

**Minutes for Intermediate Unit I Board of Directors
Tuesday, March 26, 2019**

The regular monthly meeting of the Intermediate Unit 1 Board of Directors was held in the Board Room of the Hilton Garden Inn, Canonsburg, PA at 6:30 p.m. The meeting was called to order by President, Thomas W. McMurray. A roll call showed the following in attendance: Michael Dunham, Jeffrey Fine, Richard Gates, John Greenlee, Dr. Richard L. Krause, Robert Mitchell, Vicki Olexa, Maureen A. Ott, William Price and Kenneth J. Wiltz. Absent: Paul Harshman and Kenneth Meadows. Also present: Scott Craighead, Leigh Dennick, Carol Good, Jennifer Judge, Jenny Lent, Charles F. Mahoney III, Joseph Mahoney, Donald Martin, Paula Schmitt, Thomas Shetterly, Kristin Van Strien and Solicitor William Martin.

Approve Agenda. Motion was made by Mr. Dunham, seconded by Mr. Price to approve the agenda as prepared by the Executive Director. The motion passed unanimously.

Approve Minutes of the Regular Board of February 28, 2019. Motion was made by Mr. Price, seconded by Mr. Gates to approve the minutes of the Regular Board Meeting of February 28, 2019. The motion passes unanimously.

Public Comments. None

Comments - Executive Director.

- **Welcome.** Mr. Mahoney welcomed all in attendance and thanked them for attending this year's Convention. Mr. Mahoney thank the Board for all of the support that they have given him over the last 10 years.
- **Executive Board Committee Meeting Update.** An Executive Board Committee was held on Tuesday, March 12, 2019. The meeting agenda and Mr. Mahoney's Goals were included in the packets to the Board.
- **Alternative Schools Updated.** Mr. Mahoney shared with the Board a letter received from Western Area Career & Technology Center. The WACTC Board has decided that they can not approve the IU1's request to house an Alternative School on the Western Area campus.
- **IU1 Health Consortium Update.** Mr. Mahoney shared with the Board, that to date, nine (9) school districts and CTC have submitted letters of withdrawal from the IU1 Health Consortium.

Comments – Assistant Executive Director.

- Due to the time constraints Mr. Martin has no comments at this time.

Presentation. None

Executive Session. None

Report of the Solicitor. A motion was made by Mr. Dunham, seconded by Mr. Gates to hire Mr. Donald W. Martin as Executive Director as of June 1, 2019 for a four-year term pursuant to the terms of contract mutually agreeable to the parties. The motion passed by a roll call vote 11 to 0 with two (2) members absent.

A motion was made by Mr. Price, seconded by Mr. Dunham to appoint Mr. Donald W. Martin as substitute Executive Director as of April 13, 2019 through May 21, 2019. The motion passed unanimously.

A motion was made by Dr. Krause, seconded by Mr. Dunham to appoint Mr. Donald W. Martin as acting Executive Director as of May 22, 2019 through May 31, 2019. The motion passed unanimously.

A motion was made by Mr. Gates, seconded by Mr. Dunham to appoint Mr. Donald W. Martin as Right-to-Know officer as of April 13, 2019.

Approve Items X through XVI. Omnibus Motion to approve Items X through XVI with an addition on page 2, Item X. Personnel, Employment of Non-Professional Employees (Full-Time) Jessica Miner effective date for the recommendation be changed to April 1, 2019, was made by Mr. Price, seconded by Mr. Dunham. The omnibus motion passed unanimously. Items approved are as follows:

Personnel.

Resignations and Retirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Sarah Dixon	Paraprofessional	March 6, 2019

Requests for Leaves of Absence:**Name/Position**

- (1) Mindy Bramer/Educational Consultant
- (2) Sandra Wachinski/Secretary

Employment of Educational Consultant (PaTTAN):

<u>Name</u>	<u>College/Certification</u>	<u>Salary</u>	<u>Effective Date</u>
Cecil Crouch, III	Slippery Rock University Supervisor Special Education PK-12 Mentally and/or Physically Handicapped K-12, Elementary K-6	\$96,951	May 13, 2019 (or later pending release from current employer)
Jennifer Famularo Craig	Pennsylvania College of Optometry Doctor of Audiology	\$99,233	July 8, 2019

Employment of Non-Professional Employees (Full-Time):

<u>Name</u>	<u>Position</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Jessica Curry-Jones	Paraprofessional	\$15.66	April 8, 2019
Tracy Gorman	Paraprofessional	\$15.66	April 15, 2019
Jessica Miner	Paraprofessional	\$15.66	March 28, 2019
Cathy Torchia	Paraprofessional	\$15.66	April 15, 2019

Reclassification of Position/Assignment: Information Services Secretary to Secretary to the Director of Information and Technology Services:

<u>Name</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Kathleen Marucci	\$17.83	April 1, 2019

Substitute Professional and Support Staff for the 2018 – 2019 school year:**Substitute Support Staff:**

Sarah Dixon

Emergency Substitutes (06 Emergency Permit):

Nancy Llanza-Satterfield

Professional Staff:

Leah Drain (Emergency Permit: Visually Impaired PK-12)

Adult Education Substitute Teacher:

Kathy Pavel (Social Studies 7-12). In accordance with Board Policy 429 and due to an emergency situation involving coverage, permission from PSERS has been received effective March 7, 2019, for Mr. Pavel to return to school service to substitute until a teacher is hired or until June 30, 2019, whichever occurs earlier. The recommended substitute compensation rate of \$22.50 per hour, consistent with policy and in accordance with the collective bargaining agreement.

Request to Attend Conference/Convention and/or Conduct Field Trip(s).**Conference/Conventions:**

<u>Name/Position</u>	<u>Conference/Convention</u>	<u>Date</u>
Erin Vital, ESL-ABLE Coordinator	2019 PDE Migrant Education Program and English Language Development Conference Harrisburg PA	April 1 – 3, 2019

Field Trip Requests:

<u>Name/Program</u>	<u>Destination</u>	<u>Date</u>
Tiana Brophy/Teacher Autistic Support Washington Park Elem.	Stepping Stones Art Festival Mylan Park Morgantown WV	April 10, 2019 (Total Cost to IU1 \$300.00)

Field Trip Requests: (Continued)

<u>Name/Program</u>	<u>Destination</u>	<u>Date</u>
Jill Mesco/Teacher Autistic Support IU1 Campus at Waynesburg	Stepping Stones Art Festival Mylan Park Morgantown WV	April 10, 2019 (Total Cost to IU1 \$500.00)
Erin Stickles/Teacher Autistic Support Carmichaels Area SD	Stepping Stones Art Festival Mylan Park Morgantown WV	April 10, 2019 (Carmichael Area SD handling Cost)

Intermediate Unit 1 Organization Board Policy – Adoption:

Below are the Board Policy(s) that were presented at the February Board of Directors Meeting for first reading. The Administration is requesting the Board vote to adopt these policy(s).

806 – Child/Student Abuse

Extended School Year for Eligible Special Education Students.

The provision of the Extended School Year (beyond 180 days) for eligible special education students is required by law and regulation. The special education staff has developed a program that will operate for nineteen (19) days between June 17, 2019 and July 18, 2019. The following teachers, therapists, nurses and paraprofessionals are recommended for the Extended School Year program:

Professionals Intermediate Unit 1

Professional Compensation is the Hourly rate as provided in the current collective bargaining agreement under Article IV (B) Extra Pay for Extra Service.

<u>Classroom Teacher</u>	<u>Speech/Hearing/Vision</u>	<u>Nurse/Social Worker</u>
Jennifer Mizerak Tracey Ross	Cynthia Altermara Jeannine McCoy Walinda Nicholson	Tama Kowalski Carrie Lauso Lori Shealey

Paraprofessionals Intermediate Unit 1

Paraprofessional Compensation is the Hourly rate of Daily Rate as provided in the current collective bargaining agreement, and other eligible CBA benefits, where applicable.

Patty Bish Michelle McCoy Amy Rigal

Professional Non-Intermediate Unit 1

Non-IU1 Professionals Compensation is \$31.50 per hour.

Classroom Teacher
Lynn Yusim

Policies and Procedures to Fulfill the Requirements of the Individuals with Disabilities Education Act. Part B (IDEA-B):

The Local Education Agency's (LEA) policies and procedures must adhere to the requirements of the Individuals with Disabilities Education Act, Part B (IDEA-B), to establish eligibility under the provision of 34 CFR PART 3001. The adopted policies and procedures are implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the IDEA – Part B. Federal requirements including, but not limited to: FAPE, LRE, Eligibility Requirements, Children with Disabilities in Private Schools or Referred by Public Agencies, Parental Consent to Access LEA Eligibility, Disciplinary information, Evaluations, Eligibility Determinations, IEP and Educational Placements, Procedural Safeguards and Discipline Procedures and Confidentiality.

Service Agreements.**A. Service Agreements**

(Listed in supplemental pages)

Finances.

Approve Treasurer's Report.

Total Bills Paid: \$ 1,589,022.57

Total Bills Due and Payable: \$ 283,940.76

Adjournment. Motion was made by Mr. Gates, seconded by Mr. Dunham for adjournment and agreed to by all in attendance. Meeting adjourned at 6:40 p.m.

Respectfully submitted,

Bridget Carpinelli

Bridget Carpinelli
Intermediate Unit I Board Secretary

brc/