

FY19 BUDGET TIMELINE

FY 2019-2024 CAPITAL BUDGET SCHEDULE

FY19 Capital Kick-off with Cabinet - Capital Budget Guidelines/Packets from Town Dir. of Finance Distributed to CPS Staff	09/25/2017
Deadline for Capital Budget Submission	10/20/2017
Superintendent Review Requests with Administrators 10/27/2017	10/23/2017 –
Superintendent Review Requests with School Comm. Finance Sub-Comm. 11/3/2017	10/30/2017-
Capital Budget Packet to School Committee – 1st Draft	11/3/2017
School Committee Overview of FY19 Capital – Detailed Presentation	11/9/2017
School Committee Reviews the FY19 Capital Plan – Detailed Presentation/Possible Vote - #1	11/30/2017
School Committee Reviews the FY19 Capital Plan – Detailed Presentation/Possible Vote - #2	12/14/2017
Submission to Town Finance Director- Tentative	12/22/2017
Presentation to CPC	January/February 2018

FY19 OPERATING BUDGET SCHEDULE

Superintendent meets with School Committee Finance Sub-Committee to generate budget guidelines	09/27/2017
Superintendent Overview of FY19 Budget with Administrators (Cabinet)	10/04/2017
Budget Workshops for Administrators	10/05/2017- 11/10/2017
School Committee Reviews and Votes FY19 Budget Guidelines	10/26/2017
Deadline for Operating Budget Requests from Administrators - no later than...	11/15/2017
Superintendent Meets with Administrators to Discuss Budget Requests	11/27/2017 -12/05/2017
Superintendent Reviews Requests with School Comm. Finance Sub-Comm	12/13/2017
Superintendent Presents FY18 Preliminary Budget to School Committee; SC Discussion #1	12/14/2017

Superintendent Reviews School Committee Budget Presentation with School Comm. Finance Sub-Comm	No later than...	01/04/2018
FY19 Budget Books Distributed to School Committee; Superintendent Presents FY19 Superintendent's Budget Request to School Committee; SC Discussion #2		01/04/2018
SC Discussion #3 - School Committee <u>Votes</u> Preliminary FY19 Operating Budget		01/18/2018
Preliminary FY19 Budget sent to Town Finance Director and Finance Committee		01/19/2018
Tentative Town Revenue Forecast Committee (RFC) meeting (Pending release of Governor's budget)		01/30/2018
Finance Director sends the Finance Committee the fiscal 2019 revenue voted by the RFC along with fixed costs estimates & cash capital estimates		01/31/2018
School Committee- Continued Discussion of FY 2019 Budget		02/01/2018
School Committee- Continued Discussion of FY 2019 Budget		02/15/2018
School Committee- Continued Discussion of FY 2019 Budget		03/01/2018
School Committee- Continued Discussion of FY 2019 Budget		03/15/2018
School Committee- Continued Discussion of FY 2019 Budget		03/29/2018
School Committee- Continued Discussion of FY 2019 Budget (Public Hearing (tentative))		04/12/2018
School Committee- Continued Discussion of FY 2019 Budget		04/26/2018
2018 Annual Town Meeting		05/14/2018 (Tentative)

ANNUAL TOWN MEETING (ATM) 2018 IMPORTANT DATES

ATM 2018 non-zoning articles open		12/26/2017
Deadline for ATM 2018 articles		01/12/2018
Final Posting of ATM 2018 Warrant (BOS vote)		02/06/2018
Warrant Posting Date		03/06/2018
Deadline for submission of draft motions to Town Counsel		03/23/2018