

# LOUISIANA COMMUNITY & TECHNICAL COLLEGE SYSTEM

## Policy # 1.001

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### **Title: DEGREES, DIPLOMAS, AND AWARDS**

Authority: Board Action

Original Adoption: 06/29/1999

Effective Date: 06/30/1999

Last Revision: 12/09/2020

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All certificates, diplomas, degrees or other awards given to students enrolled in institutions to be managed by the LCTCS Board which awards certificates, diplomas, degrees conferred after midnight, June 30, 1999, shall include wording approved by the LCTCS Board prior to the presentation of any such award. An example of such wording, which shall be approved by the LCTCS Board is, "The Board of Supervisors of the Louisiana Community and Technical College System, upon the recommendation of the faculty and administration of (Insert name of institution/campus) in which the graduate or completer is enrolled, confers upon (Name of graduate/completer) the (Name or award/diploma/certificate degree) at (Name of institution/campus) in (Name of city in which campus is located) in the State of Louisiana on (date of award)).

Such awards should bear signatures approved prior to the presentation of such awards. An example of such signatures which shall be approved by the LCTCS Board are the Chairman of the LCTCS Board, the President of the LCTCS System, the Chief Executive Officer of the institution, and, if desired, the Chief Operating Officer of the campus.

Chancellors have authority to sign and distribute degrees, diplomas, and certificates to qualified students from each of their respective campuses.

### **HONORARY DEGREES**

In accordance with R.S. 17.3352, and subject to the Board of Supervisors approval, the LCTCS colleges are authorized to grant an Honorary Associate of Arts in Humane Letters to any individual who has made substantial achievements in their respective field of endeavor. No degrees, whether honorary or earned, shall be conferred except by vote of the board upon the recommendation of the President of the system, Chancellor of the college, and of the Chief Academic Officer of the college.

Honorary degrees shall not be granted in a specific discipline and shall not be printed in a manner to be mistaken as an earned degree granted by an accredited institution. Two categories of individuals are excluded from receiving honorary degrees:

1. faculty or staff members currently employed at the granting institution,
  2. Louisiana elected and/ or appointed officials in office at the time of selection and conferral.
- In order to emphasize and preserve the value of honorary degrees, each institution is limited to a maximum of two honorary degrees per academic year.

### **AWARDING OF DEGREES POSTHUMOUSLY**

LCTCS institutions may award the Certificate of Applied Science, the Technical Diploma and associate degrees posthumously to students who have completed all graduation requirements with the exception of participation in the graduation ceremony. To award such a credential posthumously to any other student, Board approval must be obtained, and the student must meet all of the following conditions:

1. The student must be registered or enrolled for classes at the time of death.
2. Registered or enrolled courses must be those which, if completed, would have fulfilled graduation requirements.
3. The student must have a GPA at the time of death which meets the institution's graduation requirements.