

APPROVED MEETING MINUTES
EPPING SCHOOL BOARD - REMOTE

June 18, 2020

School Board Meeting - 7:00 pm

PUBLIC HEARING TO ACCEPT THE FOLLOWING DONATIONS

[Policy KCD - Gifts and Donations](#)

NH Charitable Foundation's David M. Brooks Music Education Program - \$7,496.00

Member Heather Clark made a motion to accept the NH Charitable Foundation's David M. Brooks Music Education Program's donation of \$7,496.00. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.

Government CARES-ESSER Grant - \$132,340.88

Member Heather Clark made a motion to accept the Government CARES-ESSER Grant in the amount of \$132,340.88. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.

CALL TO ORDER

Chair Deborah Brooks called the meeting to order at 7:15 pm with a moment of silence.

Online attendance: Chair Deborah Brooks, Vice Chair David Mylott, Member Heather Clark, Member Ben Leavitt, Member Robin O'Day, Superintendent McKenney, and Business Administrator Bonnie Sandstrom.

SCHEDULED GUESTS

a. Wellness Team

After March 16th, the wellness activities ceased to exist within the buildings and the Guidance Department took over and reached out to students almost daily. She said that lots happened in the buildings from September to March. She summarized the specifics that happened at the Elementary School and the Middle/High School. She also discussed the clubs and activities they offer. Heather said that she really appreciates Ronnie and all her efforts.

b. Food Service End of Year

Ronnie, Food Service Director, said that the staff is very thankful for the new dishwasher. In January, they underwent a DOE comprehensive review of their program, and the state was very happy with them. They received high marks. The only adjustment they needed to make was an update to their Wellness Policy. The Food Service Team switched to curbside pickup and developed an online order form. This allows them to make an appropriate amount of food each day. Less meals have been ordered each week after April vacation. The team will continue making meals until June 30th. Ronnie said that families have been very appreciative and supportive.

c. Data Privacy Plan Update

The ESD Tech Team discussed remote learning, the remote learning toolkit, and the remote learning survey. The roles they held during remote learning included support, training, and providing resources for staff. The team walked the Board through the toolkit. It includes FAQs among other tools. Lastly, they discussed the teacher survey. They identified which tools are being used the most and discussed new tools they've discovered during remote learning. They also talked about the district's technology needs. Ben said that they did a great job.

POLICY

a. Policy ECA - Buildings and Grounds Security - Third Read

Member Heather Clark made a motion to accept Policy ECA - Buildings and Grounds Security as presented. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.

b. Policy ECAF - Video Surveillance on School Property - Third Read

This was tabled until the next meeting.

PERSONNEL

a. Nominations

Superintendent McKenney will be posting an Assistant Principal position opening in the near future.

Member Heather Clark made a motion to accept the nomination for Becky Weaver as Second Grade Teacher. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.

Member Heather Clark made a motion to accept the nomination for Lori Bryan as a Middle School Reading Specialist. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.

Member Heather Clark made a motion to accept the nomination for Nick Derocher as the Epping/Newmarket Head Football Coach. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.

SCHOOL ADMINISTRATOR REPORTS

a. Superintendent's Report

Superintendent McKenney reviewed the five goals she had for 2019 to 2021. The topics of the goals include communication, life readiness, improving student achievement, competencies, and creating a multi tiered system of support. She said that referrals for third grade have taken a dip. She thanked the School Board and said that she has enjoyed her past five years. She also mentioned that School Messenger notifications are sent through email.

David asked about graduation. Superintendent McKenney and Bill Furbish are going to attend. Principal Ernest will let the School Board know about graduation details.

b. Committee Reports

Heather will be the School Board representative for the committee organized by Superintendent Furbish regarding when schools should open.

Robin discussed the SST meeting. The Committee discussed the \$250,000 Perkins Grant. SST has a current enrollment of 789 students. They also discussed eligibility for students regarding Covid and how to move forward with that. She mentioned the new program that SST is starting. SST did not have extended learning. They have another new program from the State and more information will be forthcoming. The SST Committee elected a new chair. Their next meeting will be July 24th.

Ben attended a webinar hosted by the CDC a few weeks back. It discussed how classes should be structured and which classes should still be offered. It also gave recommendations about transportation. Ben forwarded that information to the Board.

Heather discussed the Budget Committee meeting. She let them know about the potential CARES Grant money. The Committee wants to be informed if there are additional expenses that

may be reimbursed and see how and where its affecting budget. The Budget Committee will have their next meeting in September. She said they are happy that the Board has minimized spending. They asked about the RFP and the bus situation.

FINANCIAL BUSINESS & DISTRICT SERVICES

a. Review of Capital Improvement Plan

Don discussed the Capital Improvement Plan. He discussed anticipated expenditures in the near future. He mentioned that paving needs to become a priority for the district.

Ben asked about the Building Aid Grant; Bonnie is currently working on it and will submit it by July 1st. Heather wants to make sure that the student enrollment gets updated consistently.

Member Heather Clark made a motion to accept the Capital Improvement Plan as written. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.

b. Financial Report

Bonnie discussed the Financial Report. The preliminary expense forecast for 2019-2020 shows a positive balance of \$622,449. Bonnie discussed the different areas in which the district has seen savings. The revenue forecast is showing a positive balance of \$126,292. The CARES Grant money is not included in these numbers.

c. Acceptance of the 2020-21 SB Meeting Schedule

Member Robin O'Day made a motion to accept the 2020-2021 School Board Meeting Schedule as presented. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.

APPROVAL OF MINUTES

a. June 4, 2020 - Public Minutes

Member Heather Clark made a motion to accept the Public Minutes from the June 4, 2020 meeting as written. Seconded by Member Ben Leavitt. VOTE: 4-0. Motion carries. Member Robin O'Day abstained.

b. June 4, 2020 - Non Public Minutes AM & PM

The Board acknowledges that upon the discussion of the Non Public minutes from June 4th they realized that by law they have to notify the administrators by April 15th whether or not they will enter into a successor employment agreement.

Member Heather Clark made a motion to accept the Non-Public Minutes AM & PM from the June 4, 2020 meeting as amended. Seconded by Vice Chair David Mylott. VOTE: 4-0. Motion carries. Member Robin O'Day abstained.

MANIFEST

a. Payroll Manifest

Vice Chair David Mylott made a motion to accept Payroll Manifest #25 dated 6/12/2020 in the amount of \$1,695,479.62. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.

b. Accounts Payable

Vice Chair David Mylott made a motion to accept Accounts Payable #26 dated 6/18/20 in the amount of \$1,010,097.76. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.

PUBLIC COMMENTS Call: (603) 679-8003 press #1

Justin Benna is very proud of Superintendent McKenney and Krista Gulick after the presentation they gave this morning. He thanked the Board and all the families that he has met throughout the years.

Chris Sousa thanked John Adams, Justin Benna, and Superintendent McKenney. He asked the School Board if there has been any discussion about the email that he had sent to them. Chris said that the Non Public Meeting Minutes haven't been posted. The Board hasn't discussed the email. However, the Board noted that there was an oversight, and the April 15th Non Public Meeting wasn't posted. When they became aware, they rectified their mistake and had they known they would not have had that meeting. Chris claimed that the Board hasn't been following certain laws and hasn't properly utilized Non Public meetings.

COMMENTS/OTHER

David acknowledged the students and all their hard work and effort. He wished them a happy summer vacation.

Heather wished everyone a happy summer vacation.

Robin wished Superintendent McKenney a speedy recovery.

Superintendent McKenney thanked Christine Cue and said that she is truly amazing.

Deborah thanked Superintendent McKenney for all her hard work and dedication.

NEXT MEETING TO BE SCHEDULED: REMOTE

a. Meeting to be scheduled for July 16, 2020

NONPUBLIC SESSION: RSA 91-A:3, II*

(*a. personnel, b. hiring, c. adverse reputation, d. property, e. legal, g. security functions, i. emergency functions)

ADJOURNMENT

**Member Heather Clark made a motion to adjourn the meeting at 9:10 pm.
Seconded by Vice Chair David Mylott. VOTE: 5-0. Motion carries.**

Respectfully submitted,

Dagny Wilkins

School Board Secretary