

## **APPROVED MEETING MINUTES**

### **EPPING SCHOOL BOARD - REMOTE**

Via Epping TV Channel 22

May 21, 2020

School Board Meeting - 7:00 pm

#### **CALL TO ORDER**

Chair Deborah Brooks called the meeting to order at 7:00 pm with a moment of silence.

Online attendance: Chair Deborah Brooks, Vice Chair David Mylott, Member Heather Clark, Member Robin O'Day, Member Ben Leavitt, Superintendent Valerie McKenney, Business Administrator Bonnie Sandstrom, Student Faith Williamson, and Student Taya Morgado.

#### **SCHEDULED GUESTS**

##### **a. Vertical Alignment Team - Krista Gulick**

Krista explained why there is a vertical alignment team. It is a way to organize content and standards across the grades. She discussed the team's accomplishments thus far. She explained what they are currently working on and what they hope to accomplish in the future. As of now, they're working on curriculum mapping and linking standards to those maps. She went over the survey data that she had collected to identify how helpful the revision process was.

##### **b. Coaching Stipends - Ben Bourgoin**

Ben came up with a proposal to pay the spring coaches 50% of the stipend they would have been getting. He had talked to other districts to see how they were handling this situation. He said that some of the coaches have done work outside of the season. Heather asked how many coaches this affects; this proposal includes middle and high school coaches along with assistant coaches for a total of 10 coaches. Heather asked if there are spring stipends for clubs and other organizations. Robin and David disagree with the proposal since other clubs aren't getting paid.

Member Ben asked how much these coaches pay out of pocket for certifications and other expenses. Ben said that the coaches get reimbursed. Member Ben is open to other solutions.

Heather said that most of the schools who are behind this sort of proposal are larger schools.

**Vice Chair David Mylott made a motion to reject the proposal to pay the spring coaches. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.**

## **POLICY**

### a. Policy JLCF- Wellness Policy- First Read

The school district was recently audited, and it went very well. Superintendent McKenney explained some of the changes made to the policy due to the audit. There was a general discussion about classroom celebrations. This will be brought back to the wellness committee for review. This was tabled until the next meeting.

### b. Policy ECA - Buildings and Grounds Security- Second Read/Third Read

There was a general discussion about a specific sentence in the policy. This was tabled until the next meeting.

### c. Policy ECAF - Video surveillance on School property- Second/Third Read

The factors that determine how long video is stored are storage space available, size of video, and archive length. Additionally, the cameras only record when there is movement.

**Member Heather Clark made a motion to table this policy until the next meeting. Seconded by Vice Chair David Mylott. VOTE: 5-0. Motion carries.**

## **PERSONNEL**

### a. Resignations

**Member Heather Clark made a motion to accept the resignation of Football Coach Anthony Nalen with regret. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.**

Brenda Lavigne is retiring.

**Member Robin O'Day made a motion to accept Janet Wetherbee's retirement. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

**Member Heather Clark made a motion to accept the resignation of Mike O'Donnell for the end of June 2021 with extreme regret. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.**

The Board wished them a long and happy retirement.

b. Nominations

Superintendent McKenney gave a brief overview of the new Epping Elementary School Principal. Superintendent McKenney said that she was the clear winner.

**Vice Chair David Mylott made a motion to accept the nomination for Heather Cantagallo as Elementary School Principal. Seconded by Ben Leavitt. VOTE: 4-0. Motion carries. Member Heather Clark abstained.**

**Member Robin O’Day made a motion to accept the nomination for Julie Maislen as a Speech and Language Pathologist. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

**Member Robin O’Day made a motion to accept the nomination for Samantha Welch as a Grade Two Teacher at the elementary school. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

**SCHOOL ADMINISTRATOR REPORTS**

a. Student Reports

Tomorrow is the last day of school for the seniors. Some students recently took their AP tests. Faith said it was different to take online. She hasn’t heard of any Epping students having issues with the AP tests. The high school recently had the Spanish, French and National Honors Society inductions. Taya thanked Faith for helping her and said she is going to miss Faith. At the high school, elections have started for the junior School Board student position. Heather thanked Faith for doing an awesome job as a student representative for the past two years.

b. Superintendent’s Report

On July 1<sup>st</sup>, Superintendent McKenney is hoping to have anyone with a year-round position back into the buildings. Superintendent McKenney showed a video that Youth 2 Youth created.

**FINANCIAL BUSINESS & DISTRICT SERVICES**

a. Financial Report

The district has a positive balance of about \$311,000. Some of the savings are from a lack of athletics, furniture, supplies, workshops, and extracurricular travels along with others. The revenue forecast is \$135,000. Bonnie, Business Administrator, discussed the CARES Act and grants they have applied for. The district will be getting 300 new Chromebooks to replace the

aging ones. The district will be receiving a 30% transportation reimbursement. The electric bill has gone down.

#### b. Committee Reports

David discussed his meeting with Joe, Bonnie, and Don. He thanked Joe for his efforts and patience. The RFP will include a bid package looking for a Design and Build contractor. The district will come up with money for the design part. This phase of the project will solely involve solving the core problems. The EEI information will not be shared with outside vendors. Heather gave a shout out to the four of them for their hard work.

Ben thanked all the members of the Principal Search Committee. He discussed the interview process. Ben also discussed the Elementary School PTO. They are still looking for new members, and he briefly outlined what each position entails. He said that voting is happening at the June 1<sup>st</sup> meeting at 7 pm. The zoom link for the meeting will be posted on the Elementary School PTO Facebook page.

Heather discussed the Budget Committee meeting. The next meeting will be in June. She also discussed the Middle School PTO. On June 2<sup>nd</sup>, elections for 4 officer positions will be held in the Middle School parking lot. The Facebook page has more information. She gave a huge shoutout and thank you to the Epping PTOs and Walmart. They were able to deliver appreciation baskets to every Epping School District employee.

Robin discussed the SST meeting.

#### APPROVAL OF MINUTES

##### a. May 7, 2020 Public Minutes

**Member Robin O'Day made a motion to accept the Public Minutes from May 7, 2020 as written. Seconded by Vice Chair David Mylott. VOTE: 5-0. Motion carries.**

#### MANIFEST

##### a. Payroll Manifest

**Member Ben Leavitt made a motion to accept Payroll Manifest #23 dated 5/15/20 in the amount of \$424,518.64 as written. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

##### b. Accounts Payable

**Member Ben Leavitt made a motion to accept Accounts Payable #24 dated 5/21/20 in the amount of \$254,913.07 as written. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

## **PUBLIC COMMENTS**

None

## **COMMENTS/OTHER**

David requested that all documents are posted in the drop box prior to meetings. He congratulated all NHS members.

Robin asked what documents David was referring to. Anything that is going to be covered at the meetings is posted well ahead of time, so the public has time to review it before the meeting. There was a general discussion about this. Superintendent McKenney will start making drop box documents publicly available on the website ahead of time.

Parent Amy thanked Superintendent McKenney for all her hard work and wished her well with her surgery. Superintendent McKenney will be finishing up the CARES act grant before her retirement.

Deborah said kind words about Superintendent McKenney.

## **NEXT MEETING TO BE SCHEDULED: REMOTE**

a. Remote meeting to be scheduled for June 4, 2020

## **NONPUBLIC SESSION: RSA 91-A:3, II\***

(\*a. personnel, b. hiring, c. adverse reputation, d. property, e. legal, g. security functions, i. emergency functions)

## **ADJOURNMENT**

**Vice Chair David Mylott made a motion to adjourn the meeting at 9:53 pm.  
Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.**