



CHELSEA
SCHOOL DISTRICT

Internal/External Posting
2020-2021 School Year

Positions: Full Time Paraprofessionals

Location: South Meadows Elementary (Grades 3-5)

Compensation: Base pay \$13.00 per hour, plus benefits

Qualifications & Requirements:

- See attached job description

Applications are accepted online at: www.applitrack.com/WISD/onlineapp

Inquiries can be sent to:

Marcus Kaemming
Assistant Superintendent of Human Resources

Email: mkaemming@chelsea.k12.mi.us

Posting Date: October 20, 2020

Application deadline: November 3, 2020, at 3:00 PM, or until filled

Special Education Paraprofessional Job Description

Qualifications:

- Must meet No Child Left Behind Standards - (Two (2) years of college; **OR** successful passing of the Michigan Basic Teacher Examination, **OR** a passing score of 480 in reading/writing and 530 in math on the SAT, **OR** a passing score of 460 on the ETS Parapro Assessment)
- Proven record of excellent attendance
- Ability to work as a team player
- Self-initiating
- Work under the direction of certified staff

Requirements:

- Ability to adapt to changing situations, flexibility
 - Ability to lift up to 50 pounds
 - Willingness to be trained and to perform minor medical procedures
 - Willingness to assist students with toileting
 - Ability to assist with academic course work
 - Willingness to learn, to grow as a professional
 - Willingness to be trained in and implement CPI (Crisis Prevention Intervention) or other district behavior modification plans
 - Willing to work in the community or alternative sites
 - Ability to follow student(s) academic and social plans
 - Other duties as assigned
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- Evaluated by building administrator with teacher input
 - 182 days per school year – follows teaching calendar

The position varies as to the needs of individual students and/or needs of the school program.