

APPROVED MEETING MINUTES

EPPING SCHOOL BOARD - REMOTE

Via Epping TV Channel 22

May 7, 2020

School Board Meeting - 7:00 pm

CALL TO ORDER

Chair Deborah Brooks called the meeting to order at 7:00 pm with a moment of silence.

Online attendance: Chair Deborah Brooks, Vice Chair David Mylott, Member Heather Clark, Member Robin O'Day, Member Ben Leavitt, Superintendent Valerie McKenney, Business Administrator Bonnie Sandstrom, Student Faith Williamson, and Student Taya Morgado.

SCHEDULED GUESTS

- a. Epping Administration Team, End of Year Recommendations

Principal Ernest gave a remote learning update. He discussed the end of year events for seniors. Prom is currently scheduled for 7/25. The proposed date for graduation is 7/24. The rain date is 7/26. He went over their process for interventions and how they're supporting students. Students who have more than 2 N/IWS have been identified, and letters have been sent home to notify parents. He also discussed how they are handling remediation. He talked about their plans moving forward. The administration team is going to identify the best practices for remote learning, establish guidelines for remote instruction in 20-21, identify gaps in learning for all content, and have professional development for teachers. He is going to figure out the locker and Chromebook situations next Tuesday.

The assistant principals discussed student engagement and attendance. At the elementary school, they created three different tiers for students. There are 93% of students in tier 1 which means they are satisfactory and have good attendance. For the middle school level, they discussed work completion and attendance. For the high school level, they discussed how they are checking in on students with lack of attendance and work completion.

End of Year Dates for Seniors

May 22 will be the last day.

May 26 to June 1 will be a reassessment and relearning period for students.

On June 2, grades will close for seniors.

On June 4, final grades will be uploaded into PowerSchool.

End of Year Dates for Grades K-11

June 1 to 4 is the last instructional week for students.

June 5 to 10 will be a relearning and reassessment period for students.

June 10 by 3 pm will be the last day that work is accepted.

June 10 to 12 students will be able to return Chromebooks and other materials.

Heather would like the last day of school for students to be 5/28. Superintendent McKenney stood by her recommendation. There was a general discussion about the different dates. All other Board members agreed with the original dates.

Vice Chair David Mylott made a motion to accept the proposal recommended by the Superintendent for the end of year dates. Seconded by Member Robin O'Day.

VOTE: 4-1. Motion carries. Member Heather Clark denied.

b. Ben Bourgoin Athletic Director (EHS)

He gave a brief overview of the winter sports. There were 77 students that participated in winter sports at the high school this past season, and there were 47 students that participated at the middle school. Additionally, they slightly increased the number of student managers for the sports teams. He also recognized the scholar athletes, school record breakers, and an all-conference team athlete. He discussed injuries and sportsmanship.

Superintendent McKenney congratulated him on a job well-done for his first year. Member Ben congratulated him and all of the athletes.

Robin O'Day talked about the School Choice meeting. She said that it was very interesting to learn about all the different school options.

POLICY

a. Policy ECA - Buildings and Grounds Security- First Read

The district needs to have a school district employee present in the buildings when the public is there. There is only a very small group of people that can use the buildings without one.

b. Policy ECAF - Video Surveillance on School Property - Second/Third Read

There was a question of how long the district needs to store the videos. Heather believes it's stated in another policy. The Board decided to wait on a vote to make sure. This was tabled until the next meeting.

c. Policy KF-R - Regulations for Use of School Facilities- Second/Third Read

Vice Chair David Mylott made a motion to accept Policy KF-R - Regulations for Use of School Facilities as written. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.

PERSONNEL

a. EES Long Term Sub Nomination

Member Heather Clark made a motion to accept Bridgette Hartley as a long-term substitute at the Epping Elementary School for the 2020-2021 school year. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.

Member Heather Clark made a motion to accept Juliana Flintosh's resignation with regret. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.

SCHOOL ADMINISTRATOR REPORTS

a. Student Reports

The AP tests are going to be online this year; students are getting ready for this. The National Honors Society along with the French National Honors Society are holding online inductions. The Spanish National Honors Society is working on that as well. There are 9 to 10 students getting inducted into the French society and potentially up to 6 students getting inducted into the Spanish society.

b. Superintendent's Report

Superintendent McKenney thanked all of the teachers for their hard work. She has been meeting with the new superintendent once a week for about an hour.

Project Grad is looking to have banners made to support the graduating seniors. It is going to cost somewhere between \$5,000 and \$6,000. They will be hung around the town. The district would be able to keep all of the hardware that comes with the banners. David asked if they've surveyed the kids to see if they are interested in banners. They haven't yet; it is supposed to be a surprise. The district doesn't have extra money for senior events that they could allocate to this. Principal Ernest is going to look at the budget and see if they can find some money in order to support this.

Member Heather Clark made a motion for a one-time payment of up to \$6,000 in support of the banners for seniors. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.

David would like the information about the banners sent to the School Board after it's finalized.

FINANCIAL BUSINESS & DISTRICT SERVICES

a. Participation in Federal Programs

Deborah discussed the affidavit she had to sign.

b. RFQ-Middle/High HVAC

Joe discussed the RFQ in length and went over the different options. Bonnie, Joe, Don, and David will meet to discuss this in more depth.

c. Fuel Oil Bid

For the fuel oil bid, Buxton was the only company that bid. The district sent it out to 8 companies and only got one response. Bonnie, Business Administrator, gave the companies a month to reply.

Member Ben Leavitt made a motion to accept Option 2 from Buxton Oil with a fixed price of \$1.49 as presented. Seconded by Vice Chair David Mylott. VOTE: 4-1. Motion carries. Member Heather Clark denied.

APPROVAL OF MINUTES

a. April 15, 2020 Non-Public Minutes

Member Ben Leavitt made a motion to accept the Non-Public Minutes from April 15, 2020 as written. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.

b. April 16, 2020 Public Minutes

Member Ben Leavitt made a motion to accept the Public Minutes from April 16, 2020 as written. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.

MANIFEST

a. Payroll Manifest #21 dated 4/17/20 for \$493,993.76 and #22 dated 5/1/20 for \$420,800.28

Member Ben Leavitt made a motion to accept the payroll manifests. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.

b. Accounts Payable #22 dated 4/23/20 for \$78,489.52 and #23 dated 5/7/20 for \$78,520.73

Member Ben Leavitt made a motion to accept the accounts payable. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.

PUBLIC COMMENTS

None

COMMENTS/OTHER

Ben gave an update about the elementary school principal search. He said the process has been going smoothly. There will be an interview prior to the next School Board meeting with the top two candidates. It will be on 5/19 starting at 7, and the next candidate will be at 8. On Friday the 15th, teachers will have the opportunity to meet the candidates.

Heather said the ES and MS PTO are working together with students to show their appreciation for the teachers and the Epping school community. Heather thanked the community.

David gave a shout out to the administrators for their hard work. He also wants students to know that the school district will still be thinking about them during the summer.

Robin said that the annual basketball tournament was cancelled. She will still be doing the scholarships.

Deborah mentioned the teacher parade, and she thanked Superintendent McKenney.

NEXT MEETING TO BE SCHEDULED: REMOTE

a. Remote meeting to be scheduled for May 21, 2020

NONPUBLIC SESSION: RSA 91-A:3, II*

(*a. personnel, b. hiring, c. adverse reputation, d. property, e. legal, g. security functions, i. emergency functions)

ADJOURNMENT

**Vice Chair David Mylott made a motion to adjourn the meeting at 10:32 pm.
Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**