

**Minutes for Intermediate Unit I Board of Directors
Thursday, January 24, 2019**

The regular monthly meeting of the Intermediate Unit 1 Board of Directors was held in the Board Room of the Intermediate Unit 1, Coal Center, PA at 7:00 p.m. The meeting was called to order by President, Thomas W. McMurray. A roll call showed the following in attendance: Michael Dunham, Jeffrey Fine, Richard Gates, John Greenlee, Paul Harshman, Dr. Richard L. Krause, Robert Mitchell, Vickie Olexa, Maureen A. Ott, William D. Price and Kenneth J. Wiltz. Absent: Kenneth G. Meadows. Also present: Scott Craighead, Leigh Dennick, Jennifer Judge, Jenny Lent, Charles F. Mahoney, Joe Mahoney, Don Martin, Paula Schmitt, Thomas Shetterly, Kristin Van Strien and Solicitor William Martin. Also, present was Kevin Urick, IU1 School Psychologist.

Approve Agenda. Motion was made by Mr. Harshman seconded by Mr. Dunham, to approve the Agenda as prepared by the Executive Director. The motion passed unanimously.

Approve Minutes of the Regular Board Meeting of December 13, 2018. Motion was made by Mr. Gates, seconded by Mr. Price, to approve the Minutes of the Regular Board Meeting of December 13, 2018. The motion passed unanimously.

Public Comments. None.

Comments – Executive Director.

- **Welcome.** Mr. Mahoney welcomed all those in attendance.
- **Board Recognition.** January is School Board Appreciation month and the IU1 Board of Directors were honored with a certificate of appreciation and a plaque crafted by the students from the Colonial Campus under the direction of Mr. Matt Weightman, Fab Lab Coordinator and Mr. Kevin McKee, teacher.
- **Safe2 Say Something.** Mr. Mahoney updated the Board on the roll-out of the Safe2 Say Something program that went 'live' on January 14, 2019. There were 600 reports that were received across the state of Pennsylvania. Mr. Mahoney invited Mr. Craighead to share his perspective of the first several weeks for this program. Mr. Craighead had spoken with a number of police in are area and they indicated that it has been "business as usual".
- **IDEA-B project.** The Bureau of Special Education has approved the 2018 – 2019 IDEA-B 611 project funding #062-19-0002 for the amount of \$6,964,635. Mr. Mahoney congratulated Mrs. Dennick and her department.
- **IU1 Alternative School Program – Clark and Colonial.** Mr. Mahoney updated the Board on the outcome of the January 14, 2019 Committee of Superintendents' meeting and the options for the IU1 Alternative School Program. Mr. Mahoney informed the Board that he spoke, at lengths, to Council members at the January 22, 2019 SAC meeting regarding the options that were proposed.
- **E-Colors Training of Trainers.** The 1st E-Colors Training was held on January 2, 2019 at Washington School District with the high school staff. The middle school staff with be trained on March 25, 2019 at Washington Park.
- **IU1 Health Consortium Trustees and Taft Hartley Orientation.** An all-day meeting was held on January 23, 2019 with the new configuration of members from labor unions, PSEA and AFT. We are looking forward to this new change and our ability to deliver the health care that our districts are looking for. There will be another meeting on January 28, 2019 with superintendents and business managers.
- **Chevron Grant.** IU1 has received \$466,000 from Chevron for the new Fab Lab site at its Laboratory Campus site in Washington County. The grant will also provide for a smaller mobile unit. IU1 administration recently met with the architect that designed the Colonial Campus Fab Lab. On January 28, 2019 there will be a meeting with the architect and Allegheny Educational Systems. IU1 is estimating a September or October 2019 completion date for this project.
- **PA Smart Targeted Grant.** Mr. Mahoney notified the Board that IU1 has received a PA Smart Targeted K-12 Computer Science and Stem Education Grant. Mrs. Lent informed the Board that the grant for \$35,000 is to start course work in our elementary schools. Our Colonial and Waynesburg Campuses both received \$35,000 so that our teachers can receive professional development in Computer Science.
- **Career Readiness Grant.** Mrs. Lent gave the Board an update on the Career Readiness Grant. The grant is for \$1.5 million and it is in partnership with AIU. The IU1 and AIU will co-lead the state in the area of Career Readiness. IU1's job will be to work with PDE based on the resources and staff that we have. We will use our teams to roll out Career Readiness to other IUs in the state who will then instruct their districts in this program. It is a wonderful opportunity for the IU1. It will mean that our districts will have the program up and running first. Mr. Mahoney thanked Mrs. Lent for her work in bring all of these grant and opportunities to IU1.

- **New Crisis Team.** Mr. Mahoney asked Mr. Joe Mahoney to inform the Board on the IU1's new Crisis Team. When a district experienced the loss of a student, teacher or other staff member, if requested, IU1 sent a team to the district to help with this crisis. In January, a group of 12 Social Workers participated in an all-day, intensive training on grief and loss at the Highmark's Caring Place in Pittsburgh. This gave our Social Workers the knowledge to come into a district and help their staff with this crisis. The Crisis Team is also able to debrief and support a districts' staff beyond the first 48 hrs.
- **Executive Board Committee Meeting.** Mr. Mahoney informed the Board that he will be scheduling his last Executive Board Committee Meeting sometime in early March. Mr. Mahoney will be in contact with the Board on selecting a date.

Executive Session. The President called for an executive session at 7:23 pm to discuss personnel matters. The motion was made by Mr. Price, seconded by Mr. Harshman. The motion passed unanimously. A motion to reconvene was made by Fine, seconded by Mr. Price at 7:40 pm. The motion passed unanimously.

Comments – Assistant Executive Director.

- **eSports in Education.** Mr. Martin gave the Board an overview of eSports in Education which is currently at the university and club levels. It is gaming for students that aren't into basketball or football but have the knowledge and background for gaming. The good news is there are roughly 18 different career pathways in this curriculum several being programming, communication and marketing. Edinboro University has adopted gaming by launching varsity eSports teams.
- **Rep. Bud Cook.** A meeting was held on January 23, 2019 with Pa State Representative Bud Cook. We updated him on the various initiatives that IU1 is working on. Representative Cook is very much a supporter of IU1.
- **Innovation Grants.** IU1 is in year three (3) of Innovation Grants. In March we will be putting out an RFP for the 2019 – 2020 Innovation Grants. We had \$100,000 from Chevron and \$100,000 from the Benedum. This year EQT has joined with Chevron and the Benedum and will be contributing \$100,000. Because of the additional funding, the grant awards will be increased from \$5,000 to \$7,500 and we will still be able to award 40 grants to districts in the IU1 area, the Panhandle of West Virginia and Eastern Ohio.
- **Project Lead-the-Way.** In our campus schools, through the efforts of Chevron, we are putting Project Lead-the-Way courses in. Many of our districts already have this project in their middle and high schools. Our campus school students will be able to participate in this project in the 2019 – 2020 school year. There will be \$20,000 each for our Colonial and Waynesburg campuses. Chevron has agreed to support us with any additional expenses for teacher trainings.
- **PA Smart Grant.** IU1 also wrote an "umbrella grant" in excess of \$457,000 to support the 25 school districts of IU1 in both Coding and Computer Science. We are hopeful that we will be awarded this grant and be able to provide many trainings for your district teachers in these two areas.
- **PCCD Grant.** At the end of 2018, IU1 became involved in writing a PCCD Grant with several other IUs in the state. The grant is for \$3.4 million and deals with mental health and social and social and emotional learning. E-Colors and TEAMology are part of this grant. We are still awaiting word on this grant.
- **Benedum Grants.** IU1 will be submitted two Benedum Grants at the end of January. One for Simulated Workplace and one for EntreEd which is located in West Virginia.
- **Greene County Superintendents.** In February IU1 will have a meeting with Greene County Superintendents to discuss IU1's CSI program.

Report of the Solicitor. Motion was made by Mr. Gates, seconded by Mr. Harshman for the Reclassification of Position/Assignment: Educational Consultant to Managing Director PaTTAN-Pittsburgh of Mrs. Paula Schmitt at a salary of \$120,238, with an effective date of February 1, 2019. The motion passed unanimously.

Approve Annual Convention Guidelines. Motion was made by Mr. Price, seconded by Mr. Dunham to approve the Guidelines for the election of Intermediate Unit 1 Board of Directors. The motion passed unanimously.

Presentation. Mr. Thomas Shetterly, Director of Finance, gave the Board a very informative presentation regarding the 2019 – 2020 General Operation Budget.

Approve Personnel. A motion was made by Mr. Harshman, seconded by Mr. Gates to approve the following listed request for resignations and retirements, leaves of absence, employment of: Managing Director (PaTTAN), Educational Consultant (PaTTAN), Professional Employees Full-Time (Tenured), Professional Employees Contracts, 2018-2019 Health Teacher at IU1 Educational Campus at Colonial and substitute professional, support staff and volunteer in the classroom for the 2018-2019 school year in accordance with Board Policy and pending receipts of required clearances and related forms, upon release from present position no later than sixty (60) days from the date of employment, where applicable. The motion passed unanimously.

Resignations and Retirements:

| <u>Name</u> | <u>Position</u> | <u>Effective Date</u> |
|--------------------|------------------------|---|
| Debra Farrell | Paraprofessional | February 23, 2019 |
| Susan Whipkey | Paraprofessional | June 15, 2019 (or after last day of 2018-2019 school year) |

Requests for Leaves of Absence:

Name/Position

- (1) Jamie Bane/Paraprofessional
- (2) James Hall/School Psychologist
- (3) Jenna Lodovico/Non-Public Instructor
- (4) Nicole Sciroto/Social Worker
- (5) JoAnne Somerville/Teacher
- (6) Alicia Young/Speech Clinician

Employment of Managing Director (PaTTAN):

| <u>Name</u> | <u>College/Certification</u> | <u>Salary</u> | <u>Effective Date</u> |
|--------------------------|-------------------------------------|----------------------|------------------------------|
| (See Solicitor's Report) | | | |

Employment of Educational Consultant (PaTTAN):

| <u>Name</u> | <u>College/Certification</u> | <u>Salary</u> | <u>Effective Date</u> |
|--------------------|---|----------------------|---|
| Gregory Lazur | University of Pittsburgh Visually Impaired PK-12 | \$78,186 | March 1, 2019 (or later pending release from current employer) |

Employment of Professional Employees Full-Time (Tenured):

| <u>Name</u> | <u>College/Certification</u> | <u>Salary</u> | <u>Effective Date</u> |
|--------------------|--|--|---|
| Amber Lawson | California University of PA Speech and Language Impaired PK-12 | \$43,950/Step 4 Masters with Special Education | February 11, 2019 (or later pending release from current employer) |

Professional Employee Contracts:

Name

Jill White
Felicia Wilson

2018 – 2019 Head Teacher at the IU1 Educational Campus at Colonial. In accordance with the Professional Collective Bargaining Agreement, and due to the voluntary transfer request of the 2018 – 2019 approved Head Teacher, the following has been recommended by their Building Principal to serve as Head Teacher for the remainder of the 2018 – 2019 school year.

| <u>Name</u> | <u>Effective Date</u> |
|--------------------|------------------------------|
| Ashley Madonna | January 3, 2019 |

Substitute Professional and Support Staff for the 2018 – 2019 school year:

Professional Staff 2018 – 2019

Lena Taddeo (Pending – Special Education PK-8)

Emergency Substitutes (06 Emergency Permit):

| | |
|-----------------|-----------------|
| Michaelyn Brace | Laura Vejar |
| David Nixon | Romanee Yandura |
| Beth Rodes | |

Substitute Professional and Support Staff for the 2018 – 2019 school year: (Continued)**Volunteer in the Classroom:**

Kathy Pavel

Approve the Request to Attend Conference/Convention(s) and/or Conduct Field Trip(s). Motion was made by Mr. Price, seconded by Mr. Harshman to approve the Conference/Convention Request(s) and/or Conduct Field Trip(s) in accordance with Board Policy. The motion passed unanimously.

Conference/Convention Request(s):

| <u>Name/Position</u> | <u>Conference/Convention</u> | <u>Date</u> |
|---|---|--|
| Rob Baier, Curriculum Specialist | ELO Conference Harrisburg PA | March 13 – 15, 2019 (Paid for through the 21 st Century Grant) |
| Sue Conrady, Director of Adult, Nonpublic and ESL Education Services | PAACE Annual Conference State College PA | March 10 – 12, 2019 (Paid for through the ABLE Grant) |
| Leigh Dennick, Director of Special Education | PDE Conference Hershey PA | March 11 – 13, 2019 |
| David Dunham, Curriculum Specialist | ELO Conference Harrisburg PA | March 13 – 15, 2019 (Paid for through the 21 st Century Grant) |
| Angela Kenes, ABLE Coordinator | PAACE Annual Conference State College PA | March 10 – 12, 2019 (Paid for through the ABLE Grant) |
| Renee Macko, ABLE Coordinator | PAACE Annual Conference State College PA | March 10 – 12, 2019 (Paid for through the ABLE Grant) |
| Thomas Shetterly, Director of Business Services | PASBO Annual Conference Hershey PA | March 5 – 8, 2019 |
| Rikki Swaney, Student Information Specialist/ Assessment Coordinator | PDE Conference Hershey Lodge Hershey PA | March 11 – 13, 2019 |
| Matthew Yuvan, Assistant Director of Information Services | PAIMS Meeting State College PA | January 22 – 23, 2019 March 27 – 29, 2019 May 29 – 31, 2019 |
| Matthew Yuvan, Assistant Director of Information Services | PDE Data Summit Hershey PA | March 24 – 27, 2019 |
| Rachel Zilcosky, Supervisor of Adult, Non-Public and ESL Education Services | PAACE Annual Conference State College PA | March 10 – 12, 2019 (Paid for through the ABLE Grant) |

Field Trip Requests:

| <u>Name/Program</u> | <u>Destination</u> | <u>Date</u> |
|---|--|---|
| JoAnn Somerville, Math Teacher Alternative School | Carnegie Science Center Pittsburgh PA | April 4, 2019 (Transportation Cost Paid by IU1 \$300) |
| Annamarie Wyland, Teacher Therapeutic Emotional Support | Inventionland Pittsburgh PA | January 31, 2019 (Transportation Cost Paid by IU1 \$275) |

Intermediate Unit 1 Organization Board Policies – First Reading. The following policies and/or procedures have been reviewed by the Administration and if necessary, bargained with the appropriate Association. No recommendation or vote is required.

006 – Meetings
320 – Freedom of Speech in Non-Instructional Settings
420 – Freedom of Speech in Non-Instructional Settings
520 – Freedom of Speech in Non-Instructional Settings
828 – Criminal History Record Information (CHRI) (new policy)

Intermediate Unit 1 Organization Board Policy – Adoption(s): Motion was made by Mr. Gates, seconded by Mr. Harshman to approve the adoption of Board Policy(s) listed below. The motion passed unanimously.

210.1 – Possession/Administration of Asthma Inhalers/Epinephrine Auto-injectors (new policy)
246 – School Wellness

Approve Donations Made to the Intermediate Unit 1 Classrooms. Motion was made by Mr. Dunham, seconded by Mr. Harshman to approve all books that have been reviewed and deemed appropriate to be used in Intermediate Unit 1 classrooms.

Approve Agreement with Direct Energy for Natural Gas Transportation (Basis) pricing for the Laboratory Campus. Motion was made by Mr. Harshman, seconded by Mr. Gates to enter into renewal agreements with Direct Energy for the time period September 1, 2019 through August 31, 2022. The motion passed unanimously.

Approve Agreement with UGI Energy Services, LLC. for Natural Gas Transportation (Basis) pricing for the Intermediate Unit 1 Central Office. Motion was made by Mr. Gates, seconded by Mr. Greenlee to enter into renewal agreements with UGI Energy Services, LLC. for the time period September 1, 2019 through August 31, 2022. The motion passed unanimously.

Approve Service Agreements and Transportation Contracts. Motion was made by Mr. Harshman, seconded by Mr. Greenlee to enter into service agreements and transportation contracts in accordance with Board Policy. The motion passed unanimously.

Approve the 2019 – 2020 Intermediate Unit 1 General Operational Budget. Motion was made by Mr. Wiltz, seconded by Mr. Dunham to approve the 2019 – 2020 Intermediate Unit 1 General Operational Budget and to authorize the advertisement of budget according to the School Laws of Pennsylvania.

Approve Treasurer's Reports, Bills Paid and Bills Due and Payable. Motion made by Mr. Gates, seconded by Mr. Greenlee to approve the Treasurer's Reports and Bills Paid and Bills Due and Payable for the various programs of Intermediate Unit 1. Total Bills Paid: \$3,710,368.23 and Total Bills Due and Payable: \$130,455.13. The motion passed unanimously.

Adjournment. Mr. Gates moved, and Mr. Price seconded, for adjournment and agreed to by all in attendance. Meeting adjourned at 7:56 PM.

Respectfully submitted,

Bridget Carpinelli

Bridget Carpinelli, Secretary
Intermediate Unit 1 Board of Directors