

PENNSYLVANIA DEPARTMENT OF EDUCATION
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

March 16, 2016
PENN*LINK

To: School District Superintendents
School District Special Education Directors
Intermediate Unit Executive Directors
Intermediate Unit Special Education Directors
Charter School Chief Executive Officers
Charter School Special Education Directors
Approved Private School Executive Directors
Chartered Schools for the Deaf and the Blind Executive Directors
Private Residential Rehabilitative Institution Executive Directors

From: Lynn Dell, Acting Director
Bureau of Special Education

Subject: 2016-17 School Year Restraint Information System of Collection Tracking – 3rd Quarter Reporting

The 2016-17 school year Restraint Information System of Collection's (RISC) third quarter for data entry is open until March 31, 2017 as noted in the chart below. If your local educational agency (LEA) has had no restraints to date for the 2016-17 school year, the reporting window for the zero reporting will be open from April 1-15, 2017.

While the system has been enhanced with quarterly requirements and gives LEAs greater opportunity to provide both more detail about restraints and to analyze trends in reducing the use of physical restraints on students, the Bureau of Special Education encourages the LEAs to report the restraints in the RISC system in a timely manner as possible and not wait until the end of each reporting quarter.

The below quarterly reporting window for the 2016-17 school year is included again in this Penn*Link for your convenience.

<u>Quarter</u>	<u>Begin Date</u>	<u>End Date</u>	<u>Last Day to Report</u>
1	07/01/2016	09/30/2016	10/14/2016
2	10/01/2016	12/31/2016	01/15/2017
3	01/01/2017	03/31/2017	04/15/2017
4	04/01/2017	06/30/2017	07/13/2017

Questions regarding the RISC or the RISC Webinar should be directed to Keith Focht, Special Education Adviser, at 717.783.6921 or kfocht@pa.gov.