JOB ANNOUNCEMENT

Adjunct Allied Health Instructor

CLTCC has multiple campuses throughout Central Louisiana. This position is domiciled at the Main Campus in Alexandria.

SUMMARY:

Reporting to the Business Developer for Healthcare and the Vice-Chancellor of Workforce, the Allied Health Instructor will provide instruction for CLTCC allied health programs including, but not limited, to Medication Attendant Certified (MAC), Nurse Aide, Phlebotomy and EKG Technician courses. The instructor will be responsible for providing students with a course syllabus containing course objectives. The lecture, labs, and clinical experiences will be designed to continually promote the development and effective use of skills in areas such as critical and analytical thinking, evaluation, communication, computation, problem solving, and decision-making; providing the student with timely information and feedback on his/her academic progress relative to quizzes, tests, homework, and projects; maintaining accurate, up-to-date records of student academic performance; and possessing a thorough knowledge and understanding of all college policies.

Duties and Responsibilities:

- The Allied Health Instructor will provide instruction for Allied Health courses, as assigned by the VCoF Workforce and the WF Healthcare Business Developer.
- The instructor will exhibit a commitment to staff diversity, learning and development.
- The instructor will fulfil any other duties associated with the successful execution of the courses assigned.
- The instructor will be flexible with scheduling and serving all campuses as needed.

Required Knowledge, Skills and Abilities:

- Knowledge and ability to navigate various Healthcare boards and regulations with respect to curriculum, course execution, and certification requirements
- Proficient and professional written, oral presentation and interpersonal communication skills.
- Superior team-building skills to build trust with others in a rapidly changing environment.
- Effective computer skills relative to Office 365 suite, management system navigation, and overall computer literacy.
Required Minimum Qualifications:

- Registered Nurse (current Louisiana license in good standing with no disciplinary action pending).
- Minimum of three (3) years’ nursing experience.
- A minimum of one year (12 months) full-time nursing experience must have been in a long-termcare setting – nursing home or hospital based skilled nursing facility.
- Must have practiced as a nurse for a minimum of six full-time months during the three years immediately preceding application.
- Possess or earn certification as required by LDH Nurse Aide and Medication Attendant Certified Train the Trainer Courses.
- Physical and emotional qualifications (the incumbent may be required to use the following requirements during any part of the working day): speaking, hearing, walking, visual observation of student performance, hand/eye coordination to perform computer applications, and consistency of temperament.

Preferred Minimum Qualifications:

- Experience in educational or staff training role.

Additional Requirements:

A valid Louisiana Driver’s License (some travel may be required) Proof of motor vehicle insurance

In accordance with LCTCS Policy #6:036, a criminal history check will be conducted on all new hires. LCTCS participates in the federal E-Verify system for identification and employment eligibility purposes.

Application Instructions:

Applicants for this position should submit:

1) A cover letter
2) Resume (to include date(s) of employment and date(s) educational degree was obtained)
3) Official college and university transcript(s) showing the awarded/conferred degree to meet educational qualifications. Unofficial transcripts are acceptable at application; however, original transcript(s) are due at hire
4) Names and contact information for three work-related references

Via email to: hr@cltcc.edu

Applications accepted until position is filled

Central Louisiana Technical Community College is committed to diversity and is an equal access employer.