

Town of Canton
Canton School Committee Minutes of the Meeting of May 24, 2018
Canton High School Distance Learning Lab

A. Call to Order: The meeting of the School Committee is called to order by Chair Kristin Mirliani at 7:01PM.

B. Open Session:

Present are:

Kristin Mirliani

Michael Loughran

Meg Gannon

Nichola Gallagher

Also Present:

Dr. Jennifer Fischer-Mueller, Superintendent

Barry Nectow, Business Manager

Colleen Hutchinson, Recording Secretary

Public

Staff

Press

C. Public Comments/Questions: None

D. Superintendent's Report: Superintendent Jennifer Fischer-Mueller reported on the following events: (A complete copy of the Superintendent's report is available on the website)

Superintendent Activity Highlights:

Tabletop Drill: District staff and school Emergency Management Teams participated in the second Medical Emergency Response Program (MERP) Tabletop Drill, in collaboration with the Canton Police and Fire Departments on Wednesday, May 23rd. Chief Doody presented an ever-evolving emergency, and each team discussed possible next steps at multiple stages of the emergency.

State Fire Marshal Emergency Planning and Preparedness: Chief Doody shared a memo with Superintendent Fischer-Mueller from Peter Ostroskey, State Fire Marshal. The memo dealt with recommendations related to classroom and egress doors. On May 16th, Superintendent Fischer-Mueller, Chief Doody, Lt. Rae, Mr. Ed Walsh (Canton Building Commissioner), Mr. Brian Lynch (Director of Facilities) and Mr. Barry Nectow (School Business Administrator) met to discuss the Fire Marshall's recommendations. Mr. Lynch and Mr. Nectow are reviewing system-wide needs, including the proper installation of interior door locks. In addition, Mr. Walsh distributed a memo outlining his recommendations following the school building walkthroughs.

Safety and Security Committee: The May Safety and Security Committee meeting included updates on a visitor identification system, the tracking of the completion of issues identified in the school walkthroughs, language to use with young children for

“active shooter” drills, and the beginning of a detailed review of school security manuals. The next meeting is scheduled for Thursday, June 7, 2018.

Updates

Director of Teaching and Learning, PreK-8: The new Director of Teaching and Learning, PreK-8, is Ms. Deborah Rooney. Ms. Rooney comes to Canton from the Boston Public Schools, where she has served as Principal of the Mary Lyon School for the past fourteen years.

Indicators of Excellence

There were many STEAM and PLC's reported on in district i.e. Girls STEM Meet Up, STEAM Programming, Elementary Standards Based Report PLC, Educator Evaluation Administrators PLC, Elementary Science Unit Professional Development, Annual Visual Arts Show, New Educator Induction and Mentoring Program and a GMS Parent Meeting where discussion was centered on plans for the band programs and the hiring process for new Performing Arts positions. The complete superintendent's report is available on line for more information on each activity listed above.

The Canton High School Performing Arts department entertained the Canton community with the Cabaret on Thursday, May 24 and the Pops Concert on Friday, May 25. Each night was well attended with incredible audience participation and enthusiasm. Finally, Learning from Each Other, which is a sharing of successes between some third and fourth grade teams from the Luce and JFK and the GMS seventh grade team, Team Silver, occurred on May 22. The visit provided the perfect opportunity for sharing innovative instructional practices across grade levels.

Important Dates and Events

- May 24 GMS Memorial Day/Revolutionary War Reenactment, 12:30pm - 2:00pm
Rain Date is Friday, May 25th
- May 28 No School: Memorial Day
- May 29 Performing Arts Gala, 6pm CHS Auditorium- High school celebration of student achievements
- May 30 GMS Spring Concert, Public Welcome, 6:30pm CHS Auditorium
- June 1 CHS Class of 2018 Graduation
- June 4 GMS Small Ensemble Concert, Public Welcome, 7:00pm CHS Auditorium
- June 5 - 8 Grade 8 Trip to Washington/New York
- June 5 Artists Reception - Probate & Family Court, 4:30pm - 6:00pm
- June 6 Grades PreK-5 Early Release-Common Planning
- June 7 Unity Day
- June 7 Concert, All Welcome- CHS Auditorium, 6:30pm - 8:00pm
- June 11 End of 3rd Trimester for Grades K-5
- June 12 (Rain Day for Unity Day)

- June 12 Elementary Band and Strings Concert, All Welcome- CHS Auditorium,
7:00pm - 8:30pm
- June13 GMS Cultural Heritage Night #CHN2018 ,6:00pm - 8:00pm
- June 13 Kindergarten screening information meeting , Hansen and Luce 6:30pm -
7:30pm *JFK* 6:00-7:00

E. New Business

1. Out of State Travel Request: Susan Crespi requested approval, in writing, to take 19 students to the Future Problem Solving International Conference at the University of Wisconsin from June 6th -June 10th, 2018.

Move: Mike Loughran

Second: Meg Gannon

Vote: 4-0

2. Policies:

- a. Debra Bromfield presented policy **DKC** for 1st read. Debra explained that we adopted the Town of Canton expense policy. There were no comments or questions.

Move to waive 2nd read: Meg Gannon

Second: Nichola Gallagher

Vote: 4-0

Move to accept policy **DKC:** Meg Gannon

Second: Nichola Gallagher

Vote: 4-0

- b. Danny Erickson, Teresa Saunders, Kristin Sasonoff and Maureen Campbell presented policy **JJIF** for 1st read. It was reported that the school physician, Dr. Dan Muse has reviewed the changes. Mr. Erickson explained that most of the changes were language changes and improvements to practices. Ms. Sasonoff explained that the changes allow for better communication amongst staff so that students' return to learn time is quicker.

Move to waive 2nd read: Meg Gannon

Second: Nichola Gallagher

Vote: 4-0

Move to accept policy **JJIF:** Meg Gannon

Second: Mike Loughran

Vote: 4-0

3. School Improvement Plans:

All elementary schools have identified three priority goals to focus on for the 2018-2019 school year. They are: achieving educational excellence and ensuring equity, transforming teaching and learning and transforming teaching and learning with an emphasis on science. The complete report of each 2018-2019 School Improvement Plan can be found on the website. Each report lists the key action, person responsible, timeline, resources needed and anticipated indicator of progress and success.

- a. David Brauning for Lt. Peter M. Hansen spoke about the 2017-2108 year-end report. He reported on the school demographics, student learning outcomes and student school experiences. A complete copy of the report may be found on the website. Nichola Gallagher asked about how and when parents are notified about a child who has accessed the Student Support Center (SSC). Mr. Brauning explained that a staff member at the SSC reaches out to the family on the same day that the student accessed the SCC to provide relevant information.
- b. Christine McMahon for John F. Kennedy spoke about the 2017-2108 year-end report. She reported on the school demographics, student learning outcomes and student school experiences. A complete copy of the report may be found on the website.
- c. Robie Peter for Dean S. Luce spoke about the 2017-2108 year-end report. She reported on the school demographics, student learning outcomes and student school experiences. A complete copy of the report may be found on the website.

Chair Mirliani shared that she like the readability of the School Improvement Plans, and she liked seeing the reporting of demographics. Overall, she felt that the reports were a great way for school committee members to learn about the schools and get a more in depth picture of successes and areas in need of improvement.

Mr. Loughran suggested that in future School Improvement Plans we may want to consider adding a safety section.

4. Every Student Succeeds Act: Jen Henderson shared updates on changes to DESE accountability. She explained the shift from NCLB to ESSA. The accountability reports will be published for each district and school in the fall with all MCAS numbers. The focus is on raising the performance of each school's lowest performing students. There will be a discontinuation of accountability and assistance levels 1-5. These will be replaced with accountability categories that define the progress that school are making then the type of support they may receive form the Department. For Canton, our Indicators of Excellence will be important because DESE will be looking at student opportunities beyond test scores. The complete presentation can be found on the website.
 5. FY18 Budget: Barry Nectow presented the FY18 3rd Quarter Report. Mr. Nectow said we are exactly where we thought we would be with the 4th quarter report shaping up to be almost identical. Mike Loughran asked about \$495K on page 2 that we returned to the Town of Canton. Barry explained that last fiscal year we gave back the money because we got additional Chapter 7 \$ for FDK. The complete FY18 3rd quarter report may be found on line.
- F. Old Business: None
- G. Business Manager's Report: 1.) Safety and security: the district is continuing to look at doors and entry points and possibly using Raptor as the new visitor management system.

The project will start at CHS then roll out to other schools if it is determined that the product worked well for CHS 2.) There is a signed contract with Dore & Whittier for the feasibility study, the contract came in a little lower than expected 3.) There is a new registration office for all incoming and outgoing registrations, room 26 of the Rodman building 4.) Transportation: Friday, 5/25 is the last day to sign up for bus without incurring a late fee. Applications will be taken until June 15th with a late fee added. After June 15th, all applications will be put on a wait list until October. All students must return the form even if not using transportation. Mike Loughran asked if were looking into an online version of transportation and enrollment forms. Mr. Nectow said we will be migrating to an online version. At this time, we continue to demo products.

H. Routine Matters

1. Approve Minutes dated May 10, 2018.
Move: Mike Loughran
Second: Meg Gannon
Vote: 4-0
2. Approve Minutes dated May 14, 2018, with change to next meeting date to read Wednesday, not Monday.
Move: Mike Loughran
Second: Meg Gannon
Vote: 4-0
3. Approve Minutes dated May 16, 2018, with change to next meeting date to read Thursday, not Monday
Move: Mike Loughran
Second: Meg Gannon
Vote: 4-0
4. Approve Executive Minutes dated May 16, 2018. Chair Mirliani shared that Ms. Sarah Shannon's contract was approved with a salary of \$136,500 plus benefits. Ms. Shannon will begin work on July 1, 2018. Ms. Shannon will attend the next School Committee meeting on June 14, 2018.
Move to Approve minutes dated May 16, 2018: Mike Loughran
Second: Meg Gannon
Vote: 4-0
Move to release minutes dated May 16, 2018: Mike Loughran
Second: Meg Gannon
Vote: 4-0
5. Approve Bill Schedule dated May 31, 2018.
Move: Mike Loughran
Second: Meg Gannon
Vote: 4-0

I. Sub-Committee Reports

1. CPC – Nichola Gallagher– Nothing to report

2. BRC – Mike Loughran – Nothing to report.
 3. Wellness - Meg Gannon –Nothing to report
 4. Finance - Reuki Schutt/Meg Gannon - Nothing to report
 5. Policy - Kristin Mirliani – Nothing to report
 6. PRHC – Nichola Gallagher reported that the next meeting is in June.
- J. Future Business – Next School Committee Meeting will be held Thursday, June 14, 2018 at 7:00 PM.
- K. Other Business: No report
- L. Adjournment: Time: 8:51 p.m.
Move to adjourn Open Session: Kristin Mirliani
Second: Mike Loughran
Move to go into Executive Session for the purpose of discussing possible litigation. Vote taken by roll call:
- | | |
|-------------------|-----|
| Kristin Mirliani | yea |
| Michael Loughran | yea |
| Meg Gannon | yea |
| Nichola Gallagher | yea |