

ECAF – VIDEO SURVEILLANCE ON SCHOOL PROPERTY

The Board authorizes the use of video surveillance devices on District property to ensure the health, welfare, and safety of all staff, students, and visitors and to safeguard District buildings, grounds, and equipment.

- The Superintendent will approve appropriate locations for surveillance devices. Placement of video cameras will be based on the presumption and belief that students, staff, and visitors have no reasonable expectation of privacy in areas or at events that occur in plain view. However, such devices are not to be placed in bathrooms or locker rooms.
- The Superintendent will notify staff, students, and parents through handbooks or by other means that video surveillance occurs on District property. A notice will also be posted at the main entrance of all school district buildings indicating the use of video surveillance.
- Students will be responsible for any violations of school rules caught on tape.

Recordings - The District will retain copies of video recordings until they are deleted, which may be accomplished by either deletion or copying over with a new recording. The Director of Technology will consult with the Superintendent or his/her designee to determine how and when such recordings should be deleted.

- Viewings of recordings must be expressly authorized by the Superintendent and is limited to the Superintendent, Superintendent designee, School Business Administrator, School Principal, School Principal designee, Law Enforcement Officers, and if technical assistance is required, the Technology Director.
- Parents or guardians of a student against whom a recording is being used as part of a disciplinary proceeding will be permitted to view and listen to the recording in the presence of school administration. No other individuals shall be entitled to view or listen to the recording without the prior authorization of the Superintendent.
- Videos containing evidence of a violation of student conduct policy and/or state or federal law will be retained until the issue of the misconduct is no longer subject to review or appeal as determined by Board policy or applicable law. Any release or viewing of the video will be in accordance with the law. Videos not containing evidence will be erased or copied over immediately following resolution of the issue.
- In the event an audio or video recording is used as part of a student discipline proceeding, such video may become part of a student's education record. If an audio or video recording does become part of a student's education record, the provisions of Policy JRA-R shall apply. In such cases, the Superintendent is authorized to consult with the District's legal counsel.

Statutory/Regulatory/Policy/Handbook Cross References

ESD Policy JRA-R (Student Records & Information Access Procedures (FERPA))
Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99)
Handbook (Referenced in Student and Personnel Handbook)

APPROVED/REVISED: June 14, 2007, August 20, 2009, May 19, 2011, December 4, 2014,
August 20, 2020

PREVIOUS POLICY: None