

GDJ – SUPPORT STAFF ASSIGNMENT AND REASSIGNMENT

The Superintendent or his/her designee will assign and/or reassign support personnel to employment positions as necessary to fulfill the District's educational mission. Each support employee is under the direct supervision of the School Principal or his/her immediate supervisor where no school assignment is involved.

Support personnel may request reassignment to other positions within the District for which they are qualified. Such requests must be made to the employee's immediate supervisor and will be forwarded to the Superintendent. When a reassignment is made, the employee will be paid according to the level of the position. This may result in an increase or decrease in salary for the employee.

This policy may be superseded by a collective bargaining agreement.

Statutory/Regulatory/Policy/Handbook Cross References

Handbook (Referenced in Handbooks)

APPROVED: July 20, 2006

PREVIOUS POLICY: October 12, 1989 “Personnel Policies Non-certified Employees)