

**LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM**  
**Policy # 1.120**

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**Title: ISSUANCE OF EQUIVALENCY DIPLOMAS**

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Authority: Board Action

Original Adoption: 02/09/2011

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Last Revision: 06/19/2019

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A high school equivalency diploma will be issued from the Louisiana Community and Technical College System (LCTCS) after the student has successfully completed an approved high school equivalency test or the portfolio review process demonstrating evidence of college-level career class proficiency and basic skills attainment by meeting the requirements for educational attainment through LCTCS WorkReady U Policy 1.118.

An official copy of results of high school equivalency tests administered to a Louisiana citizen/resident as well as an official copy of results of high school equivalency tests administered in the State of Louisiana shall be submitted by the high school equivalency testing company to LCTCS no later than 30 days following the calculation of test results.

A Louisiana resident who successfully completes an approved high school equivalency test at an official out-of-state testing center may be entitled to receive an equivalency diploma, provided that an official copy of the high school equivalency test results are submitted for review to the LCTCS and provided that the student meets all other qualifications to receive an equivalency diploma.

To be eligible for an equivalency diploma based on results of an approved high school equivalency test, a veteran or member of the Armed Forces shall be a legal resident of Louisiana for six consecutive months or shall have formerly attended a Louisiana school.

A student who has earned a Louisiana High School Equivalency Diploma issued by the LCTCS is considered a Louisiana high school graduate in every respect.

Louisiana high school equivalency diplomas shall be signed by the President of the Louisiana Community and Technical College Systems and the Board Chair of the Board of Supervisors of the Louisiana Community and Technical College System.