

FA - FACILITIES DEVELOPMENT

The Epping School Board specifically recognizes the need and importance of regular capital maintenance, renovation, improvement, and expansion consistent with realistic fiscal constraints. Facilities will support the district's educational philosophy and instructional goals, meet safety requirements, provide reasonable accommodations for handicapped persons, have low maintenance costs, conserve energy, and be accessible for community use.

Enrollment – The Board may authorize outside studies made of population trends and school enrollment to determine and plan for facility needs.

Facilities Construction – The Board requires that the Superintendent develop and maintain documentation on educational program requirements, existing facility needs, and community use of school facilities. A multi-year capital improvement program will be developed and updated showing population projections, capital projects needed, and associated costs. Board approved documentation will be submitted to appropriate local and state agencies. For renovation and new construction projects cost and benefit analysis will be determined. Records of completed projects will be kept on file for future reference.

Educational Specifications – The Board requires that the Superintendent develop comprehensive educational specifications to guide building design. Educational specifications will be developed with the input of teachers, students, parents, and the community. Documentation will be submitted to appropriate local and state agencies.

Design Professional - The State Board of Education requires that a design professional must be employed to design the plans of the proposed building to make the project eligible for state building aid.

Site Acquisition - Priorities based upon student population, location, and education needs shall be established well in advance in order that proper locations for school sites may be acquired. If feasible, sites shall be acquired in advance of time for construction to allow adequate time for the completion of topography studies and other preliminary work. Eminent domain action for the acquisition of property for school site purposes may be executed only after negotiations fail.

Construction Supervision – The Board may employ a Clerk of the Works who shall be directly responsible to the Board for review of the architect and contractor's activities in his/her supervision of building construction. The District's representative shall make periodic reports certifying by his/her personal knowledge that the work of the construction contractor and the architect is being performed in accordance with plans, specifications, and contracts. Change orders may be recommended by the Clerk of the Works to the Superintendent who will refer them to the Board for consideration. The Board may delegate its authority to a subordinate

individual or group at its discretion. Upon completion of building construction and after a final inspection of all its aspects by the design professional, contractors, and school officials, a recommendation for its acceptance will be made to the Board by the design professional and the Clerk of the Works.

Statutory/Regulatory/Policy/Handbook Cross References

Handbook (None)

RSA 310-A (Professional Engineers, Architects, Land Surveyors, etc.)

RSA 31:92 (Taking of Land)

RSA 498-A (Eminent Domain Procedures Act)

RSA 199:1-3 (Schoolhouses: Location and Building)

APPROVED/REVISED: March 4, 2010, December 19, 2013

PREVIOUS POLICY: None