# VISTA Assignment Description (VAD)

**Title:** Avoyelles VISTA  

**Sponsoring Organization:** Central Louisiana Technical Community College  
**Project Name:** Central Louisiana Technical Community College  
**Project Number:** 19VSWLA004  
**Project Period:** 09/29/2019 - 12/19/2020  

**Site Name (if applicable):** Avoyelles  

**Focus Area(s):**  
- **Primary:** Education  
- **Secondary:** Economic Opportunity  

## VISTA Assignment Objectives and Member Activities

**Goal of the Project:** The goal of the project is to instill interest to attend college in middle school through a summer camp, career exploration, and outreach. The Bobcat Summer Camp emphasizes experience-based learning focused on two or more career paths for middle-school, leading to more informed and confident decision making when starting high school and considering jumpstart or dual enrollment. The project will address poverty by increasing access to economic opportunities by gaining skills furthering education for higher paying employment.

Expand the Bobcat Summer Camp focusing middle school students on career exploration and outcomes of obtaining post-secondary education

**Member Activity:** 1) Assess the current Summer Camp activities for areas of improvement. 2) Collect career exploration information and facts on CLTCC technical programs to be included in the curriculum. 3) Collect data on the outcome of the final project show and tell to inform future camp goers and show camp impact. 4) Develop an end of camp activity that will allow middle school students to demonstrate what they have learned to their care givers in order to engage the adults in their life in the possibilities of higher education for their children. 5) Develop strategies to offer an introductory Industry Based Certification (IBC) to students upon completion of the program.
Objective of the Assignment *(Period of Performance: 9/29/2019 - 09/26/2020)*

Develop outreach strategies for recruiting high school students into Dual Enrollment as well as immediate college enrollment post-graduation

**Member Activity:**

1) Create and collect surveys, evaluate data, and prep materials for communicating with students.
2) Assist staff with program planning by conducting grants research and helping to write grants.
3) Refine and develop systems for onboarding and supporting students.
4) Develop or revise documents related to current program policies and procedures regarding student supports.
5) If needed, participate in relevant training on college success interventions.
6) Create and implement student survey(s) and focus group(s) to collect information on student challenges, effective program elements, and potential improvements.

**Minimum Qualifications:**

- HS Diploma
- Proficient in Word and Excel or Google Docs (Documents and Spreadsheets)
- Good written and oral communication skills working with a diverse audience of varying ages from junior students and their parents.

**Compensation:** Monthly Stipend

Please email resume and cover letter to: meredithrennier@cltcc.edu

Application reviews to begin immediately.

Central Louisiana Community College is an Equal Opportunity Employer in compliance with Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, and Section 504 of the Rehabilitation Act of 1973, this Educational Agency upholds the following policy: Central Louisiana Technical Community College campuses assure equal opportunity for all qualified persons without regard to race, color, national origin, gender, religion, age, disability, marital status, veteran status or sexual orientation in admission to participation in, or employment in the program and activities of this system. Each campus welcomes handicapped individuals and has made buildings accessible to them.

**Title IX Coordinator/ADA/Section 504 Coordinator:**

Angel McGee  
(318) 487-5443 ext.1154  
516 Murray St.  
Alexandria, LA 71301