

**Minutes for Intermediate Unit I Board of Directors  
Thursday, February 28, 2019**

The regular monthly meeting of the Intermediate Unit 1 Board of Directors was held in the Board Room of the Intermediate Unit 1, Coal Center, PA at 7:00 p.m. The meeting was called to order by President, Thomas W. McMurray. A roll call showed the following in attendance: Michael Dunham, Richard Gates, Paul Harshman, Dr. Richard L. Krause, Robert Mitchell, Vickie Olexa, Maureen A. Ott, William D. Price and Kenneth J. Wiltz. Absent: Jeffrey Fine and John Greenlee. Also present: Scott Craighead, Leigh Dennick, Jennifer Judge, Charles F. Mahoney, Joe Mahoney, Don Martin, Thomas Shetterly, Vera Steele, Kristin Van Strien and Solicitor William Martin. Also present. Steven Cyphee, Cheryl Rockovich with Cypher & Cypher; Megan Rebick, IU1 School Counselor, Rachel Bozek, Learning Support Teacher and Walinda Nicholson, Visually Impaired Teacher.

**Approve Agenda.** Motion was made by Mr. Harshman seconded by Mr. Price, to approve the Agenda as prepared by the Executive Director. The motion passed unanimously.

**Approve Minutes of the Regular Board Meeting of January 24, 2019.** Motion was made by Mr. Gates, seconded by Mr. Wiltz, to approve the Minutes of the Regular Board Meeting of January 24, 2019. The motion passed unanimously.

**Public Comments.** None.

**Comments – Executive Director.**

- **Welcome.** Mr. Mahoney welcomed all those in attendance and had all in attendance introduce themselves to the IU1 Board of Directors.
- **Harrisburg Update.**
  - Governor Wolf - \$45,000 Starting Teacher Salary - Mr. Mahoney shared with the Board a proposal by Gov. Tom Wolf to raise the starting teacher salary to \$45,000 across the state. The proposal is receiving a varied of mixed reactions from legislators, school boards, and educators.
  - Senate Bill 34 – The bill amends a current bill dealing with Cyber and Charter Schools. This bill states that a student in a district attending a cyber charter school instead of the district’s cyber-based program, the district will not be required to provide funding to pay for the student’s attendance at the cyber charter school.
- **IDEA-B, 611 Project #062-19-0002.** Mr. Mahoney informed the Board that a 2018 – 2019 revenue letter received by IU1 and reported at the January 24, 2019 Board meeting in the amount of \$6,964,635, was sent in error. The error was corrected by the Bureau of Special Education.
- **Alternative School Program Update.** Mr. Martin met with the superintendents from Greene County who have decided to run their own Alternative Program, working with IU1 on a hybrid approach using an online program in conjunction with the Greene County CTC. Mr. Mahoney and Mr. Martin met with the director and principal at the Western Area CTC in Washington to tour a separate building that was available, however both parties agreed that the space would not be conducive to an alternative school setting. Mr. Mahoney will be meeting with the Fayette County Superintendent’s on March 15, 2019.
- **Washington County Juvenile Probation Department.** Notice was received from Washington County Juvenile Probation that effect March 11, 2019 a JPO would not be housed all day at Clark School.
- **Washington County Local Share Grant.** Mr. Mahoney informed the Board that for the 4<sup>th</sup> year in a row the Trinity School District will partner with IU1 on a Next Generation Fab Lab Career Expansion/Service Leadership.
- **Executive Board Committee Meeting.** The final Executive Board Committee Meeting for Mr. Mahoney will take place on Tuesday, March 12, 2019.
- **Career Readiness State Lead.** Mr. Mahoney invited Mr. Martin to update the IU1 Board on the RFP for Career Readiness Lead which was awarded to IU1 and IU3. IU1 and IU3 will be Co-Leads in the RFP and have identified 10 regional lead IUs throughout the Commonwealth. PDE will be instructing IU1 and IU3 on how we will be going about turning around trainings throughout the state. There will also be a DASH Board that will be created for college and career readiness resources. This is a very large 2-year initiative with funding of \$3 million.
- **FBI Citizens Academy Selection.** Mr. Mahoney informed the Board that he has been selected to join the FBI Citizens Academy. This Academy training will be held on eight (8) consecutive Wednesday evenings starting March 6, 2019 and running through April 24, 2019,

**Comments – Assistant Executive Director.**

- **Career Readiness State Lead with IU3.** Mr. Martin gave the Board a little more information on the Career Readiness State Lead RFP.

- **Personalize Learning.** Mr. Martin informed the Board that there is a big push with personalized learning. Mr. Martin and his team recently meet with Chris Sweeny from the Southwestern Pennsylvania Personalized Learning Network. IU1 hosted the first Personalized Learning network with many of our district personnel attending. IU1 will begin the work of filtering through all of the various vendors.
- **Personal Development Committee.** IU1 has formed a committee to better understand what school district need in the way of personal development. The IU1 Curriculum department has put together English Language Arts packages at a very discounted rates which many of our districts have been able to take advantage of.
- **Mental Health Department.** Joe Mahoney, Jenny Lent, and Leigh Dennick will be attending the PDE Special Education Conference and be giving a presentation on E-Colors.
- **In-service 2019.** Mr. Martin informed the Board that IU1 is looking forward to the 2019 in-service program and we will be asking for the Board to approve an agreement for Rachel's Challenge to be this year keynote speaker. Rachel's Challenge is a popular program about Rachel Scott who was the first student killed at the Columbine School shooting. The price is \$6,500 and the IU1 and the Consortium for Public Education were to split the cost in half. The Consortium would love to see the California University Convocation Center filled for this event. Recently Mr. Martin was notified that the Consortium has grant funders in Pittsburgh and they believe that these grants will be available to cover the total cost for Rachel's Challenge to present at the 2019 IU1 in-service.

### **Presentation.**

**IU1 Audit 20117 - 2018.** Mr. Steven Cypher, Cypher & Cypher, gave a very detailed presentation on the Audit of the Annual Financial Report Year Ended June 30, 2018. The audit was conducted in accordance with generally accepted auditing standards. They have concluded that Intermediate Unit 1 is in compliance with applicable laws, regulations, contracts and grants. The auditor's opinion is unqualified. (Handouts distributed)

**Executive Session.** The President called for an executive session at 7:42 pm to discuss personnel matters. The motion was made by Mr. Price, seconded by Mr. Harshman. The motion passed unanimously. The Board meeting reconvened at 8:45 pm.

**Report of the Solicitor.** None

**Approve Personnel.** A motion was made by Mr. Price, seconded by Mr. Dunham to approve the following listed request with the additions, for resignations and retirements, leaves of absence, employment of: Temporary Professional Employees Full-Tim Non-Tenured), Licensed Social Worker, Employment of Coordinator(s), Adult Basic Literacy Education, Presentation for Approval of Job Descriptions: Secretary to the Directory of Information and Technology Services, Professional Employee Contract(s), substitute professional, in accordance with Board Policy and pending receipts of required clearances and related forms, upon release from present position no later than sixty (60) days from the date of employment, where applicable. The motion passed unanimously.

### **Resignations and Retirements:**

<b><u>Name</u></b>	<b><u>Position</u></b>	<b><u>Effective Date</u></b>
Jane Bartuch	Paraprofessional	June 1, 2019 (or after last day of 2018-2019 school year)
Bethany Crowley	Social Worker	February 16, 2019
Erica Georgiana	Social Worker	March 2, 2019
James Hull	School Psychologist	March 1, 2019
Linda Tarpley	Secretary to the Director of Information & Technology Services	March 30, 2019
Karen Trimbath	Paraprofessional	February 9, 2019

### **Requests for Leaves of Absence:**

#### **Name/Position**

- (1) Leah Berry/Speech Clinician
- (2) Sonya Dice/Teacher
- (3) David Freeman/Paraprofessional
- (4) W. Scott Groves/Technician
- (5) Susan Whipkey/Paraprofessional

**Employment of Temporary Professional Employees Full-Time (Non-Tenured):**

<b><u>Name</u></b>	<b><u>College/Certification</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>
Emily Walentosky	California University of PA School Psychologist PK-12	\$43,350/Step 2	March 18,2019

**Employment Licensed Social Worker):**

<b><u>Name</u></b>	<b><u>College/Certification</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>
Paige Winters	California University of PA MSW/LSW	\$41,000/Step 1	March 18, 2019
Kristine Crowley	University of Pittsburgh MSW/LSW	\$41,000/Step 1	March 25, 2019
Melissa Klein	California University of PA MSW/LSW	\$41,000/Step 1	March 25, 2019

**Employment of Coordinator(s), Adult Basic Literacy Education:**

The following individual is recommended for hire for this full-time grant-funded position with recommended salary and benefits in accordance with the current Act 93 Agreement and based on the grant budget. The at-will employment is recommended through the funded grant period, or earlier due to any funding limitations, with no promissory intent to hire after the conclusion of the grant.

<b><u>Name</u></b>	<b><u>College/Certification</u></b>	<b><u>Salary</u></b>	<b><u>Effective Date</u></b>
Tina Dull	California University of PA School Counselor PK-12	\$40,286	March 18, 2019

**Presentation for Approval of Job Description:**

**Secretary to the Director of Information and Technology Services:** This position exists to support the Director of Information & Technology Services by performing the highest level of non-professional administrative responsibilities for the department. This position carries the authority to interact with the twenty-five school districts, 5 Vo-Tech schools, participating nonpublic schools, Central Office, all IU1 Educational facilities, vendors, and board members to provide service as directed by the Director of Information & Technology Services. The position requires performing duties in a professional, accurate, and timely manner. Pay Classification: Non-Bargaining Unit Support (Non-Exempt, Range IV)

**Professional Employee Contracts:**

**Name**  
Alicia Young

**Substitute Professional and Support Staff for the 2018 – 2019 school year:****Emergency Substitutes (06 Emergency Permit):**

**Name**  
Judith Hough

**Approve the Request to Attend Conference/Convention(s).** Motion was made by Mrs. Olexa, seconded by Mr. Gates to approve the Conference/Convention Request(s) in accordance with Board Policy. The motion passed unanimously.

**Conference/Convention Request(s):**

<b><u>Name/Position</u></b>	<b><u>Conference/Convention</u></b>	<b><u>Date</u></b>
Sarah D'Urzo, Coordinator of Innovation and Design	2019 PDE Data Summit Hershey Lodge Hershey PA	March 24 – 25, 2019

**Conference/Convention Request(s): (Continued)**

<b>Name/Position</b>	<b>Conference/Convention</b>	<b>Date</b>
Jenny Lent, Director of Curriculum and Instruction	PDE Bureau of Special Education Annual Conference Hershey Lodge Hershey PA	March 11 – 12, 2019 (Request to present at
Jenny Lent, Director of Curriculum and Instruction	2019 PDE Data Summit Hershey Lodge Hershey PA	March 24 – 25, 2019 (Requested to present at conference by PDE. Paid for by Fab Lab)
Jordan Lozosky, Coordinator of Educational Technology Initiatives	PIIC – PA Mentor Conference State College PA	March 26 – 27, 2019
Joe Mahoney, Director of Behavioral/Mental Health and Social Work	2019 PDE Data Summit Hershey Lodge Hershey PA	March 24 – 25, 2019 (Requested to present at conference by PDE. Paid for by Fab Lab)
Matthew Weightman, Fab Lab Coordinator	2019 PDE Data Summit Hershey Lodge Hershey PA	March 24 – 27, 2019 (Paid for by the Mobile Fab Lab Account)
Kristin Van Strien, Director of Information Services	Tech Talk Live Conference Lancaster PA	May 5 – 8, 2019
Matthew Yuvan, Assistant Director of Information Services	Tech Talk Live Conference Lancaster PA	May 5 – 8, 2019

**Field Placement Practicum Students:** Motion was made by Mr. Wiltz, seconded by Mr. Harshman to approve the below listed student(s) to do their Field Practicum in an Intermediate Unit 1 program. The motion passed unanimously.

Waynesburg University students will be placed at Intermediate Unit 1 Educational Campus at Laboratory.

Danielle Bratton	Dillion Charlton
Chelsey Corrick	Mary Cunningham
Rachel Skon	Olivia Zuchelli

Waynesburg University students will be placed at the Intermediate Unit 1 Educational Campus at Waynesburg.

Victoria Crivelli	Gabriella Gehner
Samantha Pero	Madison Pulaski
Hannah Sembower	Shelby Van Sickle
Brittany Woodcock	

California University student will be placed at Intermediate Unit 1 Educational Campus at Waynesburg.  
Tracey Shreve

**Intermediate Unit 1 Organization Board Policies – First Reading.** The following policies and/or procedures have been reviewed by the Administration and if necessary, bargained with the appropriate Association. No recommendation or vote is required.

806 – Child/Student Abuse

**Intermediate Unit 1 Organization Board Policy – Adoption(s):** Motion was made by Mr. Wiltz, seconded by Mr. Price to approve the adoption of Board Policy(s) listed below. The motion passed unanimously.

006 – Meetings

320 – Freedom of Speech in Non-Instructional Settings

420 – Freedom of Speech in Non-Instructional Settings (new policy)

520 – Freedom of Speech in Non-Instructional Settings (new policy)

807 – Opening Exercises/Flag Displays

828 – Criminal History Record Information (CHRI) (new policy)

**Approve the Agreement for Services between IU1 and Rachel's Challenge.** Motion was made by Mr. Gates, seconded by Mr. Harshman to enter into an agreement between IU1 and Rachel's Challenge to be the keynote speaker for the 2019 IU1 in-service program.

**Approve Appointment of HHS DR Architects/Engineers.** Motion was made by Mr. Harshman, seconded by Mrs. Olexa to approve HHS DR Architects/Engineers of Pittsburgh AIA B101, Owner/Architect Agreement for the Laboratory Fab Lab. Pending solicitor's approval. The motion passed unanimously.

**Approve Asbestos Survey.** Motion was made by Mr. Harshman, seconded by Mr. Price to grant permission for Intertek-PSI to conduct an Asbestos Survey for the Fab Lab site at Laboratory School. The approximate cost will be \$650. The motion passed unanimously.

**Approve Leases, Service Agreements and Transportation Contracts.** Motion was made by Mr. Gates, seconded by Mr. Harshman to enter into leases, service agreements and transportation contracts in accordance with Board Policy. The motion passed unanimously.

**Approve Local Annual Audit Report for Year Ended June 30, 2019.** Motion was made by Mrs. Olexa, seconded by Mr. Price to approve the Local Annual Audit Report for the Year Ended June 30, 2018, as presented. The motion passed unanimously.

**Approve Treasurer's Reports, Bills Paid and Bills Due and Payable.** Motion made by Mr. Wiltz, seconded by Mr. Dunham to approve the Treasurer's Reports and Bills Paid and Bills Due and Payable for the various programs of Intermediate Unit 1. Total Bills Paid: \$1,282,129.59 and Total Bills Due and Payable: \$226,018.16. The motion passed unanimously.

**Adjournment.** Mr. Gates moved, and Mr. Dunham seconded the motion for adjournment and agreed to by all in attendance. Meeting adjourned at 9:04 PM.

Respectfully submitted,

*Bridget Carpinelli*

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Bridget Carpinelli, Secretary  
Intermediate Unit 1 Board of Directors

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