

# PRESIDENT'S FACULTY *Fellowship*

*The President's Faculty Fellowship provides opportunities for LCTCS faculty to prepare themselves for top-level management and instructional positions within the system. The Fellowship provides financial support in pursuit of either community college leadership/higher education or discipline-based degrees.*

## **Purpose**

The purpose of the President's Faculty Fellowship is to ensure that capable people within the Louisiana Community and Technical College System (LCTCS) have opportunities to prepare themselves for top-level management and instructional positions within the LCTCS. This can be accomplished by earning two types of doctoral degrees: community college leadership/higher education degrees or discipline-based degrees.

## **The Award**

The President's Faculty Fellowship is awarded annually to an outstanding professional educator in the LCTCS. The award provides the recipient with a grant of up to \$8,500 to cover the cost of attendance and related fees.

## **Eligibility**

Full-time teaching faculty or professional faculty with unrestricted rank and salary proposals, a minimum of three academic years of full-time LCTCS service, and who are recommended by the Chancellor of the employing institution (or by the President for a System Office faculty member) are eligible for the President's Faculty Fellowship.

Candidates must meet the specific requirements for admission to the doctoral programs of their institutions. Individuals selected as President's Faculty Fellows shall be required to resume their employment with the LCTCS for a period of at least twice the length of their fellowship (up to two years) following the completion of the doctoral degree requirements. The recipients shall be expected to sign a Memorandum of Agreement, issued by the System Office.

## **Selection**

Selection of the President's Faculty Fellow is made by a committee comprised of representatives from across Louisiana's Community and Technical Colleges. Preference will be given to teaching faculty. Interviews of applicants may be required.

## **Funding**

A fellowship grant of up to \$8,500 for the President's Faculty Fellowship will be awarded for one year. Funding may be extended one additional year pending performance of the recipient. This is at the discretion of the System President.

## Notes:

- Funding terminates at doctoral degree; no postdoctoral funding will be awarded.
- Employees pay the required tuition and applicable mandatory attendance fees initially and are reimbursed for the costs when the course is completed, and appropriate documentation is submitted.
- The course must be completed satisfactorily with a grade of “C” or better, or “Pass” if a Pass/Fail course, to be eligible for reimbursement.
- The employee must produce documented proof of successful completion of the course before reimbursement.
- This benefit does not cover fees or financial penalties associated with a dropped course, a course from which the student withdraws, or other types of financial penalties due to failure by the student to meet set deadlines.

## Application Process

The online application is to be submitted by 5:00 p.m. CST on May 20. Packets must include the following documents which should be scanned into one pdf labeled with the date and applicant’s name (e.g. 2020 Fellowship Application – John Smith) and submitted electronically to the Office of Professional Development at [jenniferdaly@lctcs.edu](mailto:jenniferdaly@lctcs.edu).

- Chancellor’s letter of endorsement
- Current transcript or acceptance letter (whichever is applicable). Students having completed course work toward their doctorate should submit a copy of their current transcript along with the materials. Students beginning their program should submit a copy of their acceptance letter into the program.
- President’s Faculty Fellow Signature Sheet (see attached)

## Schedule

Prior to April 1	Applicant must be enrolled in/made application to the doctoral program of study.
May 20	LCTCS online application is to be submitted by 5:00 p.m. CST
June 3	The selection committee begins the application review process and will submit the top 3 finalists to the President before June 1.
June	The President makes decision on Fellowship Award recipient.
July 1 (award year) to June 30 (following year)	Payment/Reimbursement Plan is outlined. A memorandum of agreement is signed by both the recipient and LCTCS.
Fall	Fellowship Award recipient is recognized at LCTCS Annual Conference.