

**Mt. Clemens Montessori Academy Board of Directors**  
**Regular Meeting**  
**Proposed Minutes**

*Approved*

**Date:** November 21, 2019  
**Time:** 5:30 P.M.  
**Place:** Mt. Clemens Montessori Academy  
1070 Hampton, Mt. Clemens, MI 48043

I. Meeting called to order at 5:35 p.m. by Nicole Morgia

II. Roll Call

	Present	Absent
Nicole Morgia, President	<u>X</u>	<u>      </u>
Megan Blenkhorn, Vice President	<u>X</u>	<u>      </u>
Teresa Shiner, Treasurer	<u>X</u>	<u>      </u>
Jodie Sherwood, Secretary	<u>X</u>	<u>      </u>

Others: Cathy Murlick, Casey Rakowski, Sara Fields, Nancy Stebbins, Allison Rousseau, Jennifer Rump, Pamela Perkins, Beth Wettstein, Amy Zacharias

III. Approval of Agenda

Motion by Jodie Sherwood seconded by Megan Blenkhorn to approve the agenda as presented.

Motion passed unanimously.

IV. Approval of Minutes

a. October 3, 2019 Regular Meeting Minutes and Closed Session Meeting Minutes

Motion by Teresa Shiner seconded by Jodie Sherwood to approve the October 3, 2019 Meeting Minutes and Closed Session Meeting Minutes. Motion passed unanimously.

b. November 14, 2019 Strategic Planning Meeting Minutes

Motion by Teresa Shiner seconded by Jodie Sherwood to approve the November 14, 2019 Strategic Planning Meeting Minutes. Motion passed unanimously.

V. Board Correspondence

- None

VI. Facilities Committee

- S. Fields and Facilities Committee to schedule a meeting the first of the year.

VII. Discussion Items

- None

VIII. Public Comment

- Ms. Tubben requested via letter an industrial carpet runner for the entry way and sign in sheet for day care. Two parking lot lights for side parking and front parking lot.

IX. CS Partners Report

- a. Director of School Leadership/ CSP Report
  1. Teacher Retention Data
    - S. Fields presented the CSP Report and Teacher Retention Data
- b. School Leader's Report
  - C. Rakowski presented the School Leader Report
- c. Authorizer Report
  - A. Zacharias conducted a binder check- everything good.

X. Financial Report

- a. October Financial Statements
  - N. Stebbins presented the October Financial Statements.

Motion by Teresa Shiner seconded by Megan Blenkhorn to accept the October financials as presented. Motion passed unanimously.

- b. Budget Revision

Motion by Teresa Shiner seconded by Megan Blenkhorn to approve the 2019-2020 Budget Revision as presented. Motion passed unanimously.

XI. Old Business

- a. Board Vacancy
  - Shaun Quinn introduced himself to the board. He is involved a lot with the community and would be honored to sit on the MCMA Board.

Motion by Megan Blenkhorn seconded by Teresa Shiner to approve the appointment of Shaun Quinn as a board member for Mt. Clemens Montessori Academy Board of Directors. Motion passed unanimously.

XII. New Business

- a. Review and Approval of the Fairness First Resolution

Motion by Jodie Sherwood seconded by Megan Blenkhorn to approve the Fairness First Resolution. Motion passed unanimously.

XIII. Board Comment

- Change January 16, 2020 Board Meeting to January 23, 2020

Motion by Jodie Sherwood seconded by Megan Blenkhorn to approve the board meeting date change from January 16, 2020 to January 23, 2020. Motion passed unanimously.

XIV. Extended Public Comment

- None

**Next Board meeting scheduled for December 12, 2019 at 5:30 p.m.**

XV. Adjournment

Motion by Megan Blenkhorn, seconded by Teresa Shiner to adjourn the meeting at 6:03p.m.

Motion passed unanimously.

Proposed minutes respectfully submitted,

Cathy Murlick  
Board Designee

11.21.2019  
Date

Approved by the Board of Directors at its January 2020 meeting.

Jodie G. Sherwood  
Board Secretary

1/23/2020  
Date

Minutes available at: Mt. Clemens Montessori Academy, 1070 Hampton, Mt. Clemens, MI 48043. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.