

Minutes for Intermediate Unit 1 Board of Directors
Thursday, April 25, 2019

The regular monthly meeting of the Intermediate Unit 1 Board of Directors was held in the Board Room of the Intermediate Unit 1, Coal Center, PA at 7:00 p.m. The meeting was called to order by President, Thomas W. McMurray. A roll call showed the following in attendance: John Greenlee, Paul Harshman, Kenneth G. Meadows, Robert Mitchell, Vickie Olexa, Maureen A. Ott, William D. Price and Kenneth J. Wiltz. Absent: Michael Dunham, Jeffrey Fine, Richard Gates. Also present: Scott Craighead, Jennifer Judge, Jenny Lent, Joe Mahoney, Don Martin, Thomas Shetterly, Kristin Van Strien, Rachel Zilcosky and Solicitor William Radcliffe.

Approve Agenda. Motion was made by Mr. Price, seconded by Mr. Harshman, to approve the Agenda as prepared by the Substitute Executive Director. The motion passed unanimously.

Approve Minutes of the Regular Board Meeting and Convention of March 26, 2019. Motion was made by Mr. Greenlee, seconded by Mr. Price, to approve the Minutes of the Regular Board Meeting and Convention of March 26, 2019. The motion passed unanimously.

Public Comments. None.

Comments – Substitute Executive Director.

- **Welcome.** Mr. Martin welcomed all those in attendance. Mr. Martin expressed to the Board now thankful he is for their support. He also thanked the IU1 Directors for all of their support.
- **Advisory Council Meeting and Cabinet Meeting.** Mr. Martin informed the Board that he has already conducted two of the IU1s regular monthly meetings. On Tuesday, April 23, 2019 Mr. Martin met with the superintendents for the Advisory Council Meeting (SAC) and later in day conducted his first Cabinet Meeting as the Substitute Executive Director.
- **Bring Your Child to Work Day.** Mr. Martin shared with the Board that 21 children participated in the IU1's annual Bring Your Child to Work Day. Many activities were planned for the children throughout the day. Many prizes were awarded with the top prize of the IU1 Fab Lab visiting the winner's school for a day. The winner was Allie Fabery who attends Hatfield Elementary School in the Laurel Highlands School District. Mr. Martin also thanked Jennifer Judge and her team for organizing this successful event.
- **Moodle Site.** Mr. Martin shared with the Board that at the April 23rd SAC Meeting he introduced the Moodle site to the superintendents. Mr. Martin informed the Board that the goal is to cut down on the paper usage for this meeting. The IU1 Technology Department created this Moodle Site which is password protected. The site will also be used as a repository for information. Ms. Van Strien had the Moodle site up for the Board to see.
- **Harrisburg Updates.** Mr. Martin review the following with the Board.
 - **Budget Update:**
 - Expansion of Teacher in the Workplace opportunities
 - Workforce Development/Readiness
 - Post-Secondary Goals – By 2025 60% ages 25-64 will have a certificate or associated degree. Currently, 47% of Commonwealth residents hold a certificated, associate, or four-year degree.
 - Increase the starting salary for teachers to \$45,000.
 - Policy changes – Compulsory school from 8 to 6 years old. Raising drop-out rate from 17 to 18 years old.
- **2018 – 2019 Goals.** Mr. Martin informed the Board that they were provided with a handout of his 2018 – 2019 Goals. These goals we want to accomplish by the end of August 2019.
 - Collapse two (2) Alternative Education Programs into one (1) IU Program at Colonial
 - Mr. Martin informed the Board that due to changes being made at California University with their Philipsburg School, the IUs Center for Professional Development which is located at that facility will need to be moved. Mr. Martin and his staff have re-evaluated the space at the IU1 Central Office and feels that there would be enough space to house the TaC personnel and a secretary at the Central Office. Which would be a cost savings of \$56,000 per year. The Board was in agreement with this plan.
 - To begin reviewing online systems for paperless initiative. We should have a recommendation for the Board by August 2019
- **IU1 Health Consortium Update.** The Board were informed of the latest happenings with the recent changes in the Health Consortium.
- **Benedum Foundation – 21st Century Grant.** Mr. Martin informed the Board that IU1 has received \$100,000 for a Benedum Foundation Mini-grant program to Promote Innovative Instruction. The 21st Century Community Learning Centers (21st CCLC) received an Amendment of \$400,000 to its Cohort 8 Grant.

- **IU1 In-Service day.** The IU1s in-service will take place on August 14, 2019 at the Convocation Center on the Campus of California University of Pennsylvania. This year's Keynote speaker will be Darryl Scott founder of Rachels' Challenge. Rachel Scott was the first student killed in the Columbine High School shooting in 1999.
- **2020 IU1 Convention.** Mr. Martin opened up the floor to the Board members for a discussion on changes that they would like to see for the 2020 IU1 Convention. Many ideas were shared, the topic will be re-visited at a later Board meeting.

Executive Session. The President called for an executive session at 7:55 pm to discuss personnel matters. The motion was made by Mr. Price, seconded by Mrs. Olexa. The motion passed unanimously. A motion to reconvene was made by Mr. Harshman, seconded by Mr. Greenlee at 8.10 pm. The motion passed unanimously.

Report of the Solicitor. None.

Approve Personnel. A motion was made by Mrs. Olexa, seconded by Mr. Price to approve the following listed request for resignations and retirements, leaves of absence, and substitute professional, support staff and volunteer in the classroom for 2018-2019 school year in accordance with Board Policy and pending receipts of required clearances and related forms, upon release from present position no later than sixty (60) days from the date of employment, where applicable. The motion passed unanimously.

Resignations and Retirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Leah Drain	Paraprofessional	April 1, 2019
Megan Geary	Speech and Language Clinician	April 13, 2019
Tracy Gorman	Paraprofessional	March 29, 2019
Lana Miller	Paraprofessional	June 5, 2019 (or after the last day of 2018-2019 school year)
Jessica Miner	Paraprofessional	April 2, 2019
Terri Schaeffer	Teacher	June 5, 2019 (or after the last day of 2018-2019 school year)

Requests for Leaves of Absence:

Name/Position

- (1) Janet Cherup/Paraprofessional
- (2) April Drummond/School Psychologist
- (3) Wilma King/Speech and Language Clinician
- (4) Rachael Miller/Social Worker
- (5) Marcy Picardi/Speech and Language Clinician
- (6) Arthur Roberts/Paraprofessional
- (7) Danielle Smith/Paraprofessional
- (8) Emily Walentosky/School Psychologist

Substitute Professional and Support Staff for the 2018 – 2019 school year:

Professional Staff:

Karen Malizia (Speech & Language Impaired PK-12)

Approve the Request to Attend Conference/Convention(s) and/or Conduct Field Trip(s). Motion was made by Mr. Wiltz, seconded by Mrs. Olexa to approve the Conference/Convention Request(s) and/or Conduct Field Trip(s) in accordance with Board Policy. The motion passed unanimously.

Conference/Convention Request(s):

<u>Name/Position</u>	<u>Conference/Convention</u>	<u>Date</u>
Rob Baier, Curriculum Specialist	PBL Ohio Institute Columbus OH	July 24 – 26, 2019 (Paid for through workshop)
Sue Conrady, Director of Adult, Nonpublic and ESL Education	PAFPC Seven Springs Champion PA	May 5 – 8, 2019 (Paid for through Title I)

Conference/Convention Request(s): (Continued)

<u>Name/Position</u>	<u>Conference/Convention</u>	<u>Date</u>
Sue Conrady, Director of Adult, Nonpublic and ESL Education	CASAS National Seminar Institution Orange County CA	June 11 – 13, 2019 (Won 2 free registrations)
Angela Kenes, Coordinator Adult Basic Literacy Education	2019 Annual Employment, Training and Ed. Con. Hershey PA	May 8 – 10, 2019
Angela Kenes, Coordinator Adult Basic Literacy Education	CASAS National Seminar Institution Orange County CA	June 11 – 13, 2019 (Won 2 free registrations)
Jordan Lozosky, Coordinator of Educational Technology Initiatives	PIIC Statewide PLO (Mandatory) Penn Stater Conference Hotel State College PA	May 13 – 15, 2019
Jordan Lozosky, Coordinator of Educational Technology Initiatives	PA State Level Media and Design Competition Dickinson College Carlisle PA	May 21 – 22, 2019 (Paid for through Computer Fair)
Alyssa Moore, STEM Curriculum Project Coordinator	Code.org Facilitators Summit Atlanta GA	May 17 – 19, 2019 (All Travel & registration paid for By Code.org)
Alyssa Moore, STEM Curriculum Project Coordinator	ISTE Philadelphia PA	June 23 – 26, 2019 (Presenting with Inventionland Institute in a Regional Spotlight Space) (Paid for by Inventionland funds)
Miranda Thomas, Data Specialist	PDE Data Governance IU Points of Contact Planning Meeting State College PA	July 16 – 18, 2019
Rachel Zilcosky, Supervisor Adult, Nonpublic and ESL Education	PAFPC Seven Springs Champion PA	May 5 – 8, 2019 (Paid for through Title I)
Rachel Zilcosky, Supervisor Adult, Nonpublic and ESL Education	CASAS National Seminar Institution Orange County CA	June 11 – 13, 2019 (Won 2 free registrations)

Field Trip Requests:

<u>Name/Program</u>	<u>Destination</u>	<u>Date</u>
Anastasia Ross, Teacher Therapeutic Emotional Support	Inventionland Institute Pittsburgh PA	May 9, 2019 (Transportation Cost Paid by IU1 \$325)
Annamarie Wyland, Teacher Therapeutic Emotional Support	Inventionland Institute Pittsburgh PA	May 9, 2019 (Transportation Cost Paid by IU1 \$325)
Donna Bialon, Teacher ESL Doreen Skerbetz, Teacher EI Nancy Weaver, Teacher EI	WVU Planetarium and Observatory Morgantown WV	May 14, 2019 (Transportation Cost Paid by Title 3 \$ 675)
Anastasia Ross, Teacher Therapeutic Emotional Support	Inventionland Institute Pittsburgh PA	May 16, 2019 (Transportation Cost Paid by IU1 \$275)

Field Trip Requests: (Continued)

<u>Name/Program</u>	<u>Destination</u>	<u>Date</u>
Tracey Ross, Teacher Therapeutic Emotional Support	Inventionland Institute Pittsburgh PA	May 16, 2019 (Transportation Cost Paid by IU1 \$275)
Amy Kuiphoff, Teacher EI Doreen Skerbetz, Teacher EI Nancy Weaver, Teacher EI	Pittsburgh Zoo and PPG Aquarium Pittsburgh PA	May 17, 2019 (Parent and self-transportation provided. No cost to IU1 for this trip.)
Jeremy Fisher, Teacher Social Studies & Denise Angelo, Teacher Science	Pittsburgh Zoo and PPG Aquarium Pittsburgh PA	May 23, 2019 (Transportation Cost Paid by IU 1 \$ 275)

Extended School Year for Eligible Special Education Students. Motion was made by Mrs. Olexa, seconded by Mr. Harshman to approve the professionals, paraprofessional, and professionals non-IU1 personnel to work at the recommended compensation in the 2018-2019 Extended School Year Program for the Intermediate Unit 1. The motion passed unanimously.

Professionals Intermediate Unit 1

Professional Compensation is the Hourly rate as provided in the current collective bargaining agreement under Article IV (B) Extra Pay for Extra Service.

Social Worker

Amber Smith

Paraprofessionals Intermediate Unit 1

Paraprofessional Compensation is the Hourly rate or Daily Rate as provided in the current collective bargaining agreement, and other eligible CBA benefits, where applicable.

Anne Howes Tobi Lacey Melissa Poliska
Staci Starr

Professional Non-Intermediate Unit 1

Non-IU1 Professionals Compensation is \$31.50 per hour.

Classroom Teacher

Serena Costello (contingent upon confirmation of Bachelor's Degree in May 2019)
Leah Drain
Rachel Wilkinson

Approve Resolution Authorizing Electronic Signature in e-Grants System: Motion was made by Mr. Harshman, seconded by Mrs. Olexa to approve Donald W. Martin as the designated authorized individual to affix an electronic signature via the e-Grant system. The motion passed unanimously.

Approve Assurance for the Operation of Special Education Services and Programs/Quality Space School Year 2019 - 2020. Motion was made by Mrs. Olexa, seconded by Mr. Harshman to approve the Assurance for the operation of Special Education Services and Programs/Quality Space for the 2019/2020 school year and to authorize the submission of the Assurance to the Department of Education as per 22PA Code Chapter 14 and 34 CFR §300 and in accordance with 22 PA Code §14.104(d)(f). The motion passed unanimously. (Assurance included in supplemental pages.)

Approve Intermediate Unit 1 Early Intervention Calendars 2019 - 2020. Motion was made by Mr. Wiltz, seconded by Mrs. Olexa to approve both Professional and Paraprofessional Intermediate Unit 1 Early Intervention Program calendars for 2019 – 2020. The motion passed unanimously.

Approve Intermediate Unit 1 Cooperative Purchasing Program. Motion was made by Mr. Harshman, seconded by Mr. Price to award the lowest responsible bidders, as listed on the final tabulation sheets, the amounts for General School Supplies-Paper as named and tabulated on an item basis by the Intermediate Unit Cooperative Purchasing Board. The motion passed unanimously. (Tabulations included in supplemental pages.)

Approve Purchase of Vehicle for Mobile Fab Lab. Motion was made by Mrs. Olexa, seconded by Mr. Greenlee to acquire Costar Contract quotes for the purchase of a Ford Transit Van or similar model for use as a mobile Fab Lab for our Laboratory Location. Cost to not exceed \$32,000 and will be purchased through a state approved Costar Contract. The van will be funded by grant funds. The motion passed unanimously.

Approve Leases and Service Agreements. Motion was made by Mrs. Olexa, seconded by Mr. Price to enter into the leases and service agreements in accordance with Board Policy. The motion passed unanimously. (Included in supplemental pages.)

Approve Treasurer's Reports, Bills Paid and Bills Due and Payable. Motion made by Mr. Wiltz, seconded by Mr. Harshman to approve the Treasurer's Reports and Bills Paid and Bills Due and Payable for the various programs of Intermediate Unit 1. Total Bills Paid: \$3,481,185.48 and Total Bills Due and Payable: \$289,146.30. The motion passed unanimously.

Adjournment. Mr. Harshman moved, and Mr. Price seconded, for adjournment and agreed to by all in attendance. Meeting adjourned at 8:14 PM.

Respectfully submitted,



Bridget Carpinelli, Secretary
Intermediate Unit 1 Board of Directors

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