

**APPROVED MEETING MINUTES**  
**EPPING SCHOOL BOARD - REMOTE**

July 16, 2020

School Board Meeting - 7:00 pm

**CALL TO ORDER**

Chair Deborah Brooks called the meeting to order at 7:03 pm with a moment of silence.

Online attendance: Chair Deborah Brooks, Vice Chair David Mylott, Member Heather Clark, Member Ben Leavitt, Member Robin O'Day, Superintendent Furbush, and Business Administrator Bonnie Sandstrom.

**SCHEDULED GUESTS**

a. EMS Handbook Approval

Principal Troidl discussed the changes made to the EMS Handbook.

**Member Heather Clark made a motion to approve the EMS Handbook as written.  
Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.**

b. EHS Handbook Approval

Principal Ernest went over the updates to the EHS Handbook. Heather pointed out a few areas that needed to be fixed. Heather mentioned that the task force will be adding a section related to Covid-19 illnesses. The Board was happy to hear about the updated tardiness policy. Principal Ernest discussed graduation.

**Member Heather Clark made a motion to approve the EHS Handbook as written.  
Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.**

c. EHS/EMS Athletic, Extracurricular and Co-Curricular Handbook Approval

Ben, Athletic Director, updated the physical policy. There was a general discussion about this update. He also discussed the concussion testing and student conduct updates. Additionally, he mentioned some smaller updates that were made.

**Member Heather Clark made a motion to approve the EHS/EMS Athletic, Extracurricular and Co-Curricular Handbook as written. Seconded by Vice Chair David Mylott. VOTE: 5-0. Motion carries.**

### **POLICY**

a. ECAF - Video Surveillance on School Property - Third Read

There was a general discussion about how long videos need to be stored and if that needs to be addressed in this policy. Superintendent Furbush will try finding this information.

**This was tabled until the next meeting.**

### **PERSONNEL**

None

### **SCHOOL ADMINISTRATOR REPORTS**

a. Superintendent's Report

Superintendent Furbush discussed the reopening task force. They are planning for an in-person return. They are also planning to have a remote hybrid option available for students who do not feel comfortable. The district will also be sending out another survey to the community regarding reopening.

He also discussed his entry plan. He has interviewed with the Board and important community members in order to get a feel for the town.

He welcomed the new elementary school principal to the district.

He stated that summer school has been going well and has been running smoothly.

He identified what he views as strengths and areas of improvement for the district. He said that he is blown away by the caliber of the staff. He also really likes the community. In terms of areas of improvement, he thinks that there is a lot of work to be done on the facilities.

## b. Committee Reports

David discussed the Facilities Committee. The bid deadline was extended, and they will have their selection by the next meeting.

Robin said that the next SST meeting will be on 7/24 at 2 pm.

Ben will be attending the NHSBA webinar next Thursday and will pass along important information to the Board.

Heather said that the Budget Committee has a meeting coming up.

## **FINANCIAL BUSINESS & DISTRICT SERVICES**

### a. Financial Report

Bonnie discussed the numbers listed on the financial report. She also mentioned a paving and painting project proposal. It would cost \$36,160 with the current estimate. There was a general discussion about this proposal. Don is going to put it out for bid.

**Member Robin O'Day made a motion to allot up to \$36,160 for crack filling, sealing, and marking the various school district parking lots. Seconded by Member Heather Clark. VOTE: 1-4. Motion denied.**

Ben, Heather, and David are not comfortable spending last year's money. Ben mentioned using the capital reserve fund. Don said that at the bare minimum, they need to repaint the lines in the various parking lots. The Board wants to see the work done, but they don't like where the money would be coming from. Heather is in support of spending the full amount, but she wants to use the capital reserve fund or this year's budget to finance it.

**Member Heather Clark made a motion to pay for up to \$10,000 crack filling, sealing, and marking the various school district parking lots from this year's budget. Seconded by Member Ben Leavitt. VOTE: 5-0. Motion carries.**

There was a discussion about the need to have three bids for projects, and there were not three bids provided for this project. Ben mentioned that Policy DJ states that there needs to be at least three bids for projects that cost more than \$10,000.

**Heather and Ben withdrew their motions because of this. This was tabled until the next meeting.**

b. Memorandum of Understanding for SRO Russ Hero

Superintendent Furbush stated that it was updated.

**Vice Chair David Mylott made a motion to approve the Memorandum of Understanding. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

### **APPROVAL OF MINUTES**

a. Public Minutes of June 18, 2020

**Vice Chair David Mylott made a motion to accept the Public Minutes from the June 18, 2020 meeting as amended. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

### **MANIFEST**

a. Payroll Manifest

**Member Ben Leavitt made a motion to accept Payroll Manifest #26 dated 6/26/20 in the amount of \$167,834.24. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

**Member Ben Leavitt made a motion to accept Payroll Manifest #1 dated 7/10/20 in the amount of \$178,536.18. Seconded by Member Robin O'Day. VOTE: 5-0. Motion carries.**

b. Accounts Payable

**Member Ben Leavitt made a motion to accept Accounts Payable #27 dated 6/30/20 in the amount of \$331,867.56. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

**Member Ben Leavitt made a motion to accept Accounts Payable #1 dated 7/2/20 in the amount of \$19,335.08. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

## **PUBLIC COMMENTS**

Superintendent Furbush asked the Board for their opinion about in-person meetings starting in August. The Board is in complete agreement with this. Additionally, the Board briefly discussed graduation.

## **COMMENTS/OTHER**

David hopes everyone is enjoying their summer vacation, and he congratulated the Class of 2020.

Ben thanked the community for their survey responses.

Robin said that the banners for the seniors will be up until Labor Day. After they are taken down, the hardware will be returned to Don, and the students will be getting their banners.

Heather said that if any parents have concerns about reopening or anything along those lines, all the necessary contact information is posted on the SAU website.

## **NEXT MEETING TO BE SCHEDULED: REMOTE**

a. Remote meeting to be scheduled for August 6, 2020

## **NONPUBLIC SESSION: RSA 91-A:3, II** - None Scheduled for 7/16/20

(a. personnel, b. hiring, c. adverse reputation, d. property, e. legal, g. security functions, i. emergency functions)

## **ADJOURNMENT**

**Member Robin O'Day made a motion to adjourn the meeting at 9:26 pm. Seconded by Member Heather Clark. VOTE: 5-0. Motion carries.**

Respectfully submitted,

Dagny Wilkins

School Board Secretary