Friday)     | Day after Thanksgiving Day |
| 9. December 24, 2018 (Monday)     | Christmas/Winter Holiday   |
| 10. December 25, 2018 (Tuesday)   | Christmas/Winter Holiday   |
| 11. December 26, 2018 (Wednesday) | Christmas/Winter Holiday   |
| 12. December 27, 2018 (Thursday)  | Christmas/Winter Holiday   |
| 13. December 28, 2018 (Friday)    | Christmas/Winter Holiday   |
| 14. December 31, 2018 (Monday)    | Christmas/Winter Holiday   |

This schedule identifies the maximum 14 legal holidays observed by the employees of the LCTC System Office. Any other state holiday that may be declared by the Governor or named in the Civil Service rules will not be observed by the System Office.

The approved system policy is on the LCTCS website at [www.lctcs.edu](http://www.lctcs.edu) under Policies/ Human Resources, Policy #6.028, "Holidays for All Employees".

  
Dr. Monty Sullivan  
System President

6/26/17  
Date