

PENNSYLVANIA DEPARTMENT OF EDUCATION
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

May 23, 2018

PENN*LINK

To: School District Superintendents
School District Special Education Directors
Intermediate Unit Executive Directors
Intermediate Unit Special Education Directors
Charter School Chief Executive Officers
Charter School Special Education Directors
Approved Private School Executive Directors
Approved Private School Special Education Directors
Chartered Schools for the Deaf and the Blind Executive Directors
Private Residential Rehabilitative Institution Executive Directors
Area Vocational Technical School Directors
Area Vocational Technical Special Education Directors
Career and Technology Center Directors
Career and Technology Center Special Education Directors

From: Ann Hinkson-Herrmann, Director
Bureau of Special Education

Subject: 2017-18 School Year Restraint Information System Collection Tracking –
4th Quarter Reporting

The 2017-18 school year Restraint Information System Collection's (RISC) fourth quarter for data entry is open until June 30, 2018 as noted in the chart below. If your local educational agency (LEA) has had no restraints for the fourth quarter timeline, the reporting window for the zero reporting will be open from July 1 to July 14, 2018.

The system has been enhanced with quarterly requirements and gives LEAs greater opportunity to provide more detail about restraints and to analyze trends in reducing the use of physical restraints on students. The Bureau of Special Education encourages LEAs to report the restraints in the RISC in a timely manner rather than waiting until the end of each reporting quarter.

The below quarterly reporting window for the 2017-18 school year is included in this PENN*LINK for your convenience.

Quarter	Begin Date	End Date	Last Day to Report
1	07/01/2017	09/30/2017	10/20/2017
2	10/01/2017	12/31/2017	01/15/2018
3	01/01/2018	03/31/2018	04/15/2018
4	04/01/2018	06/30/2018	07/14/2018

Reminder: The link to a RISC webinar is located below the login box on the RISC sign-in page. This webinar explains the RISC reporting process and how to use the RISC. Additionally, the "Guidelines for De-escalation and the Use of/and Reporting of Restraints in Education Entities" document is also located on this page.

Questions regarding the RISC or the RISC webinar should be directed to Keith Focht, Special Education Adviser, at 717.783.6921 or kfocht@pa.gov.