

APPROVED

MEETING MINUTES

EPPING SCHOOL BOARD - REMOTE

June 4, 2020

School Board Meeting - 7:00 pm

CALL TO ORDER

Chair Deborah Brooks called the meeting to order at 7:00 pm with a moment of silence.

Online attendance: Chair Deborah Brooks, Vice Chair David Mylott, Member Heather Clark, Member Ben Leavitt, Business Administrator Bonnie Sandstrom, Student Faith Williamson, and Student Taya Morgado. Superintendent McKenney and Member Robin O'Day were absent.

SCHEDULED GUESTS

a. EES Literacy Report and Plan for 20-21 Waiting for report from K True/W Fox

Krista and her team completed a comprehensive review of literacy instruction in order to develop a plan and make adjustments to the curriculum and materials at the elementary school. They focused on reading practices. Next, she discussed the steps of the process starting back in the summer of 2019. She also discussed the literacy evaluation recommendations. The first recommendation was the delivery model. The second was scheduling. The third was the alignment of the instructional materials. The fourth was assessment. She discussed what each recommendation entailed. Lastly, she covered professional development from 2019-2021. She discussed why professional development is so important.

POLICY

a. Policy JLCF - Wellness Policy - Second/Third Read

Cathy Zylinski reviewed the Wellness Committee's meeting regarding this policy. There was a general discussion about the snacks section of the policy.

Member Ben Leavitt made a motion to accept Policy JLCF - Wellness Policy with the aforementioned amendments. Seconded by Vice Chair David Mylott. VOTE: 4-0. Motion carries.

b. Policy ECA - Buildings and Grounds Security - Second/Third Read

Heather had an issue with a line in the policy; there was a general discussion about this. There was a general discussion about who people are supposed to call if there is an emergency while no authorized employee is in the building. Heather, Don, and Bonnie are going to meet to discuss this in further detail. This was tabled until the next meeting.

c. Policy ECAF - Video Surveillance on School Property - Second/Third Read

There was a conflict between this policy and another. This was tabled until the next meeting.

PERSONNEL

a. Resignations

Member Heather Clark made a motion to accept the resignation of Jean Picard. Seconded by Member Ben Leavitt. VOTE: 4-0. Motion carries.

Member Heather Clark made a motion to accept the resignation of Lauren Rose. Seconded by Vice Chair David Mylott. VOTE: 4-0. Motion carries.

Member Heather Clark made a motion to accept the resignation of Jerelyn Nordelus. Seconded by Member Ben Leavitt. VOTE: 4-0. Motion carries.

The Board wished them all luck in their new positions.

SCHOOL ADMINISTRATOR REPORTS

a. Student Reports

Taya said that today was the last day of school for 9th, 10th, and 11th grade students. The book drop-off for the high school will be next week. Faith said that graduation is still scheduled for July 24th, and it will be held outside. She said more updates will be coming soon. The School Board presented Faith with a gift. The Board thanked Faith for her hard work during the past two years.

b. Superintendent's Report

There was no Superintendent's Report.

FINANCIAL BUSINESS & DISTRICT SERVICES

a. Review of Capital Improvement Plan

Bonnie and the team updated student enrollment numbers. The paving for the school district should become a priority. The elementary school roof needs to become a priority as well, and it will need to be replaced next summer. Heather asked if there are any further out projections for

student enrollment numbers, and there aren't any. The RFP is not on hold; it is currently being worked on. Bonnie will remove that line from the document. Ben asked about the roofing heating system; there was a general discussion about this. Heather stated that the district will have to go back out to bid for new roofing prices. This was tabled until the next meeting.

b. RFP for Middle/High HVAC

Don has gone over the RFP in depth. Joe said that the July 7th date could be moved to June 26th. Bonnie said that if they got everything in by July 7th, they'll still have time to prepare for the July 16th meeting. Heather said in the Standards, Terms, and Conditions section, there is a blank section for what the contractor needs to guarantee. This needs to be fixed.

Member Heather Clark made a motion to send out the RFP for the Middle/High School HVAC with amendments. Seconded by Vice Chair David Mylott. VOTE: 4-0. Motion carries.

APPROVAL OF MINUTES

a. May 19, 2020 Public Minutes

Member Heather Clark made a motion to accept the Public Minutes from the May 19, 2020 meeting as written. Seconded by Vice Chair David Mylott. VOTE: 4-0. Motion carries.

b. May 19, 2020 Non-Public Minutes

Member Heather Clark made a motion to accept the Non-Public Minutes from the May 19, 2020 meeting as written. Seconded by Member Ben Leavitt. VOTE: 4-0. Motion carries.

c. May 21, 2020 Public Minutes

Vice Chair David Mylott made a motion to accept the Public Minutes from the May 21, 2020 meeting as amended. Seconded by Member Ben Leavitt. VOTE: 4-0. Motion carries.

MANIFEST

a. Payroll Manifest

Member Heather Clark made a motion to accept Payroll Manifest #24 dated 5/29/20 in the amount of \$420,610.80. Seconded by Member Ben Leavitt. VOTE: 4-0. Motion carries.

b. Accounts Payable

Member Heather Clark made a motion to accept Accounts Payable #25 dated 6/4/20 in the amount of \$316,361.95. Seconded by Member Ben Leavitt. VOTE: 4-0. Motion carries.

PUBLIC COMMENTS

None

COMMENTS/OTHER

Heather wished everyone a happy summer, and she thanked all members of the district who stepped up and helped ease the transition into remote learning. She gave a huge shoutout to all the students. The Middle School PTO elected new members recently.

Ben echoed what Heather said about the resiliency of the students and staff. Ben wished everyone a happy summer and hopes everyone can enjoy some time off. The Elementary School PTO also elected new members, and they are still looking for some positions to be filled. Ben said that the district will be switching internet providers in order to save money and get faster internet speed.

David asked if there was a way for students to still receive their awards. Deborah said that everyone giving out scholarships is going to make a video in order to announce all of the scholarship recipients. Heather said the guidance department at the high school has been putting the video together. Coby said that the middle school is doing a drive-thru 8th grade appreciation soon. Bonnie will ask Principal Ernest about what is happening with the other awards.

Deborah said that she is very excited about the senior posters hanging around town. Heather said that has had a lot of parents ask her if they will do it for future students. They will discuss this at a later date.

NEXT MEETING TO BE SCHEDULED: REMOTE

a. Remote meeting to be scheduled for June 18, 2020

NONPUBLIC SESSION: RSA 91-A:3, II*

(*a. personnel, b. hiring, c. adverse reputation, d. property, e. legal, g. security functions,
i. emergency functions)

ADJOURNMENT

Member Heather Clark made a motion to adjourn the meeting and go into the Nonpublic Session at 8:42 pm. Seconded by Member Ben Leavitt. VOTE: 4-0. Motion carries.

Respectfully Submitted,

Dagny Wilkins

Epping School Board Secretary