



CHELSEA
SCHOOL DISTRICT

Internal/External Posting
2018-2019

Position: Food Service Substitutes

- Wages: \$10.00/hr.

You can apply on-line at: www.applitrack.com/WISD/onlineapp

See complete job description below.

Inquiries should be addressed to:

Marcus Kaemming
Assistant Superintendent of Curriculum,
Instruction and Human Resources
Email: mkaemming@chelsea.k12.mi.us
Date of Posting: February 11, 2019
Application deadline: until filled

Food Services Department Job Description

Food Service Substitute

General Description

Under general direction of the cook/school manager, performs routine stocking, food preparation, portioning, assembling, serving and sanitizing duties in accordance with department and regulatory agency procedures.

Essential Duties and Responsibilities

- Prepares and portions foods in designated areas. Serves students at various locations.
- Cleans and sanitizes dishware, cooking utensils, equipment, serving ware and work areas as assigned.
- Prepares hot or cold short order foods and/or simple foods like sandwiches or salads according to accurate procedures.
- Sets up serving lines and steam tables as needed.
- Monitors and assures proper safe food handling and food temperature procedures at all times.
- Assumes responsibility for performance of job duties in the safest possible manner.

Required Education, Experience, Skills and Abilities

- High School Diploma or equivalent.
- Three to six months on the job training or previous experience.
- Excellent customer service and interpersonal skills necessary in order to interact in a positive and supportive manner with children and adults.
- Ability to lift up to 40 pounds.

***The above is intended as a general description of duties, responsibilities and requirements. Other related duties may be carried out as required by the Food Service Director.*