

PENNSYLVANIA DEPARTMENT OF EDUCATION
OFFICE OF ELEMENTARY AND SECONDARY EDUCATION

June 19, 2018

PENN*LINK

To: School District Superintendents
School District Special Education Directors
School District Business Managers
Intermediate Unit Executive Directors
Intermediate Unit Special Education Directors
Intermediate Unit Business Managers
Charter School Chief Executive Officers
Charter School Special Education Directors
Charter School Business Managers

From: Ann Hinkson-Herrmann, Director
Bureau of Special Education

Subject: Approved Private School Preliminary Deductions

In conformance with Section 24 PS 13-1376 of the School Code, this message is to notify each school district of residence or charter school of a child enrolled in an Approved Private School (APS) of its preliminary payment amount for the 2018-19 Fiscal Year. As of May 10, 2018, the student data has been entered by the local educational agencies (LEAs) and approved by the Pennsylvania Department of Education (PDE) electronically through the Approved Private School Electronic Management (APSEM) system.

If any student information listed is incorrect, it is the LEA's responsibility to follow up with the APS and make corrections in APSEM. The APS is responsible for submitting the 4011s to PDE in a timely manner.

Please log into the APSEM system and run the 4010 Enrollment Deduction Report for school year 2017-18. These amounts are preliminary and are subject to change before the June 1, 2019 deductions. You may find the above information useful when completing your 2018-19 General Fund Budget (PDE-2028).

If you have any questions pertaining to the PDE-4011, accounting, and/or deductions, contact Holly Fan at zfan@pa.gov or 717.346.9644.