

Minutes for Intermediate Unit I Board of Directors
Thursday, September 26, 2019

The regular monthly meeting of the Intermediate Unit 1 Board of Directors was held in the Board Room of the Intermediate Unit 1, Coal Center, PA at 7:00 p.m. The meeting was called to order by President, Richard Gates. A roll call showed the following in attendance: Michael Dunham, Jeffrey Fine, John Greenlee, Paul Harshman, Dr. Richard Krause, Thomas McMurray, Robert Mitchell, Maureen A. Ott, William D. Price and Kenneth J. Wiltz. Absent: Kenneth G. Meadows and Vickie Olexa. Also, present Sue Conrady, Scott Craighead, Leigh Dennick, Sarah D'Urzo, Jennifer Judge, Jenny Lent, Joe Mahoney, Mr. Donald W. Martin, Paula Schmitt, Thomas Shetterly, Vera Steele, Kristin Van Strien, Matt Yuvan, and Solicitor William Radcliffe.

Approve Amended Agenda. Motion was made by Mr. Dunham, seconded by Dr. Krause to approve the **Amended Agenda** as prepared by the Executive Director. The motion passed unanimously. **Amendment: Removed - Item XVII. Approval for Updates to the 2019 – 2020 Intermediate Unit 1 Campus School Course Description Catalogs. Removed – Item XVIII. Approval of the Revisions to the 2019 – 2020 Intermediate Unit 1 Campus School Student I Parent Handbooks for the Campus at Waynesburg. Removed – Item XIX. Approval of the Revisions to the Intermediate Unit 1 Campus School Calendar 2019 – 2020 Campus at Waynesburg.**

Approve Minutes of the Regular Board Meeting of August 8, 2019. Motion was made by Mr. Harshman, seconded by Mr. Greenlee, to approve the Minutes of the Regular Board Meeting of August 8, 2019. The motion passed unanimously.

Public Comments. None.

Comments – Executive Director.

- **Welcome.** Mr. Martin welcomed all in attendance and hoped that the Board member home district's opening of school was as successful as IU1's was.
- **Update on Tuscarora IU 11 and PaTTAN.** Mr. Martin updated the Board on the eight (8) IU 11 employees that are housed at the PaTTAN/Pittsburgh location. IU1 was not able to locate a current agreement with PDE through Tuscarora IU 11 for these employees being located at the PaTTAN/Pittsburgh office. With many telephone calls and Mrs. Paula Schmitt's help, IU1 was able to learn that these employees are Early Intervention Technical Assistance (EITA) workers who also occupy office space at the other three (3) PaTTANs in the state. IU1 has been the only IU to ask for an agreement. Mr. Martin has spoken with Dr. Shawn Kovac, Executive Director of Tuscarora IU 11 and he agrees that there should be an agreement. Mr. Martin expressed his, the IU1 Board of Directors', and Mr. Radcliffe, IU1 solicitors' concerns with Dr. Kovac. Mr. Radcliffe is working on an agreement and will have the updated agreement for the Board of director's approval at the October 24th board meeting.
- **PDE Updates:**
 - Governor Wolf is holding a very firm line on Charter Cyber School Reform. (Handouts provided.)
 - Property Tax Reform Update. (Handouts provided.)
 - 21st Century Community Learning Centers (21st CCLC) Cohort 9 grant. The IU1s project has been approved for one (1) year of funding at the following level: Year 3 (October 1, 2019, to September 30, 2020): \$400,000. Mr. Martin thanked Rob Baier and Dave Dunham for their work with the 21st CCLC Grant.
 - 2018 – 2019 Special Education IDEA-B, 611 funding adjustment for \$5,813,309 has been approved.
- **IU1-Wide In-Service (Aug 14th) – Debrief.** Mr. Martin thanked Mrs. Ott and Mr. Gates to attending the 2019 – 2020 IU1-Wide in-service on August 14th. Mr. Martin shared with the Board that he felt that Darrell Scott and Rachel's Challenge Program was one of the best IU1 programs in recent year. The Peters Township community is now going through the second phase of the program's training. Mr. Peter DeAnillo, Agent for Rachel's Challenge informed Mr. Martin that out of the entire county, this area has the most school districts involved in this program. Both Mr. Gates and Mrs. Ott shared, with the Board, their wonderful experience at this year's IU1 In-service program. Mr. Martin, Mrs. Lent and Mr. Joe Mahoney have been having conversations with Mr. DeAnillo making a change with the location of the 2nd phase of the Rachel's Challenge program. Instead of holding these trainings in Colorado, Mr. Scott would come East to a more centrally located site to the IU1. Mr. Martin thanked Mrs. Leigh Dennick for all of her hard work in coordinating a wonderful in-service.
- **IU1 IAIU Superintendents' Leadership Academy (SLC).** Mr. Martin informed the Board, that for the for the first time, the IU1 will hold its superintendents' Leadership Academy in conjunction with Allegheny IU 3. In a conversation with Ms. Roseanne Javorsky, Executive Director of Allegheny IU3, Ms. Javorsky proposed to Mr. Martin a joint Superintendent's Leadership Academy. Because both IUs hold their respective events in October it worked for both executive directors. Mr. Martin shared with the board that he then contacted the IU1 SLC committee of superintendents who also felt that this was a great idea to collaborate will other superintendents. The committee approved the 2-year plan which will have the event for this year held in Allegheny County and next year in an IU1 county. The Superintendents Professional Development Program entitled Workforce and Career

Readiness will be held on October 9 – 11, 2019 at the Oaklander on the University of Pittsburgh's Campus. At this time there are 36 out of 42 superintendents from Allegheny IU 3, and 18 out of 25 superintendents from IU1 scheduled to attend. Mr. Martin has also secured sponsorship for this event that will defray the cost for IU1 and its superintendents.

- **PAIU C.C. Executive Representative 2019 – 2020.** Mr. Martin informed the Board that every job-alike group within an IU (ex. curriculum department, business department, IT department) meet once per month. Each of these groups has an executive director who oversees them and meets with the group and delivers updates from the executive director's meetings. Mr. Martin shared with the Board that Mr. Tom Gluck, the PAIU Executive Director, asked Mr. Martin if he would now be the executive director that will oversee the curriculum job-alike group. Although Mr. Martin did attend the 1st meeting he plans on skyping into the meeting in the future.
- **Westmoreland IU7 | Belle Vernon SD | IU1 – Potential Partnership.** Mr. Martin gave the Board an update on the potential partnership between IU1, IU7 and the Belle Vernon SD. A meeting was held on September 10, 2019 and IU1 directors, Mrs. Leigh Dennick, Mr. Joe Mahoney, Mr. Tom Shetterly and Mrs. Jenny Lent, attended and presented a proposal for IU1's part in the proposed partnership. Mr. Martin will keep the Board informed on the progress of this partnership however, he does not feel that much will taken place until the beginning of 2020.
- **"FID" Days Update.** Mr. Martin updated the Board on the "FID" Days which are Flexible Instruction Days. There were 87 entries statewide, with 14 of IU1s 25 school districts applying for FID days. Ms. Kristin Van Strien was the point person at IU1. Ms. Van Strien gave the Board a brief overview of this process. The FID program has to be approved by a School Board of Directors prior to acceptance by PDE no later than September 30, 2019. The resolution, official minutes with voting results, and a signed letter from the Board president must be submitted no later than October 31, 2019. School districts will be notified by the PDE of acceptance or denial no later than November 1, 2019.
- **HundrED Award Update:** Mr. Martin shared with the Board that a video made by IU1 and the Fab Lab on mental health entitled "Fabricating Change in Mental Wellness" has become worldwide. Mr. Martin, along with many of the IU1 directors, attended an award ceremony at the O'Reilly Theater, in Pittsburgh on September 21, 2019. This event was hosted by HundrED, a Finnish nonprofit, which honored 12 local schools and educational organizations and invited them to Helsinki to collaborate with counterparts at their Global Innovation Summit in November.
- **IU1 Innovation Showcase.** Mr. Martin invited the Board to join IU1 and/or their home districts at the Innovation Showcase which will be held at the Erickson Alumni Center on the campus of WVU on October 1, 2019.
- **PAIU Executive Director's Retirement.** Mr. Thomas Gluck, PAIU Executive Director, who has been in this position for quite some time, has announced that he will be retiring on March 30, 2020. There will be a nationwide search

Presentation.

IU1/HundrED Video Recognition. This video could not be shown due to technical difficulties at this time.

Mental Health Greene County Out-Patient Clinic. Mr. Thomas Shetterly, Director of Finance and Mr. Joe Mahoney, Director of Behavioral/Mental Health and Social Work Services gave the Board a presentation on the Behavioral Health Department. The presentation outlined the types of programs offered, the departments Accomplishment in Year-1, the services provided by the clinic, information on the yearly clinic audit, and the financial barriers in the clinic. It was a very informative presentation. (Handouts provided)

Executive Session – Personnel Matters. The President called for an executive session at 8:02 pm to discuss personnel matters. The motion was made by Mr. Price seconded by Mr. Wiltz. The motion passed unanimously. A motion to reconvene was made by Mr. Dunham, seconded by Mr. Greenlee at 8:34 pm. The motion passed unanimously.

Report of the Solicitor. Mr. William Radcliffe, IU1 Solicitor share with the Board the following:

- **Presentation for Approval of Job Descriptions:** The President called for a motion to approve the Job Descriptions as presented by the solicitor. Motion was made by Mr. Dunham, seconded by Mr. Harshman. The motion passed unanimously.

Administrative Assistant for Educational Programs: This position exists to provide organizational administrative support to IU1 Departments. This position must perform duties in an accurate, professional, efficient, timely and confidential manner. This position carries the authority to communicate with internal and external stakeholders and to oversee various departmental activities as directed by Administration. Pay Classification: Non-Bargaining Unit Support, Non-Exempt, Range I.

Executive Administrative Assistant: This position exists to provide confidential administrative support to the Office of the Executive Director and the Human Resources Department. This position must perform duties in an accurate, professional, efficient, timely and confidential manner. This position carries the authority to communicate with internal and external stakeholders and to oversee various departmental activities as directed by Administration. Pay Classification: Non-Bargaining Unit Support, Non-Exempt, Range I.

Human Resources Generalist: This position exists to provide support in various organizational functions including but not limited to; employee and labor relations, performance management, recruitment/employment activities, onboarding, organizational policy and procedure administration and development, and strategic planning and marketing activities for the Human Resources Department. Pay Classification: Act 93 Position, Exempt, Administrative-Range IV.

Reclassification of Position/Assignment: Secretary to the Director of Special Education to Administrative Assistant for Educational Programs.

<u>Name</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Yvonne Pinkney	\$26.20	October 1, 2019

Reclassification of Position/Assignment: Secretary to the Director of Operations/Mental and Behavioral Health and Social Work Services to Executive Administrative Assistant.

<u>Name</u>	<u>Hourly Rate</u>	<u>Effective Date</u>
Michele McVicker	\$22.71	November 1, 2019

Reclassification of Position/Assignment: Human Resources Administrative Assistant to Human Resources Generalist.

<u>Name</u>	<u>College/Degree</u>	<u>Salary</u>	<u>Effective Date</u>
Amy Fabery	California University of Pennsylvania B.S. Human Resource Mgt.	\$51,450	October 1, 2019

Approve Personnel. Motion was made by Mr. Greenlee, seconded by Mr. Dunham to approve the following requests for: resignations and retirements, requests for leaves of absences, employment of: Temporary Professional Employees Full-Time (Non-Tenured), Licensed Social Worker, Non-Professional Employees (Full-Tim), Part-Time Adult Education Teachers for the 2019-2020 Program Year, Substitute Professional and Support Staff for the 2019-2020 school year, in accordance with Board Policy and pending receipt of required clearances and related forms, including credit salary documentation and Act 168 Forms upon release from present position no later than sixty (60) days from the date of employment, where applicable. The motion passed unanimously.

Resignations and Retirements:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Bridget Carpinelli	Secretary to the Executive Director/Office Manager	January 1, 2020
Joshua Gilotty	Technician	August 30, 2019
Kathy Grooms	Teacher	October 12, 2019
Louis Guili	Paraprofessional	December 31, 2019
Nadine Jeney	Secretary to the Director of Human Resources	January 1, 2020
Amanda Keilbach	Social Worker	November 1, 2019
Mary Kelley	Paraprofessional	August 12, 2019
Juliann Murgie	Teacher	August 17, 2019
Heather Raybold	Educational Consultant	September 4, 2019
Jessica Spahr	Social Worker	August 16, 2019
Ruthann Wigfield	Paraprofessional	August 14, 2019

Approve Personnel. (Continued)**Requests for Leaves of Absence:****Name/Position (Handouts distributed to Board with Types of Leaves and Dates)**

- (1) Joan Ball/Paraprofessional
- (2) Belinda Foreman/Social Worker
- (3) Lisa Kisner/Speech Language Clinician
- (4) Jerome Nixon/Paraprofessional
- (5) Patricia Spurlin/Teacher
- (6) Sandra Wachinski/Secretary to the Director of Operations

Employment of Temporary Professional Employees Full-Time (Non-Tenured):

Name	College/Certification	Salary	Effective Date
Maranda Valentino	Waynesburg University, English 7-12, Social Studies 7-12 ESL Program Specialist PK-12	\$40,000/Step 1 Instructional I without Special Education	September 30, 2019

Employment of Licensed Social Worker:

Name	College/Certification	Salary	Effective Date
Stephanie Rodgers	California University of PA MSW	\$41,000/Step 1	November 1, 2019 (or later pending release from current employer)

Employment of Non-Professional Employees (Full-Time):

Name	Position	Hourly Rate	Effective Date
Lisa Schweikart	School Police Officer	\$18.98	September 30, 2019

Employment of Part-time Adult Education Teachers for the 2019 – 2020 Program Year.

The following name(s) are recommended for employment as part-time adult education teachers for the 2019 – 2020 program year at \$23.00 per hour. Services are scheduled on an as-needed basis:

Brian Bungard

Substitute Professional and Support Staff for the 2019 – 2020 school year:**Professional Staff:**

Amanda Keilbach (Licensed Social Worker)

Substitute Support Staff:

Cynthia Bright Jennifer Swank
Barbara Lemley

Emergency Substitutes (06 Emergency Permit):

Pebbles Carnahan	Pocholo Reyes
Holly Denke	Amy Robinson
Brian Johnston	Julie Serenyi
Molly Lamp	Christina Tarnik
Pamela Luketich	Laura Vejar
Diana Moninger	Romanee Yandura

2019 – 2020 Head Teachers in Campus Schools:

In accordance with the Professional Collective Bargaining Agreement, the following teachers have been recommended by their Building Principal to serve as Head Teacher in their campus school for the 2019 – 2020 school year.

Ashley Madonna – Intermediate Unit 1 Educational Campus at Colonial
Tracey Ross – Intermediate Unit 1 Educational Campus at Waynesburg
Scott Urbanek – Intermediate Unit 1 Educational Campus at Laboratory

Approve Request(s) to Attend Conference/Convention and/or Conduct Field Trips: Motion was made by Mr. Dunham, seconded by Mr. Harshman to approve the request(s) to attend conferences/conventions according to Board Policy. The motion passed unanimously.

Conference/Convention Requests:

<u>Name/Position</u>	<u>Conference/Convention</u>	<u>Date</u>
Rob Baier, Curriculum Specialist	CSI Training PaTTAN Harrisburg PA	August 26 – 27, 2019 (Paid for through CSI funds)
Adell Brown, School Counselor	Pennsylvania School Counselors Association Conference – The Point of it all: Student Success Station Square Pittsburgh PA	November 21 – 22, 2019
Amie Camps, Teacher ES	2 nd Annual Assistive Technology Makers' Fair Monroeville Convention Center Monroeville PA	September 24 – 25, 2019
Shannon Cuniak, Teacher Visually Impaired	AERO Division Day – Together Ohio State School for the Blind Columbus OH	October 25, 2019 (Self-Pay)
Erin Goeckler, Supervisor of Special Education	PA Early Childhood Summit Penn State State College PA	October 22 – 23, 2019 (Presenter) (Paid for through EI Training required Budget)
Jennifer Judge, Director of Human Resources	PAIU HR/Business Conference State College PA	November 13 – 15, 2019
Jenny Lent, Director of Curriculum and Instruction	AESA Annual Conference Phoenix AZ	December 4 – 7, 2019 (Paid for through grant funding)
Joe Mahoney, Director of Behavioral/Mental Health and Social Work	AESA Annual Conference Phoenix AZ	December 4 – 7, 2019 (Paid for through grant funding)
Donald W. Martin, Executive Director	Hundred Innovation Summit Helsinki, Finland	November 3 – 9, 2019 (Paid for through the Grable Foundation)
Amy Meerdo, Early Intervention Teacher	PA Early Childhood Summit Penn State State College PA	October 22 – 23, 2019 (Presenter) (Paid for through EI Training required Budget)

Conference/Convention Requests: (Continued)

<u>Name/Position</u>	<u>Conference/Convention</u>	<u>Date</u>
Barbara Rothermel, Supervisor of Special Education	PA Early Childhood Summit Penn State State College PA	October 22 – 23, 2019 (Presenter) (Paid for through EI Training required Budget)
Thomas Shetterly, Director of Business Services	HundrED Innovation Summit Helsinki, Finland	November 3 – 9, 2019 (Paid for with Chevron Funds)
Thomas Shetterly, Director of Business Services	PAIU HR/Business Conference State College PA	November 13 – 15, 2019
Nancy Stahlschmidt, Curriculum Specialist	2019 PA Apprenticeship Summit Hershey Lodge Hershey PA	October 30 – 31, 2019
Rikki Swaney, Student Information Specialist/Assessment Coordinator	A/CAPA Conference Hershey Hotel Hershey PA	November 13 – 15, 2019
Miranda Thomas, Data Specialist	A/CAPA Conference Hershey Hotel Hershey PA	November 13 – 15, 2019
Tara Walker, Early Intervention Teacher	PA Early Childhood Summit Penn State State College PA	October 22 – 23, 2019 (Presenter) (Paid for through EI Training required Budget)
Jodi Wolpink, Early Intervention Teacher	PA Early Childhood Summit Penn State State College PA	October 22 – 23, 2019 (Presenter) (Paid for through EI Training required Budget)

Field Trip Request(s):

<u>Name/Program</u>	<u>Destination</u>	<u>Date</u>
Stephanie Baumgard, Teacher LS	Pittsburgh Zoo and PPG Aquarium Pittsburgh PA	October 11, 2019 (Transportation Cost Paid by IU1 \$350.)
Anastasia Ross, Teacher TES	Inventionland Institute Pittsburgh PA	October 2, 2019 (Transportation Cost Paid by IU1 \$350.)

Approve Field Placement Practicum Students: Motion was made by Mr. Harshman, seconded by Mr. Price to approve the following Waynesburg University student(s) to do their Field Practicum within an Intermediate Unit 1 classroom. Proper paperwork and documentation have been received. The motion passed unanimously.

Intermediate Unit 1 Campus at Waynesburg – School Age

Ruthie Buser	Hannah McPeck	Madison Pulaski
Katherine Fair	Emily Moyers	Jessica Silbaugh
Cassie Haller	Samantha Pero	
Samantha Lamberth		

Approve Field Placement Practicum Students: (Continued)

Intermediate Unit 1 Campus at Waynesburg – Early Intervention

Alexandra D’Incauf	Allison Ramirez
Sophie Kipe	Ashley Rogers

Intermediate Unit 1 Speech Clinician at Carmichaels Area School District

Taylor Merklin	Brandi Sumey
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Approve Job Shadowing: Motion was made by Mr. Harshman, seconded by Mr. Dunham to approve the following California University student(s) to do job shadowing with an Intermediate Unit 1 School Psychologist. Proper paperwork and documentation have been received. The motion passed unanimously.

Taylor Carroll will be placed with an Intermediate Unit 1 School Psychologist at Frazier School District.

Approve Student Teacher Internship: Motion was made by Mr. Price, seconded by Mr. Greenlee to approve the following Washington & Jefferson College student(s) to do their Student Teacher Internship within an Intermediate Unit 1 classroom. Students will be placed on a rotating schedule at the Intermediate Unit 1 Campus at Laboratory. Proper paperwork and documentation have been received. The motion passed unanimously.

Paige Adams	Courtney Finney	Jillian McElhane
Spenser Anderson	Marissa Fircak	Victoria Metz
Zia Angell	Dylan Gwinn	
Breanna Arbes	Danielle Humphry	

Intermediate Unit 1 Organization Board Policy – First Reading.

The following policies and/or procedures have been reviewed by the Administration and if necessary, bargaining with the appropriate Association. Bold typing signifies additions to an existing policy, or a replacement of a policy, or new policy, is identified. “Strike out” words signify words removed from a current policy.

- 204 – Attendance (replacement of current policy)
- 209 – Health Services/Medical Records (replacement of current policy)

No recommendation or vote required.

Approve Intermediate Unit 1 School Website Accessibility Policy September 2019. Motion was made by Mr. Price, seconded by Mr. Greenlee to approve the below stated Intermediate Unit 1 Website Accessibility Policy. The motion passed unanimously.

The Intermediate Unit 1 is committed to ensuring accessibility of its website for students, parents, and members of the community with disabilities. All existing web content produced by the Intermediate Unit 1 and new, updated and existing web content provided by third-party developers, will conform to Web Content Accessibility Guidelines (WCAG) 2.0, Level AA conformance, or updated equivalents, by 09/01/2019. This policy establishes procedures whereby students, parents, and members of the public may present a complaint regarding a violation of the Americans with Disabilities Act (ADA), Section 504 and Title II related to the accessibility of any official IU1 web presence which is developed by, maintained by, or offered through the IU1 or third party vendors and open sources.

Approve Closing of the Intermediate Unit 1 Education Campus at Clark School. Motion was made by Mr. Fine, seconded by Mr. Dunham to authorize Intermediate Unit 1 to officially close the Intermediate Unit 1 Educational Campus at Clark School effective June 30, 2019. The motion passed unanimously.

Approve Intermediate Unit 1 Campus at Colonial Blood Drives. Motion was made by Mr. Price, seconded by Mr. Harshman to approve the blood drives to be held at the Intermediate Unit 1 Campus at Colonial in partnership with Vitalant on October 18, 2019 and March 3, 2020. The motion passed unanimously.

Approve to Accept \$750 Donation from Vitalant for the 2018 – 2019 Intermediate Unit 1 Campus at Colonial Blood Drive. Motion was made by Mr. Dunham, seconded by Mr. Price to accept the donation in the amount of \$750 from Vitalant for the 2018 – 2019 Intermediate Unit 1 Campus at Colonial blood Drive. The motion passed unanimously.

Approve Service Contract Agreement Between Intermediate Unit 1 and Allegheny Intermediate Unit to Provide Code.org Workshops. Motion was made by Mr. Fine, seconded by Mr. Harshman to enter into a Service Contract Agreement between Intermediate Unit 1 and Allegheny Intermediate Unit to provide Code.org Workshops. Intermediate Unit 1's facilitator would render services to participants who attend the workshop. The Compensation Rate must have no fewer than eight (8) and no more than twenty-four (24) in order to qualify for compensation. The motion passed unanimously.

Approve Letter of Agreement between Intermediate Unit 1 and The Consortium for Public Education. Motion was made by Dr. Krause, seconded by Mr. Price to authorize Intermediate Unit 1 to enter into a one-year agreement with the Consortium for Public Education starting October 1, 2019 and terminate on September 30, 2020. The Intermediate Unit 1 will provide programming/services 2 days (M/W) each week, 2 hours daily for each week of the after-school program. The motion passed unanimously.

Approve Letter of Agreement between Beaver Valley Intermediate Unit 27 and Intermediate Unit 1. Motion was made by Mr. Fine, seconded by Mr. Price to approve the Letter of Agreement between Beaver Valley Intermediate Unit 27 and Intermediate Unit 1 to provide Curriculum and Professional Development Services beginning September 1, 2019 through June 30, 2020. The motion passed unanimously.

Approve Contracted Service Agreement Between Intermediate Unit 1 and Southwood Psychiatric Hospital, Inc. for Supervisory Services. Motion was made by Mr. Price, seconded by Mr. Greenlee to authorize Intermediate Unit 1 to provide supervisory services for the Southwood Psychiatric Hospital education services. Compensation will be \$99,000.00 paid in monthly installments of \$8,250.00 each. The service will generally be four days a week. Actual hours will be determined by Southwood. Additional hours will be compensated at \$50.00 per hour. The term of the agreement will be from July 1, 2019 to June 30, 2020. The motion passed unanimously.

Approve Agreement with Greene County Juvenile Probation for Using Rooms at Intermediate Unit 1 Waynesburg Campus. Motion was made by Mr. Harshman, seconded by Mr. Dunham to authorize Intermediate Unit 1 to enter into an agreement with Greene County Probation Office to use three (3) rooms and the Fab Lab at our Waynesburg Campus for their Compass program. The program will take place on Thursday evenings. The fee for the use of the rooms will be \$384.00 per month. The term of the agreement will be from October 1, 2019 through June 30, 2020. The motion passed unanimously.

Approve PDE 3086 Contract with Central Greene School District for School Meals. Motion was made by Mr. Fine, seconded by Mr. Price to authorize Intermediate Unit 1 to enter into a one-year agreement with the Central Greene School District for providing meals to Intermediate Unit 1 Educational Campus at Waynesburg. The cost of the meals would be \$3.85 for lunches and \$2.50 for breakfasts. The term of the agreement would be from July 1, 2019 through June 30, 2020. The motion passed unanimously.

Approve PDE 3086 Contract with Washington School District for School Meals. Motion was made by Mr. Price, seconded by Mr. Harshman to authorize Intermediate Unit 1 to enter into a one-year agreement with the Washington School District for providing meals to Intermediate Unit 1 Educational Campus at Laboratory. The cost of the meals would be \$3.65 for lunches and \$2.50 for Breakfasts. The term of the agreement would be from July 1, 2019 through June 30, 2020. The motion passed unanimously.

Approve Purchase of BoardDocs Pro System. Motion was made by Mr. Wiltz, seconded by Mr. Harshman to approve the purchase of the BoardDocs Pro system for a paperless board agenda and board minutes solution at an annual charge of \$10,500. The motion passed unanimously.

Approve Election of PSBA Officers and PSBA Insurance Trust Trustees for 2019. Motion was made by Mr. Price, seconded by Mr. Harshman to elect the following Slate of Candidates to office for PSBA. The motion passed unanimously.

President Elect (one-year term) – Art Levinowitz, Upper Dublin School District (Montgomery Co.)
Vice President (one-year term) – David Hein, Parkland School District (Lehigh Co.)
Section 5 Advisor (two-year term) – Marsha Pleta, Washington School District (Washington Co.)
Insurance Trustee (term ends December 21, 2023) – Kathy K. Kwope (Lewisburg School District)
Insurance Trustee (term ends December 21, 2023) – Mark B. Miller (Centennial School District)

Approve the Lease Agreements, Service Agreements and Transportation Contracts. Motion was made by Mr. Price, seconded by Mr. Fine to enter into the above-mentioned lease agreements, service agreements and transportation contracts in accordance with Board Policy. The motion passed unanimously

Approve Finances. Motion was made by Mr. Fine, seconded by Mr. Harshman to approve the Treasurer's Report, Bills Paid and Bills Due and Payable for the various programs of Intermediate Unit 1. Total Bills Paid: \$3,472,288.38, Total Bills Due and Payable: \$76,299.17. The motion passed unanimously.

Adjournment. Mr. Fine moved, and Mr. Greenlee seconded, for adjournment and agreed to by all in attendance. Meeting adjourned at 8:40 PM.

Respectfully submitted,



Bridget Carpinelli, Secretary
Intermediate Unit 1 Board of Directors

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