

LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM
Policy # 1.101

WorkReady U – Adult Education Administration

Authority: Board Action

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Effective Date: February 9, 2011

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- A. The purpose of Adult Education in Louisiana under the Workforce Innovation & Opportunity Act (WIOA) is to enable local adult education providers, as core partners of Louisiana’s workforce system, to develop, implement and improve adult education and literacy services throughout the state to further the vision and goals as outlined in the *WIOA State Plan for the State of Louisiana*, and WIOA, in order to:
- Assist adults to become literate and obtain the knowledge and skills needed for employment and economic self-sufficiency
 - Assist adults who are parents or family members to obtain the education and skills needed to participate successfully in the educational development of their children and improve the economic opportunities of the family
 - Assist adults in the attainment of a high school equivalency diploma and in the transition to postsecondary education and training through career pathways
 - Assist immigrants and other individuals who are English language learners in improving their reading, writing, speaking and comprehension skills in English; improving their math skills; and acquiring an understanding of the American System of Government, individual freedom, and the responsibilities of citizenship.
- B. Eligible providers of adult education are required by law, the Workforce Innovation and Opportunity Act (WIOA), state-imposed regulations, the National Reporting System (NRS), to make sure that the initial and on-going assessment of adult learners is valid, reliable, and comparable on national and state levels.

The WorkReadyU policies and the Assessment Policy Supplement assists local adult education programs in meeting the reporting requirements of the National Reporting System (NRS) for Adult Education. The policies are designed to:

1. assist local adult education programs with the processes of gathering student data;
2. inputting data into the state approved adult education database system;
3. reporting data on program performance; and
4. reviewing data to plan for and facilitate program improvement.

- C. The policy is applicable to all funded eligible providers through the Workforce Innovation and Opportunity Act of 2014: Title II; **the Adult Education and Family Literacy Act (AEFLA) and State Adult Education funds** through the Louisiana Community and Technical College System. Providers shall be in compliance with NRS requirements, which is the official accountability system for federally funded adult education programs. NRS reporting components include:
1. student assessment measures;
 2. data collection methodologies;
 3. reporting forms; and
 4. program procedures.
- D. It is critical that all programs adhere to the federal and state policies and procedures to ensure uniform implementation and comparability across programs. Therefore, LCTCS will provide targeted technical assistance and training activities to promote compliance with applicable testing policies and procedures, as well as federal and state accountability reporting.
- E. The Louisiana Community and Technical College System and the National Reporting System for Adult Education are committed to assisting local adult education programs in improving the quality and utility of program data. Questions regarding the policy should be directed to the Louisiana Community and Technical College System.
- F. The Louisiana Community and Technical College System reserves the right to include more restrictive and/or additional requirements to federal rules in order to align policies and procedures with other programmatic divisions within LCTCS. State requirements will be denoted as such.