



**Louisiana Community and Technical College System
WorkReady U**

**WIOA TITLE II – ADULT EDUCATION
Request for Proposal (RFP)/Grant Applications**

**LOUISIANA ASSURANCES 2021
SECTION 243 – INTEGRATED ENGLISH LITERACY AND CIVICS
EDUCATION (IELCE)**

The Louisiana Assurances listed below are for the FY2021-2022 RFP/Grant Application for Integrated English Literacy and Civics Education (IELCE) services under Title II of the Workforce Innovation and Opportunity Act (WIOA) and State funds. The WRU funded program shall be conducted in accordance with the laws and regulations pertaining to the Adult Education and Family Literacy Act, the *WIOA State Plan for the State of Louisiana*, and state policies and procedures. Recipients of WIOA Title II and/or State Funds, as a result of the RFP process, acknowledges that the assurances below have been reviewed and consent to adhere to each stated requirement:

- **WIOA Section 243** funds shall be used for allowable Integrated English Literacy and Civics Education (IELCE) services and must include an Integrated Education and Training (IET) opportunity for participants in the program. An IELCE program shall be designed to include literacy, English language acquisition, and civics education in combination with integrated education and training (IET) activities to English language learners who are adults, including professionals with degrees and credentials in their native countries that enables such adults to achieve competency in the English language and acquire the basic and more advanced skills needed to function effectively as parents, workers and citizens in the United States. Services must include instruction in literacy and English language acquisition, math, and instruction on the rights and responsibilities of citizenship and civic participation, and may include workforce training. IET is required for all IELCE funded programs in order to allow IELCE eligible individuals the opportunity to participate in an IET. An IELCE program must be used in combination with integrated education and training. *WIOA Final Rules Subpart D, §463.33*
- Recipients of Section 243 funds **shall not** expend these funds to serve individuals within a correctional institution. The term “correctional institution” as defined in WIOA means any—prison; jail; reformatory; work farm; detention center; or halfway house, community-based rehabilitation center, **OR** any other similar institution designed for the confinement **OR** rehabilitation of criminal offenders.

- *WorkReady U Grant Recipient Management Handbook, 2020 Edition, <http://bit.ly/WRUGrantManagement2020>
- Report Title II funds expended on Career and Training Services annually. (*refer to Resource Information document and the WorkReady U Grant Recipient Management Handbook for additional information and requirements*)
- WRU Assessment Policy, www.lctcs.edu/policies/#workready
- *WorkReady U Procedure for Negotiated Adult Education and Literacy Performance Targets
- WIOA State Plan for the State of Louisiana, http://www.laworks.net/Downloads/WIOA/WIOA_State_Plan_2020_Final.pdf.
- State-adopted College and Career Readiness Standards for Adult, Education, <https://lincs.ed.gov/publications/pdf/CCRStandardsAdultEd.pdf>.
- State-adopted English Language Proficiency Standards, <https://lincs.ed.gov/publications/pdf/elp-standards-adult-ed.pdf>.
- *National Reporting System (NRS) for Adult Education Technical Assistance Guide*, <https://nrsweb.org/sites/default/files/NRS-TA-Guide82019.pdf>
- The state-administered designated Management Information System (MIS) and *state-approved egrant system for all grant related information, data collection and/or reporting in accordance with NRS, WorkReady U Assessment Policy/Procedures and LCTCS guidelines.
- WRU staff will assess the quality of providers of adult-education and literacy activities through data reviews and on-site program monitoring/reviews. Programs that fail to comply with grant requirements and regulations may not be eligible to receive funding in subsequent years of the cycle and/or funds may be terminated. The *Legislative Auditor of Louisiana and the U.S. Education Department's Office of Inspector General (OIG) and Office of Career, Technical and Adult Education (OCTAE) may rely on the procedures and internal controls described herein, in part, to assess LCTCS WRU's compliance with the AEFLA, the Education Department General Administrative Regulations (EDGAR), and the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards (2 C.F.R. Part 200 or Part 200).
- *Recipients will be required to provide partnership agreements.
- * Include "**WorkReady U**" in the Program Name (i.e.: ...a WorkReady U program)
- * Complete the WRU teacher certification course(s)
- *Recipients shall not impose any fees to another WRU funded entity using adult education federal and/or state funds made available through this application.
- Notify and receive approval from WRU staff before imposing fees (program income) on Title II eligible students. *Refer to Resource Information document and the WorkReady U Grant Recipient Management Handbook for additional information and requirements.*
- Successful applicants will be required to submit original Assurance/Certification Forms.

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By signing below, the Executive Officer confirms that:

_____ (initial) Information provided in this application is accurate and correct and the organization understands that should federal and/or state funds be awarded, failure to abide by any of the above requirements could jeopardize funding and participation.

Typed Name/Title of the Executive Officer/Authorized Representative of the Applicant

Signature of Executive Officer/Authorized Representative of the Applicant

Date