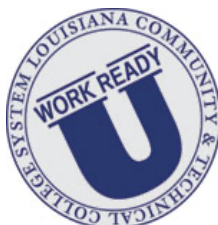


Louisiana Community and Technical College System
WorkReady U
265 South Foster Drive
Baton Rouge, LA 70806

Erin Landry
Executive Director of WorkReady U



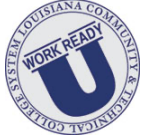
**WIOA TITLE II – ADULT EDUCATION
Request for Proposal (RFP)/Grant Applications**

**APPLICATION FOR SECTION 231 – ADULT EDUCATION AND
LITERACY**

FISCAL YEARS July 1, 2021 – June 30, 2025

Federal Funds authorized under Title II Adult Education and Family Literacy of the Workforce Innovation and Opportunity Act (WIOA) of 2014 and the Catalog of Federal Domestic Assistance (CFDA) 84.002; 84.191; 84.255 and 97.010.

*State Funds authorized under Louisiana Revised Statutes, Title 17:1871 and 17:3217.1.



APPLICATION FOR SECTION 231

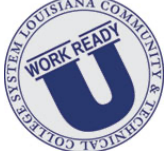
Adult Education and Literacy

The information provided herein is intended solely to assist the applicant in submittal preparation. Interested parties bear the sole responsibility of obtaining the necessary information to submit a qualifying proposal. As you develop your application responses, a review of the RFP/Grant Application content, virtual documents and resource information provided may assist in the preparation. It is highly recommended that the applicant reviews the following information prior to preparing the application:

- RFP/Grant Application **General Information**
- RFP/Grant Application(s) for Adult Education in Louisiana
 - **WIOA Section 225 – CORRECTIONS EDUCATION AND OTHER EDUCATION OF INSTITUTIONALIZED INDIVIDUALS**
- RFP/Grant Application **Budget Forms**
- RFP/Grant Application **Appendices**
- RFP/Grant Application **Assurance/Certification Forms**
- RFP/Grant Application **Resource Information**
 - *Workforce Innovation and Opportunity Act (WIOA) State Plan for the State of Louisiana*
 - Local Workforce Development Board (LWDB) Plan(s)

The entire RFP/Grant Application Package information may be accessed on the WorkReady U RFP webpage, www.lctcs.edu/rfp.

The completed Grant Application Package must be submitted electronically to **Angela Day** via email (angeladay@lctcs.edu) by **December 1, 2020, 11:59 pm, Central Standard Time (CST)**. (*Use of electronic delivery receipt is recommended*)



Louisiana Community and Technical College System WorkReady U

WIOA §231 Application
Adult Education and Literacy Services

WIOA §231 APPLICATION COVER PAGE

Applicant/Institution Name:	Federal DUNS #:	Registration in SAM/CCR:
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Name/Title of Agency Official with Authority to Sign:	Email:
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Name of Project Director:	Email:
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Name of Finance Contact:	Email:
--------------------------	--------

Physical Address			
Street Address	City	State	Zip Code

Mailing Address (if different):			
Street Address	City	State	Zip Code

Telephone Number:

Extension:

TOTAL FUNDING REQUESTED FOR PROJECT

WIOA §231 Program	Total Funding Requested
Adult Education & Literacy	

Note: Funding requested should match the amount in the proposed budget for the project.

I hereby assure and certify that this agency will comply with the regulations, policies, guidelines and requirements, as they relate to the application, acceptance and use of funds for the federally assisted or state-assisted project.

Typed Name of Agency's Executive Officer/Title
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Signature of Executive Officer	Date
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WIOA §231 APPLICATION ABSTRACT

ORGANIZATIONAL INFORMATION

Fiscal Agent:

Program Name:

Main Place of Performance (Physical Address/City/Zip Code):

TYPE OF ELIGIBLE APPLICANT OF DEMONSTRATED EFFECTIVENESS

Please check appropriate box:

Local education agency

Community-based or faith-based organization

Volunteer literacy organization

Institution of higher education

Public or private nonprofit agency

Library

Public housing authority

Nonprofit institution with the ability to provide adult education and literacy services

Consortium or coalition of agencies, organizations, institutions, libraries or authorities described above

Other (Please Describe):

PROJECTED NUMBER OF STUDENTS TO BE SERVED

Complete the requested information in Columns B through D.

(A) WIOA §231 Program	(B) # of Participants to be Served			(C) Projected # in Career Pathway	(D) Projected # in IET
	ABE	ASE	ELL		
Adult Education & Literacy					

Projected Cost per Student:

[To determine cost per student, divide the fund request by the projected # of students to be served (total # of participants listed in B)]

LOCAL WORKFORCE DEVELOPMENT BOARD (LWDB) SERVICE AREA INFORMATION

Complete the information below to indicate region(s) & area(s) that services will be provided:

Workforce Region(s)	Select the specific area(s) to be served within the region(s)	Comment(s)	
Region 1	Area 10:	Plaquemines St. Bernard St. Tammany	
	Area 11:	Jefferson	
	Area 12:	Orleans	
	Area 14:	St. Charles St. James St. John	
Region 2	Area 20:	Ascension East Feliciana Iberville Livingston Point Coupee St. Helena Tangipahoa Washington West Baton Rouge West Feliciana	
	Area 21:	East Baton Rouge	
	Region 3	Area 31:	Assumption Lafourche Terrebonne
		Region 4	Area 40:
Region 5	Area 50:		Allen Beauregard Calcasieu Cameron Jefferson Davis Vernon
	Region 6		Area 60:
Area 61:		Rapides	
Region 7		Area 70:	Bienville Bossier Caddo Claiborne DeSoto Lincoln Natchitoches Red River Sabine Webster
	Area 71:	City of Shreveport	
	Region 8	Area 81:	Ouachita
		Area 82:	Caldwell East Carroll Franklin Jackson Madison Morehouse Richland Tensas Union West Carroll

WIOA Title II Section 231 ALLOWABLE ACTIVITIES

Below are the list of allowable activities under WIOA Title II Section 231. Indicate below the applicable activities that your agency is proposing to provide.

Adult Education and Literacy (ABE/ASE) (WIOA §231)

Program shall be designed to provide academic instruction and educational services BELOW the postsecondary level that increases an individual's ability to: 1) read, write, and speak in English and perform mathematics or other activities necessary to attain a high school equivalency credential, function on the job, in the family and in society; 2) transition to postsecondary education and training; AND 3) obtain employment.

- **Adult Basic Education (ABE):** A program of academic instruction and education services below the secondary level that increase an individual's ability to read, write, and speak in English and perform mathematics necessary to attain a secondary school diploma or its recognized equivalent, transition to postsecondary education or training, and obtain employment.
- **Adult Secondary Education (ASE):** A program of academic instruction and educational services at the secondary level that increase an individual's ability to read, write, and perform mathematics necessary to attain a secondary school diploma or its recognized equivalent, transition to postsecondary education or training, and obtain employment.

English Language Acquisition (ELA) (WIOA §231)

English language acquisition program shall be designed to assist eligible individuals who are English-language learners achieve competence in reading, writing, speaking and comprehension of the English language to eligible individuals with educational functioning levels at a particular literacy level as listed in the NRS educational functioning level table as ESL 1-6. Participation in ELA activities also must be designed to lead to the attainment of a secondary school diploma or its equivalent and transition to postsecondary education, training or employment for applicable individuals. *WIOA Final Rules Subpart D, §463.31 and §463.32*

Workforce Preparation Activities (WIOA §231)

Workforce preparation program shall be designed to include activities/services to individuals needing to acquire a combination of basic academic skills, critical thinking skills, digital literacy skills and self-management skills, Participation in workforce preparation activities also must be designed to lead to employability skills and the development of competencies in using resources and information, working with others, and understanding systems to successfully transition to and complete postsecondary education, training and employment. *WIOA Final Rules Subpart D, §463.34*

Workplace Adult Education and Literacy (WIOA §231)

Workplace adult education and literacy program shall be designed to provide service/activities in collaboration with an employer or employee organization at a workplace or an off-site location that is designed to improve the productivity of the workforce through the improvement of literacy skills. *WIOA Final Rules Subpart D, §463.30*

Integrated Education and Training (IET) (WIOA §231)

An IET program shall be designed to provide adult education and literacy activities concurrently and contextually with workforce preparation activities and workforce training for a specific occupation or occupational cluster for the purpose of educational and career advancement. Required IET components are: 1) adult education and literacy, 2) workforce preparation activities, and 3) workforce training. Instruction is based on occupationally relevant materials for the purpose of educational and career advancement. Participation is intended for eligible individuals at all skill levels, including adults with low academic skills. *WIOA Final Rules Subpart D, §463.35 through §463.38*